



# DEEPING ST JAMES PARISH COUNCIL

The Institute, 38 Church Street, Deeping St James, Peterborough PE6 8HD

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Parish Clerk: Julie Fortnum

Minutes of the meeting of the Events and Communications committee held on Thursday 11 January 2018 at 7.00pm.

Present: Councillors Dilks, Green, Hall, J Stevens and Thomas.  
The Assistant Clerk took the minutes.

- 2418 To receive apologies of absence.**  
Apologies received from Councillors Bowell and Ward
- 25.18 To receive declarations of interest.**  
None declared
- 26.18 To agree the minutes of previous meeting held on Thursday 12 October 2017**  
Agreed and Signed
- 27.18 To receive a report of progress in relation to matters arising from the minutes not dealt with elsewhere on the agenda.**  
All items covered in the agenda
- 28.18 To receive an update about the event to mark the commencement of the re-building of Deeping St James signal box**  
Councillor Hall advised that MP John Hayes has been invited to dig the first piece of turf to commence the re-building of the signal box, on Saturday 10 March 2018 at 11.30am.  
A list of invitations was suggested and will be sent out prior to the event with information on parking and suitable attire. The press are also to be invited. Refreshments are to be provided at The Institute and a **proposal that DSJPC meet the cost for these is to be made to full council.**  
  
Councillor Dilks joined the meeting at 7.30pm
- 29.18 To agree the size and design of the roller banner.**  
It was agreed that two Warner Digital banners be purchased sporting the parish council logo and website address. Thoughts around a 'tag' line were discussed and further consideration will be given to this.
- 30.18 To organise a Great British Spring Clean event over the weekend of 3 & 4 March 2018**  
Registration has been made on the Great British Spring Clean website and Councillor Stevens asked the clerk to inform Market Deeping Town Council that this event will be held on Sunday 4 March 2018 with everyone meeting on The Boundary Park at 10am for a photo shoot then heading off to various locations to litter pick. It is hoped that the new contact at Mac Donalds will be involved and Councillor Stevens agreed to contact them.

Any member of the public can attend all Council and Committee meetings to see the work of the Council. Full Council meetings are held on the last Thursday of each month which start with a 30 minute public forum for questions and issues to be raised.

**31.18 To receive an update regarding the organisation of the Annual Parish Meeting to be held on Tuesday 8<sup>th</sup> May 2018**

A poster promoting the event needs to be prepared and invitations sent out nearer the time. Suggestions were made that guest speakers for this year's Annual Parish Meeting will be from representatives of The Skatepark, Police and The Signal Box with The Chairman of The Woodland Trust being invited to present the MAD awards. The slide show from the 2017 Literary Festival should be played during the evening. Refreshments will be provided as in previous years. The gang show are to be asked if they can provide any entertainment. During the evening visitors will be asked to vote for their favourite tree by viewing photographs displayed from entries to The Best Tree Competition – the winner will then be presented on the evening.

**32.18 To consider organising a Heritage Open Day event in 2018 (scheduled to take place over two weekends 6-9 September 2018 and 13-16 September 2018)**

A proposal to full council is to be made that a Heritage walk around the old part of Deeping St James and tour of Priory Church be held on one of the Sunday's of either of these weekends. Councillor Stevens agreed to speak to Rev Sonia Marshall to see her availability and if refreshments should be served at The Institute or at The Priory Church.

**33.18 To consider what commemorative events to hold on 11 November 2018**

Registration has already been made with Bruno Peek re the lighting of the beacon on Jubilee Park at 7.00pm on Sunday 11 November 2018. Invitations to be sent to MDTC and various others. Councillor Stevens agreed to approach the Salvation Army and Peterborough Pipe Band and Big Band to see if they could attend. As part of the celebrations is to have church bells ringing out across the country the assistant clerk was asked to contact Priory Church bell ringers to ask if they would be part-taking in this at 7.05pm.

A proposal to full council be made that a '1<sup>st</sup> World War Music Hall' evening be held on Saturday 10 November 2018. This is to be a ticket event with those who attend bringing their own food and drink to enjoy whilst watching performances from various drama and dance groups.

**34.18 To agree the date of the next meeting**

The next meeting is to be held on Thursday 15 March 2018 at 7.00pm