



DEEPING ST JAMES PARISH COUNCIL

The Institute, 38 Church Street, Deeping St James, PE6 8HD

E-mail: clerk@deepingstjames-pc.gov.uk Tel: 01778 343266

Webpage: deeping-st-james.parish.lincolnshire.gov.uk

Facebook: Deeping St James Parish Council

Parish Clerk: Julie Fortnum

Dear Parish Councillors Howell, Burdock, Dilks (County and District), Fowler, Gilbert, Halls, Hosking, Laws, Leader, Neville, Rose, Shinkins-Hoppe, Smith, Stevens and Townsin.

A copy of the agenda has been issued to District Councillors Denniston and Ley

You are hereby summonsed to attend the meeting of Deeping St James Parish Council which will be held **in the meeting room at The Institute 38 Church Street Deeping St James PE6 8HD on Friday Tuesday 17 June 2025 at 7.30pm.**

Julie Fortnum

Julie Fortnum

Parish Clerk and Responsible Financial Officer

Published on Wednesday 11 June 2025

AGENDA

Open Forum/Public Participation

26.20 To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.

26.21 To receive declarations of interest under the Localism Act 2011 – being any interest in agenda items not previously recorded on Members' Register of Interests.

26.22 To approve the minutes of the previous meeting held on Thursday 20 May 2025.

26.23 To receive the Clerks report and receive an update on matters arising from previous minutes.

26.24 To receive reports from the District Councillors and County Councillor.

26.25 Financial matters:

1. To receive the minutes and any recommendations from the Finance Policy and Personnel Committee meeting held on Tuesday 3 June 2025
2. To approve the payments for June 2025.
3. To note the income for June 2025.

26.26 To consider and approve documents relating to the 2024-2025 Annual Governance and Accounting Return

1. To receive the Annual Internal Auditor's Report 2024-2025
2. To consider recommendations or matters arising from the internal auditor's narrative report
3. To complete and sign the Annual Governance Statement 2024-2025

- 4.To receive and sign the Accounting Statement 2024-2025
- 5.To receive and consider the bank reconciliation 2024-2025
- 6.To receive and consider the explanation of variances
- 7.To receive and consider the breakdown of reserves held
- 8.To agree the dates for the period of public rights

26.27 Planning matters:

1. To receive the minutes and any recommendations from the Planning and Transport committee meeting held on Wednesday 11 June 2025.
2. To consider the following planning application
Number: S25/1014
Proposal: detached single-storey annexe
Applicant: Mr Harry Fort
Location: 6 Highbank Gardens Deeping St James PE6 8US
[S25/1014 | Proposed detached single-storey annexe | 6 Highbank Gardens Deeping St James Lincolnshire PE6 8US](#)

26.28 To consider the following correspondence.

1. South Kesteven District Council – Call for expression of interest for UK Shared Prosperity Fund. Deadline 20 June 2025
2. Deepings Community Library – Thank you for grant funding for 25/26 and providing an update.
3. The Rotary Club of The Deepings – Thank you for the grant and update about the Deeping Road Race and fun run event on 18 May 2025
4. Lincs and Northants Environment Agency – Maxey Cut Bank Refurbishment Project
5. South Kesteven District Council – Enquiring if DSJPC have any land that could be set aside as a space for wildlife habitat and also a rewilding survey completion deadline 30 June 2025.
6. Deeping Youth Group – Thank you for the grant for 25/26 and providing an update
7. Member of the Public – Sharing a letter sent to the Deepings Practice referring to poor health care in the Deepings.
8. Policing Inspector for South Kesteven Neighbourhood Policing Team – sharing the neighbourhood policing survey for completion by the Council Councillors and members of the public.
9. Lincolnshire Armed Forces Community Covenant Officer – Accepting the offer to attend a Council meeting and enquiring as to whether the Parish Council wish him to provide a verbal update or a full presentation.
10. Lincolnshire County Council -

26.29 To receive reports and minutes from committees, advisory committees, meetings, seminars, training and events or meetings of external bodies attended on the Council's behalf and consider any recommendations from them:

1. 10am – 11am Tuesday 20 May 2025 – Scribe Accounting Webinar : Unity Trust Bank
2. 12noon -1pm Wednesday 21 May 2025 – Clear Councils Webinar: From Roots to Liability
3. 7pm Thursday 22 May 2025 – Sunday fun day working party meeting at Market Deeping Town Hall

4. 27 May 2025 – Jubilee Park Working Party Group meeting with representative from Groundwork regarding Children's play area consultation and funding opportunities
5. 6pm to 9pm Wednesday 28 May 2025 – LALC Councillors induction and refresher course at Woodhall Spa Parish Council Office attended by Councillors Burdock and Laws
6. 11am Thursday 29 May 2025 – Reveal of new bench at Jubilee Park Crowson Way by Charity Legend on the Bench and Micky Hazard
7. 7pm Tuesday 3 June 2025 - Cemetery Committee meeting held at the Cemetery was not quorate so needs rearranging
8. Thursday 5 June 2025 – Scribe Accounting Webinar: Email and Web Compliance (Smaller Authorities Proper Practices Panel 2025)
9. 7pm Tuesday 10 June 2025 - Local Government Re-organisation Briefing by South Kesteven District Council at the Open-Door Church 5 Spalding Road Deeping St James
10. 8pm Wednesday 11 June 2025 – Allotments Committee meeting
11. 10am – 2pm Thursday 12 June 2025 – South Kesteven District Council Great Big Green Week event on Jubilee Park Thackers Way Deeping St James

26.30 To consider if and how to mark VJ Day 80 on Friday 15 August 2025

To **RESOLVE** to move into closed session in accordance with The Public Bodies (Admission to Meetings) Act 1960 section 1(2) in order to protect the identities (under the General Data Protection Regulations) of the individuals involved in the following matter.

26.31 Special motion to request the re-consideration of the resolution agreed under minute 26.18 of 20 May 2025 regarding the signing Part B of the application for a licence for the removal of buried human remains (exhumation licence).

26.32 Parish Pump - items for information or inclusion on future agendas.

Dates for the diary

1pm to 4pm Saturday 28 June 2025 - Rose and Sweet Pea Show and Garden Fete in the Vicarage and Priory Hall Gardens Church Street Deeping St James.

Organised by the Priory Church

7pm Tuesday 8 July 2025 – Planning and Transport Committee

8pm Tuesday 8 July 2025 – Recreation and Open Spaces Committee

6.30pm Thursday 10 July 2025 - Footpath walk from and to The Walnut Tree Public House, Horsegate, Deeping St James. Organised by Deeping St James Parish Council

12noon to 5pm Sunday 13 July 2025 - Funday Sunday on the John Eve Field Godsey Lane Market Deeping. Organised by DSJPC, MDTC, Lions and Rotary.

7.30pm Tuesday 15 July 2025 – DSJ Parish Council meeting

Future community events

1pm to 4pm Sunday 27 July 2025 – Deepings Dog Show on Jubilee Park. Organised by DSJPC.

11am to 5pm Sunday 3 August 2025 - Deeping Raft Race and Street Fair on the River Welland, Bridge Street Deeping St James and High Street Market Deeping. Organised by the Deepings Raft Race committee

12 noon Friday 15 August 2025 – VJ Day 80 Commemorations. The raising of the flag and laying of wreaths at the Garden of Remembrance Riverside Park (opposite Deepings Community Library) High Street Market Deeping

Sunday 7 September 2025 - Deepings Duck Race and Street Fair on the River Welland Bridge Street Deeping St James. Organised by the Deeping Lions Club

3pm Sunday 2 and 16 November 2025 – The opening and closing of the Garden of Remembrance at Riverside Gardens High Street Market Deeping

11am and 2pm Sunday 9 November 2025 – Remembrance Services at St Guthlacs Church Market Deeping and the Priory Church Deeping St James

Friday 12 December 2025 – Carols in the Marquee at the Waterton Arms. Organised by DSJPC