



Proposal for

Deeping St James Parish Council

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About Scribe

Scribe is a dedicated partner to local councils in England and Wales, offering a suite of intuitive, cloud-based applications to facilitate efficient and secure management of your council's core operations. Our software - Scribe Accounts, Scribe Cemetery, Scribe Bookings, and Scribe Allotments - enables precise control over your financial accounts, cemetery records, venue bookings, and allotments.

Crafted with a user-friendly design, Scribe reduces technological complexity, freeing up your time to focus on your community. We ensure secure management of public funds, facilities, and cemeteries, enhancing transparency and reducing risks of mismanagement.

Compliant with UK and EU data protection regulations, we provide comprehensive data protection with AWS London hosting. Our software prioritises clear, accurate reporting, bolstered by advanced record searching, filtering, and centralised CRM.

As the fastest-growing software and training provider in the local government sector, Scribe offers robust customer support, including free, unlimited training from the Scribe Academy. Our impressive 4.9-star rating on Trustpilot, coupled with our 'No Lock-in' contracts, underscores our commitment to customer satisfaction.

Join Scribe, the trusted community of over 1000 customers, and work smarter to enhance your council's effectiveness, transparency, and public trust.

About Deeping St James Parish Council

Executive Summary

In an era of digital transformation, councils and clerks are on the lookout for efficient and comprehensive software solutions to manage their allotments package system. In our recent Allotments group session, we shed light on the capabilities of the Scribe Allotments Package, a state-of-the-art tool designed to streamline administrative duties related to allotments. From importing data, setting up pricing structures, and assigning plots, to managing invoices, payments, and inspections, the Scribe Allotments Package promises to be a game-changer. Moreover, the upcoming mapping system underscores Scribe's commitment to continuous improvement. This business case delves into the challenges faced by clerks and councils and outlines how the Scribe Allotments Package can be the ideal solution.

Challenges and Solutions

Inefficient Data Management

Clerks and councils often grapple with importing data from various sources, particularly spreadsheets, which can be cumbersome and error-prone.

- *Risk* - Time-consuming manual data entry can lead to inaccuracies, affecting the council's ability to make informed decisions.
- *Solution* - Scribe Allotments Package offers seamless data import capabilities, ensuring data accuracy and saving precious administrative time.

Complex Pricing Structures

Determining pricing based on plot size and incorporating additional service fees can be challenging with rudimentary software tools.

- *Risk* - Incorrect pricing can lead to revenue losses and customer dissatisfaction.
- *Solution* - With Scribe, councils can effortlessly set up various pricing structures based on plot areas and additional services, ensuring transparent and accurate billing.

Customer Management Woes

Managing customers, assigning plots, setting tenancy dates, and managing waiting lists can be a daunting task without the right tools.

- *Risk* - Mismanagement can lead to unhappy customers, missed revenue opportunities, and administrative headaches.
- *Solution* - Scribe's comprehensive customer management module allows clerks to efficiently manage customers, plots, and waiting lists, ensuring smooth operations.

Payment and Invoice Challenges

Handling payments, sending out invoices, and integrating with payment gateways can be complex.

- *Risk* - Payment discrepancies and invoice errors can lead to revenue losses and damage the council's reputation.
- *Solution* - Scribe streamlines the invoicing process, offers integration with Stripe for direct payments, and ensures transaction transparency.

Task and Inspection Oversight

Without a dedicated system, managing tasks, inspections, and sending out notices to tenants can be overlooked.

- *Risk* - Missed inspections and tasks can lead to allotment mismanagement and potential disputes.
- *Solution* - Scribe's task and inspection management system allows clerks to assign, track, and notify tenants efficiently.

Lack of Visual Mapping

Visual representation of allotment plots is crucial for clerks and tenants alike.

- *Risk* - Without visual mapping, it can be challenging to plan, allocate, and manage plots effectively.
- *Solution* - Scribe is on the verge of launching a mapping system, allowing users to visually map, shape, and colour-code allotments, enhancing user experience.

In conclusion, while councils and clerks face numerous challenges in allotment management, the Scribe Allotments Package, with its comprehensive suite of tools, emerges as the ideal solution. By offering innovative solutions, Scribe promises to revolutionise allotment management for councils across England and Wales.

Plan details & pricing

Navigating a council's administrative responsibilities often feels overwhelming with outdated systems and paperwork. Now, overcome these challenges effortlessly. Join over 1,000 councils using Scribe's products, which are specifically designed to streamline council management and improve operational efficiency.

Name	Price	Quantity	Subtotal
Monthly Subscription			
Allotments subscription fee per month (billed annually)	£35	12 months	£420
Onboarding			
One-off onboarding fee	£249	1	£249
Additional Services			
Support via phone and email	FREE	Unlimited	£0
Access to training via Scribe Academy™	FREE	Unlimited	£0
Additional Users	FREE	Unlimited	£0
Data Back-ups	FREE	Daily	£0
Allotments support	FREE	Unlimited	£0
Integrations (Stripe)	FREE	Unlimited	£0
TOTAL (excl VAT)			£669

This proposal is valid for 30 days from 25/10/2023

Joining Scribe

Onboarding

- Day 1 - Upon joining us, you will receive a call from our customer support team, who will provide your account access, and advise on the steps you can take to add your data, so you can get started immediately.
- Day 30 - You will join our exclusive training academy for Scribe customers. Holding weekly training events to get you familiar with our software and principles and practices.
- Day 60 - After you have completed your 30-day onboarding, you will be assigned a dedicated Customer Success Manager to ensure your happiness and success forever.

Count on us, every single day with unlimited support

Included in your subscription is access to our support team, which are qualified and part-qualified accountants, expert trainers and problem solvers. All our calls, emails and messages are responded to within minutes.



Jane Dafforn
Chief Customer Officer



Hannah Driver (MAAT),
Senior Accountant



Jess Shackley (AATQB)
Customer Support



Tracy Russell (AATQB)
Customer Support



Jo Peters (CILCA)
Customer Success



Training Webinars



Knowledgebase



Phone support



Email Support



Community Support



Customer Success

Free Training – Webinars and Toolkits

Free webinars and conferences

[Scribe Academy™ - Free Training for Council Clerks and Councillors](#)

[Scribefest - Free Conference for Parish, Town and Community Councils.](#)

Free Community Support

[The Clerks` Corner](#) - 1,700 members

[The Councillor's Corner](#) - 600 members

Free Toolkits and Guides

[Free Code Of Conduct Guide For Councillors](#)

[The Ultimate Marketing Checklist For Village & Town Halls](#)

[A-Z Of Grant Funding For Town And Parish Councils](#)

[Free Parish & Town Council Budgeting Spreadsheet](#)

[Free Parish & Town Council Year-End Checklist](#)

[Council Accounting Whitepaper](#)



 **Scribefest**
Bringing Together Parish & Community Leaders



Jackie Weaver

What our customers say



"Scribe saved me so much time, I have managed to secure £50,000 in grants"

Sally Ferguson, Clerk at North Petherton Town Council, Loxton and Lympsham Parish Council



"Scribe is easy & intuitive. My quarterly budget report used to take 3-4 days, now it takes 1 hour" -> [watch here](#)

Nicola Gray - Corfe Mullen Town Council



"Scribe listened and upgraded the bookings system based on my suggestions" -> [watch here](#)

Wendy Alcock - Eye Town Council