



# DEEPING ST JAMES PARISH COUNCIL

The Institute, 38 Church Street, Deeping St James, Peterborough PE6 8HD

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Parish Clerk: Julie Fortnum

Dear Councillors Bowell, Gilbert, Halls, Hosking, Shinkins-Hoppe and Smith.

You are hereby summoned to attend a meeting of the Finance, Policy and Personnel Committee to be held in the meeting room at the Institute 38 Church Street Deeping St James PE6 8HD at **8.00pm on Tuesday 13 June 2023**.

The business to be dealt with at the meeting is listed in the agenda.

Julie Fortnum

Parish Clerk

Issued Wednesday 7 June 2023

## AGENDA

**24.1** To note the election of Councillor Bowell as committee Chairperson resolved at the Council meeting held on 16 May 2023 (minute 24.5)

**24.2** To receive apologies of absence.

**24.3** To receive any declarations of interest.

**24.4** To adopt the minutes of the previous meeting held on Tuesday 11 April 2023.

**24.5** To receive the Clerk's report

**24.6** To receive a report of the current financial position.

**24.7** To receive a report on the income and expenditure for the period 1 April 2023 to 7 June 2023

**24.8** To receive the list of payments made regularly by direct debit and standing order.

**24.9** To receive the list of Council and staff subscriptions to other bodies

**24.10** To receive the asset register as at 31 March 2023

**24.11** To consider the updated Internal Auditors report

**24.12** To review the following documents

1. Standing orders
2. Financial regulations
3. Risk management
4. Health and Safety

**24.13** To discuss ideas to enable all the Parish Council policies to be reviewed over the course of the year

**24.14** To consider the need for additional authorised signatories for online banking verifications.

**24.15** To agree the date of the next meeting – 8pm Tuesday 15 August 2023