



# DEEPING ST JAMES PARISH COUNCIL

The Institute, 38 Church Street, Deeping St James, PE6 8EP

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Facebook: Deeping St James Parish Council

Parish Clerk: Julie Fortnum

Dear Councillors Bowell, Halls, Hosking, Shinkins-Hoppe and Stevens you are hereby summonsed to attend a meeting of the Cemetery Committee which will be held on **Tuesday 5 September 2023 at 7.00pm** in the meeting at the Institute.

Julie Fortnum

Parish Clerk

Issued on Tuesday 30 August 2023

## AGENDA

24.10 To receive apologies of absence.

24.11 To receive any declarations of interest.

24.12 To agree the minutes of the last meeting held on Tuesday 30 May 2023.

24.13 Clerks report.

24.14 To consider agreeing to the maintenance team following the Institute of Cemetery and Crematorium Management initial inspection process to categorise memorials and then the ICCM's management of memorials flowchart to assess the safety of the memorials in the Cemetery prior to prepare a report for the committee to agree what action is to be taken.

24.15 Update on possible areas for establishing (and managing) a Garden of Remembrance

-Re-use of graves in the old Cemetery [reuseofgraves \(iccm-uk.com\)](http://reuseofgraves.iccm-uk.com)

-Millennium Wood

-Land at the rear of Millennium Wood

-Area at the rear of the Priory Church

24.16 To consider subscribing to Scribe Cemetery Software Package from April 2024. [Scribe - Cloud Cemetery Management Software Tour - YouTube](#)

24.17 To review the Cemetery and memorials regulations and fees.

24.18 To receive a report on the position to date and the expected spend for the financial year 2023/24.

24.19 To consider the budget estimates for the financial year 2024/25 and make recommendations to the finance policy and personnel committee whose next meeting is on Tuesday 17 October 2023.

24.20 To note the date of the next meeting –7pm on Tuesday 9 January 2024