



DEEPING ST JAMES PARISH COUNCIL

The Institute, 38 Church Street, Deeping St James, PE6 8HD

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Parish Clerk: Julie Fortnum

Dear Parish Councillors Bowell, Denman, Dilks (County and District), Fowler, Gilbert, Halls, Hosking, Rose, Shinkins-Hoppe, Smith and Stevens (District).

You are hereby summonsed to attend the next meeting of Deeping St James Parish Council which will be held **in the meeting room at The Institute 38 Church Street Deeping St James PE6 8HD on Tuesday 16 May 2023 at 7.30pm.**

There will be an open forum, lasting a maximum of thirty minutes to permit residents to address the Parish Council before the meeting is formally opened, which will be at the closing of the open forum or at 8.00pm, whichever is the sooner.

The business to be dealt with at the meeting is listed in the agenda below.

Julie Fortnum

Parish Clerk

Published on Wednesday 10 May 2023

AGENDA

24.1 To elect a Chairperson of the Parish Council.

24.2 To elect a Vice Chairperson of the Parish Council.

24.3 To note that written declarations of acceptance of office and undertakings to observe the Code of Conduct adopted by Deeping St James Parish Council on 21 May 2021 have been received from all Parish Councillors prior to the commencement of this meeting.

24.4 To note that completed registration of disclosable pecuniary interest forms under the Localism Act 2011 have been received from all Parish Councillors. Please note these are required to be forwarded to South Kesteven District Council within 28 days of 4 May 2023.

24.5 To appoint Committees and advisory committees.

24.6 To nominate and/or appoint representatives on outside bodies.

24.7 To receive the meeting Schedule from today up to the next annual Parish Council meeting scheduled to take place on Tuesday 21 May 2024

24.8 To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.

24.9 To receive declarations of interest under the Localism Act 2011 – being any interest in agenda items not previously recorded on the registration of disclosable pecuniary interest forms.

24.10 To approve the minutes of the previous meeting held on Tuesday 18 April 2023.

24.11 To receive the Clerks report and receive an update on matters arising from previous minutes.

24.12 To receive reports from the District Councillors and County Councillor.

24.13 To agree the wording of an advert to co-opt members onto the Parish Council to fill the 4 vacant seats.

24.14 Financial matters:

1. Prior to agreeing payment to approve the insurance renewal invitation received from BHIB Insurance.
2. To approve the payments for May 2023.
3. To note the income for May 2023.
4. To agree a donation to the Deepings Scouts to acknowledge their help with craft and sports activities at the Coronation Party in the Park
5. To consider whether to take out an extended warranty for the recently purchased vehicle.

24.15 Planning matters

1. To consider the following planning applications

Application No: S23/0617 [Planning search - 21 Eastgate \(southkesteven.gov.uk\)](https://www.southkesteven.gov.uk/planning-search/21-eastgate)

Applicant: Mr and Mrs P Whittaker

Proposal: Erection of dwellings to the rear of existing house (all matters reserved with the exception of access)

Location: 21 Eastgate, Deeping St James, Lincolnshire, PE6 8HH,

Application No: S23/0750 [Planning search - 25 Pendlebury \(southkesteven.gov.uk\)](https://www.southkesteven.gov.uk/planning-search/25-pendlebury)

Applicant: Mr Stefan Coleman

Proposal: Two story side extension

Location: 25 Pendlebury Drive, Deeping St James, Lincolnshire, PE6 8QF,

Application No: S23/0821 [Planning search - S23/0821 \(southkesteven.gov.uk\)](https://www.southkesteven.gov.uk/planning-search/S23/0821)

Applicant: Mr G Forcellati

Proposal: Pollard two lime trees

Location: 90 Church Street, Deeping St James, Lincolnshire, PE6 8HD

23.16 To consider the following correspondence.

1. Deeping St James United Charities letter dated 18 April 2023 giving 2 months-notice to vacate the store at the Cross School as tenders have now gone out on the replacement of the outbuildings.

2. TV Licensing letter dated April 2023 stating that this unlicensed business address is being investigated. The Clerk has sent confirmation advising that no-one at this address watches or records live TV, or downloads or watches BBC programmes on iPlayer so no TV license is needed.
3. West Deeping Parish Council email acknowledging Deeping St James Parish Council's offer of support regarding the ongoing call for sites for gravel extraction within the Lincolnshire County Council's Minerals and Waste Local Plan. They will be back in touch after they have discussed the matter.
4. Lincolnshire Association of Local Councils email invitation for nominations to act as representatives on the Associations Management Committee.
5. A reply from the Police and Crime Commissioner for Lincolnshire via The Rt Hon Sir John Hayes to a letter issued regarding the closure of the Deepings enquiry office and future police presence in the Deepings. The former has been answered and permission to pass the letter to the Chief Constable's office for a Force reply regarding patrolling in the Deepings has been requested.
6. Invitation from the Deepings Community Library to the Library extension plans consultation between 10am and 4pm on Thursday 18 May 2023 – forwarded to Members
7. Invitation from the Deepings Lions to attend the opening of phase 2 of the sensory garden at the Deepings Community Centre at 2pm on Saturday 20 May 2023 – forwarded to Members

24.18 To receive and consider minutes and recommendations of other committees, reports from advisory committees, members reports from external bodies and reports of meetings, seminars, training and events attended on the Council's behalf:

1. Deepings Lions Charter Anniversary Dinner held at Tallington Lakes on Saturday 22 April 2023.
2. St George's Day Parade along Church Street Deeping St James and the Service at the Priory Church on Sunday 23 April 2023
3. Annual Parish meeting and presentation of making a difference awards – The Deepings School Conference Centre on Tuesday 25 April 2023
4. Langtoft Deepings and surrounding area Royal British Legion branch raising of the Union Flag to celebrate the Coronation of King Charles III – Riverside Park High Street Market Deeping on Saturday 6 May 2023
5. Coronation Picnic in the Park – Jubilee Park on Sunday 7 May 2023
6. Bidwells public consultation of plans for proposals for a new housing development on land between Peterborough Road and the A15 Market Deeping held between 3.30pm and 8.30pm on Tuesday 16 May 2023

24.19 Parish Pump – items for information or inclusion on future agendas.

Dates for the diary for the coming month –

- 7pm Tuesday 23 May 2023 – Planning and Transport Committee meeting
- 8pm Tuesday 23 May 2023 – Allotments Committee meeting
- 7pm Tuesday 30 May 2023 – Cemetery Committee meeting
- 8pm Tuesday 30 May 2023 – Recreation and Open Spaces Committee meeting
- 1.30pm to 4pm Sunday 4 June 2023 – Bark in the Park Dog Show at Jubilee Park
POSTPONED to Sunday 2 July 2023
- 7pm Tuesday 13 June 2023 – Planning and Transport Committee meeting
- 8pm Tuesday 13 June 2023 – Finance Policy and Personnel Committee meeting

7.30pm Tuesday 20 June 2023 – Council meeting