



# DEEPING ST JAMES PARISH COUNCIL

The Institute, 38 Church Street, Deeping St James, Peterborough PE6 8HD

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Parish Clerk: Julie Fortnum

Dear Councillors Bowell, Gilbert, Halls, Hosking, Shinkins-Hoppe and Stevens.

You are hereby summoned to attend a meeting of the Finance, Policy and Personnel Committee to be held in the meeting room at the Institute 38 Church Street Deeping St James PE6 8HD at **8.00pm on Tuesday 4 June 2024.**

The business to be dealt with at the meeting is listed in the agenda.

Julie Fortnum

Parish Clerk

Issued Wednesday 29 May 2024.

## **AGENDA**

**25.1** To elect a Chairperson

**25.2** To receive apologies of absence.

**25.3** To receive any declarations of interest.

**25.4** To adopt the minutes of the previous meeting held on Tuesday 9 April 2024.

**25.5** To receive the Clerk's report.

**25.6** To receive a report of the financial position as at 29 May 2024.

**25.7** To receive a report on the income and expenditure against budget for the period 1 April 2024 to 29 May 2024.

**25.8** To receive the list of payments made regularly by direct debit and standing order.

**25.9** To receive the list of Council and staff subscriptions to other bodies

**25.10** To receive the asset register as at 31 March 2024

**25.11** To review the following documents

1. Standing orders
2. Financial regulations
3. Risk management
4. Health and Safety

**25.12** To consider the need for additional authorised signatories for online banking verification

**25.54** To agree the date of the next meeting – to be held at 8pm on Tuesday 13 August 2024.