



# DEEPING ST JAMES PARISH COUNCIL

The Institute, 38 Church Street, Deeping St James, PE6 8HD

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Facebook: Deeping St James Parish Council

Parish Clerk: Julie Fortnum

Dear Parish Councillors Howell, Denman, Dilks (County and District), Fowler, Gilbert, Halls, Hosking, Rose, Shinkins-Hoppe, Smith, Stevens and Townsin.

A copy of the agenda has been issued to District Councillors Denniston and Ley

You are hereby summonsed to attend a meeting of Deeping St James Parish Council which will be held **in the meeting room at The Institute 38 Church Street Deeping St James PE6 8HD on Tuesday 18 June May 2024 at 7.30pm.**

Julie Fortnum

Parish Clerk and Responsible Financial Officer

Published on Wednesday 12 June 2024

## AGENDA

Open Forum

**25.17** To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.

**25.18** To receive declarations of interest under the Localism Act 2011.

**25.19** To approve the minutes of the previous meeting held on Thursday 21 May 2024.

**25.20** To receive the Clerks report and receive an update on matters arising from previous minutes.

**25.21** To receive reports from the District Councillors and County Councillor.

**25.22** Financial matters:

1. To receive the minutes and any recommendations from the finance policy and personnel committee meeting held at 8pm on Tuesday 4 June 2024
2. To approve the expenditure for June 2024.
3. To note the income for June 2024.
4. To consider the grant request from Jimmy D's
5. To consider the grant request from the Priory Hall
6. To consider the grant request from the Raft Race Committee
7. To consider the grant request from the Friends of Deeping St James

**25.23** To consider and approve documents relating to the 2023-2024 Annual Governance and Accounting Return

- 1.To receive the Annual Internal Auditor's Report 2023-2024
- 2.To consider recommendations or matters arising from the internal auditor's narrative report
- 3.To complete and sign the Annual Governance Statement 2023-2024
- 4.To receive and sign the Accounting Statements 2023-2024
- 5.To receive and consider the bank reconciliation 2023-2024
- 6.To receive and consider the explanation of variances
- 7.To receive and consider the breakdown of reserves held
- 8.To agree the dates for the period of public rights

**25.24** Planning matters:

1. To receive the minutes and any recommendations from the Planning and Transport committee meeting held on Tuesday 11 June 2024.

**25.25** To consider concerns raised about primary healthcare in general including the Deepings Practice on social media and in the recent practice newsletter.

[The Deepings Practice Newsletter June 2024 \(cloud.microsoft\)](#)

**25.26** To consider the purchase of

1. a second civic chain for use of the Vice Chair

[Civic Chain of Office - "3 Row Chain Collar" - Style 26 \(crestregalia.com\)](#)

2. a replacement noticeboard for outside the Institute

[6 x A4 Oak 2-bay Lockable External Notice Board Portrait Format \(greenbarnes.co.uk\)](#)

**25.27** To consider the following correspondence.

1. Rotary Club of the Deepings – Thank you for the grant founding towards the Deeping 10k and fun run which this year saw an 89% increase in participants and lots of positive feedback.
2. William Hildyard Church of England Primary and Nursery School – As part of the necessary consultation regulations the School are asking DSJPC if they have any questions or objections to the proposed changes to William Hildyard Nursery, the de-designation of it, enabling them to be able to offer places with added flexibility
3. Lincolnshire Association of Local Councils - Pre-election briefing note and code of recommended practice on local authority publicity in England council
4. Lincolnshire Neighbourhood Policing – A partner feedback form from the Beat Manager for Bourne and the Deepings asking for the Parish council's comments/thoughts regarding the neighbourhood policing remodelling  
[thematic-briefing-nhp-remodel.pdf \(lincolnshire-pcc.gov.uk\)](#)  
[Neighbourhood Policing Commitment 2023 \(lincs.police.uk\)](#)
5. Lincolnshire County Council – asking representatives such as parish councils to help set strategic and aspirational priorities in a draft public rights of way improvement plan for the next 10 years. Following this there will be a further consultation with the public.  
[Rights of way improvement plan - Policies, strategies and plans – Lincolnshire County Council](#)
6. South Kesteven District Council – Community grants and funding Officer inviting anybody who is interested to attend a community funding workshop at the Deepings

Community Centre between 6pm and 8pm on Thursday 27 June 2024. Tickets can be booked by following the link below

[Select tickets – SKDC Community Funding Workshop – Deepings Community Centre \(tickettailor.com\)](https://www.tickettailor.com)

7. UK Charity Electrical Safety first – Asking for the Parish Council to support the campaign to improve the safety of lithium batteries (used in e-bike and e-scooters) and their disposal.

The Safety of Electric-Powered Micromobility Vehicles and Lithium Batteries Bill

8. Local Cycling and Walking Infrastructure Plan (LCWIP) for The Deepings – Acceptance of Grant and entering contract with Sustrans.

**25.28** To receive reports and minutes from committees, advisory committees, meetings, seminars, training and events or meetings of external bodies attended on the Council's behalf and consider any recommendations from them:

1. 7pm Tuesday 4 June 2024 – Cemetery Committee meeting

2. 1.30pm Wednesday 5 June 2024 – Meeting with representatives from Citizens Advice South Lincolnshire along with representatives from DSJ United Charities and Market Deeping Town Council

3. 10am Thursday 6 June 2024 - D-Day 80 flag raising and wreath laying at Riverside Park

4. 2pm Thursday 6 June 2024 – Meeting with representative from the Salvation Army regarding Carols in the Park on Friday 13 December 2024

5. 6pm Thursday 6 June 2024 – Meeting of the Deeping Fun Day Sunday working party

6. 9.15pm Thursday 6 June 2024 – D-Day 80 Beacon lighting at Jubilee Park

7. 10am Sunday 9 Jun 2024 Civic Service for Market Deeping Town Mayor, Councillor Dr Pam Byrd

8. 8pm Tuesday 11 June 2024 – Allotments committee meeting

9. Monday 17 June 2024 - the Annual General meeting of the Deeping Youth Group

**25.29** Parish Pump - items for information or inclusion on future agendas.

### **Dates for the diary**

Thursday 20 June 2024 – Dog show working party meeting

Saturday 29 June 2024 1pm to 4.30pm – Rose and Sweetpea Show and Garden Fete, Vicarage gardens and Priory Church (Parish Council pitch confirmed)

Sunday 7 July 2024 12noon until 5pm – Fun Day Sunday at John Eve Field Market Deeping (help needed to set up, steward and pack away)

Tuesday 9 July 2024 7pm – Planning and transport committee meeting

Tuesday 9 July 2024 8pm – Recreation and open spaces committee meeting

Tuesday 16 July 2024 7.30pm - Council meeting