



DEEPING ST JAMES PARISH COUNCIL

The Institute, 38 Church Street, Deeping St James, PE6 8HD

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Parish Clerk: Julie Fortnum

Dear Parish Councillors Bowell, Denman, Dilks (County and District), Fowler, Gilbert, Halls, Hosking, Rose, Shinkins-Hoppe, Smith, Stevens and Townsin.
Copies to District Councillors Denniston and Ley

You are hereby summonsed to attend a meeting of Deeping St James Parish Council which will be held **in the meeting room at The Institute 38 Church Street Deeping St James PE6 8HD on Tuesday 21 November 2023 at 7.30pm.**

Julie Fortnum
Parish Clerk and Responsible Financial Officer
Published on Wednesday 15 November 2023

AGENDA

There will be an open forum, lasting a maximum of thirty minutes, to permit residents to address the Parish Council prior to the items listed below being considered.

24.91 To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.

24.92 To receive declarations of interest under the Localism Act 2011 – being any interest in agenda items not previously recorded on the registration of disclosable pecuniary interest forms.

24.93 To approve the minutes of the previous meeting held on Thursday 9 November 2023 and the minutes of the meeting held on Tuesday 24 October 2023 (the signing of which was deferred at the meeting held on Thursday 9 November 2023).

24.94 To receive the Clerks report and any update on matters arising from the previous minutes.

24.95 To receive reports from the District Councillors and County Councillor.

24.96 Financial matters:

1. To approve the payments for November 2023.
2. To note the income for November 2023.
3. To approve the Local Government Services Pay Agreement 2023 to allow the pay award to implemented to the office staff.
4. To consider purchasing a Christmas tree to be sited on the Green at Churchgate or outside the Priory Church in Deeping St James

24.97 Planning matters:

1. To receive the minutes and any recommendations from the Planning and Transport committee meeting held on Tuesday 14 November 2023.

24.98 To consider the following correspondence.

1. Invitation to attend a Charity Dinner for the Market Deeping Town Council's chosen charity, Feoffee Educational Foundation, to be held on Tuesday 23 January 2024 at Maharanis Restaurant Bridge Street Deeping St James
2. The Woodland Trust – thanking the Parish Council for the recent donation and for supporting their campaigns.
3. The Deepings Advertiser – announcing changes to publication dates from January 2024 reducing the number of issues per month from 4 to 2.
4. Safer Together Coordinator at the Office for the Police and Crime Commissioners Office – Invitation to complete the quarterly parish policing priority setting feedback form. Deadline 4 December 2023
5. South Kesteven District Council's Deputy Director (Finance and ICT) – Paperwork to assist with budget setting including parish band D numbers, along with the precept form for completion and return by Friday 19 January 2024
- 6 South Kesteven Neighbourhood Policing Team - Quarterly newsletter
7. Market Deeping Town Council – confirmation that representatives from MDTC do wish to attend a meeting with representatives from DSJPC to discuss issues around the Deepings Practice and consider ideas and ways to help. A date in the new year needs to be agreed.

24.99 After receiving further information and a proposal from Deeping St James Allotment Association, to consider the future use of and rent to be charged for plot 32B at the at the Parish Council's Allotment site on Hall Meadow Road

24.100 To agree to representatives from Deeping St James Parish Council attending a meeting on 11 December 2023 to consider the funding application received from Deepings Leisure Centre Community Group CIC, if the expression of interest made by them to Lincolnshire County Council is accepted at their meeting on 5 December 2023.

24.101 To consider the list of designated days for flying the Union Flag on UK government buildings revised since the Coronation of King Charles III and agree which days the Union Flag (or other flags) will be raised on the flagpole at Jubilee Park.

24.102 To consider closing the office for the Christmas period between 12noon on Friday 22 December 2023 and 10am on Tuesday 2 January 2024 with phone calls being diverted plus emails and Facebook messages being checked intermittently by a designated person.

24.103 To receive and consider minutes and recommendations of other committees, reports from advisory committees, members reports from external bodies and reports of meetings, seminars, training and events attended on the Council's behalf:

1. Bulb planting morning on Saturday 28 October 2023.
2. Visit to the War Graves within Deeping St James Cemetery and the Priory Churchyard on Sunday 5 November 2023.

3. Opening and closing of the Garden of Remembrance at Riverside Park High Street Market Deeping on Sunday 5 and 19 November 2023 respectively.
4. Councillor Townsin joined the new Councillor induction training course offered by Lincolnshire Association of Local Councils via Zoom on Tuesday 7 November 2023.
5. The Deeping St James Remembrance Parade and Priory Church Remembrance Service on Sunday 12 November 2023.
6. The Deepings Practice Patient Participation Group's Annual General Meeting held on Tuesday 14 November 2023.
7. Recreation and open spaces committee meeting held on Tuesday 14 November 2023.

24.104 Parish Pump

Dates for the Diary

Wednesday 22 November 2023 10am until 4pm - Lincolnshire Association of Local Councils Clerks networking day combined with the Lincolnshire branch of the Society of Local Council Clerks Annual General Meeting to be held at Cranwell Village Hall. The Parish Clerk and Assistant Clerk to attend

Tuesday 5 December 2023 – Making a Difference Awards working party meeting. Councillors Rose Shinkins-Hoppe and Stevens to attend

Thursday 7 December 2023 6pm until 8pm – Lincolnshire Police and the Police and Crime Commissioners Office Parish Council engagement sessions. Councillor Shinkins-Hoppe to attend virtually

Monday 11 December 2023 – Joint meeting with Market Deeping Town Council to consider the grant funding request from the Deeping Leisure Centre Community Group CIC. Time, venue and attendees to be agreed nearer the time

Friday 15 December 2023 6.30pm – Carols in Jubilee Park.

Councillor and community volunteers to set up serve refreshments and pack away.

Tuesday 19 December 2023 7.30pm – Council meeting at the Institute