



DEEPING ST JAMES PARISH COUNCIL

The Institute, 38 Church Street, Deeping St James, Peterborough PE6 8HD

E-mail: clerk.dsipc@btconnect.com Tel: 01778 343266 www.dsipc.co.uk

Parish Clerk: Julie Fortnum

Minutes of the meeting of the Cemetery Committee held on Thursday 16 February 2017 at 6.30pm in the meeting room at The Institute.

Present: Councillors Barber, Shinkins and Gilbert.
Assistant Clerk –Kathy Bowles

10.17 To receive apologies for absence.

No apologies were received

11.17 To receive declarations of interest, if any.

None received

12.17 To adopt the Minutes of the previous meeting held on 15 September 2016.

Agreed and signed as a true copy

13.17 To receive the Clerks report and matters arising not covered elsewhere on the agenda.

The Clerk has contacted Rev. Sue Paterson about the availability of a piece of land for use as a remembrance garden. She agrees with the idea of the area behind the Priory Church being developed for this purpose; however the Diocese would not allow the scattering of ashes, and would welcome further discussions. ***It was agreed to carry this into the next meeting under a separate agenda item.***

A request from a family to lay a memorial table themselves has been received. The Clerk has advised that the Parish Council only allows work to be undertaken in the Cemetery by Monumental Masons working to high standards and ideally registered under the BRAMM (British Register of Accredited Monumental Masons) Scheme which ensures all work is to BS 8415, installed by fully trained and qualified fixers, following current health and safety guidelines and who offer a guarantee on stability of the memorial which should reduce any issues in the future.

The application for a licence for the removal of buried human remains was granted by the Ministry of Justice on 29 November 2016 and the exhumation and re-interment took place on 16 December 2016.

The committee has lost one member due to a recent resignation ideally a new Member needs to be recruited and this will be proposed at Full Council.

14.17 To receive a report on the number of interments and reservations since the beginning of the financial year.

The clerk advised that since the beginning of the financial year there had

Any member of the public can attend all Council and Committee meetings to see the work of the Council.

Full Council meetings are held on the last Thursday of each month which start with a 30 minute public forum for questions and issues to be raised.

been 3 burials and 7 interment of cremated remains. There have also been 10 reservations for burial space and 5 for cremated remains.

- 15.17 To review the Cemetery procedures, regulations and fees.**
Councillor Barber and the Clerk have spent some time revising the Cemetery Regulations and Fees hoping that they are now easier to understand. **A recommendation be made to Full Council that they agree the fee changes and apply them from 1 March 2017, subject to the Clerks agreeing the new format on the return from her holidays.**
A request was made to expand our residency rule to include Deeping Gate, however, it was agreed after a full discussion, that the Regulations should remain unaltered.
- 16.17**
To receive confirmation that the grounds maintenance contractors will commence the first of 16 fortnightly cuts in March 2017.
This was confirmed by the assistant clerk
- 17.17**
To receive confirmation of what date the fortnightly visits from the community rehabilitation team will commence and agree a schedule of work to be undertaken by them.
Councillor Barber informed the committee that the fortnightly visits will commence at the end of March 2017, with an actual date to be agree. Initial work will be at the Cemetery, Woody Heights and Millennium wood.
- 18.17**
To agree the date of the next meeting – 7.45pm on 22 June 2017