



DEEPING ST JAMES PARISH COUNCIL

The Institute, 38 Church Street, Deeping St James, Peterborough PE6 8HD
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Parish Clerk: Julie Fortnum

Minutes of Deeping St James Parish Council Allotments, Footpaths and Open Spaces Committee meeting held on Thursday 21 September 2017 at 7.45pm at The Institute.

Present: Councillors Bowell, Hall, Thomas and Ward.
Geoff Hurst (Allotments Association Chairman)
Assistant Clerk - Kathy Bowles

9.18 To receive apologies for absence
Apologies were received from Councillor J Stevens

10.18 To receive declarations of interest, if any
None received

11.18 To adopt the minutes of the meeting held 15 June 2017
Agreed by all and signed by the Chair.

12.18 Clerks report and matters arising not considered elsewhere on the agenda
The 12th Allotments Association BBQ was held on 20 August, this was well attended. Councillor Bowell and Councillor Hall represented DSJPC. The Chairman of DSJPC presented the trophies. Following allotment inspections during July / August 2 plots have been taken back and 6 given up. All plots have been re-allocated. Tenancy agreements were sent out 14 Sept for the year 1 October 2017 to 30 September 2018. Following the report of a theft from the allotment site all tenants have been contacted by The Allotments Association asking them to secure the gate when leaving the site.

13.18 To receive any comments from the Allotments association and make any recommendations to Council

The Allotments Association Chairman agreed that the allotments BBQ was well attended and thanked the councillors who attended for their support and also for presenting the prizes.

It was agreed that the assistant clerk is to order a rubbish skip for one week:

6 - 10 November for plot holders to dispose of their rubbish. Priority is to be given to new plot holders. Rat bait and boxes have been placed around the allotment site by the allotments association and it was agreed that more bait should be purchased to continue to try and control the vermin.

Potholes are becoming a big problem in the carpark and Councillor Ward agreed to obtain quotes for repairs to the car parking area. Allotment plot holders are being encouraged to fill any pot holes that they have close to their own plots themselves. As in previous years the farmer on the adjacent field will be asked to trim the allotment hedge – Geoff Hurst agreed to contact him.

14.18 To receive any comments from Friends of Jubilee Park

The committee agreed to recommend to Full Council the purchasing of a PA System and gazebo to be used at future events when necessary, the cost of these will be included in the budget for 2018/2019

Oakwood Insurance Brokers have offered a donation of trees to be planted during November around the village. Before locations are decided upon Councillor Thomas agreed to speak to their representative to ask how many they will be donating and how large they are likely to be.

Any member of the public can attend all Council and Committee meetings to see the work of the Council. Full Council meetings are held on the last Thursday of each month which start with a 30 minute public forum for questions and issues to be raised.

15.18 To consider the supply and fitting of a sign at Hereward Way play area confirming ownership and responsibility (similar to those at Woody Heights and Millennium Wood)

It was agreed that a sign should be purchased **Action**

16.18 Update on Deepings First - Green Girdle

Councillor Ward informed the committee of the proposal by Deepings First Neighbourhood Planning Group to consider a Green Walk Girdle around Deepings St James and Market Deeping, linking the two with arterial routes to shops, schools, GP surgery etc. The concept of this is in the early stages but it is the intention of Deepings First to send a map and questionnaire to residents to ask if they also consider it important to keep Green Spaces accessible.

17.18 To discuss the possibility of a storage shed to be sited at the Hall Meadow Allotments.

It was agreed that a storage shed should be purchased and sited at The Hall Meadow Allotments, the cost of this is to be included in the budget 2018/2019.

18.18 To discuss the LCC Community Collaboration Initiative

Councillor Ward has written to LCC to express DSJPC interest and is waiting to hear from them with more details about this initiative.

19.18 To consider interest in participating in the Lincolnshire link with Parishes and Town Councils Self-Help Scheme.

It was agreed that an expression of Interest Form is to be completed and returned to LCC **Action**

20.18 To consider applying for Community Wildlife Grant

It was agreed that an application should be made for this grant. The September deadline has now past so DSJPC will be working towards 1 April 2018. **Action**

Councillor Ward advised the committee that he had audited the green spaces within DSJ and proposed that he select one of these green spaces to discuss the possibility of development with the neighbouring residents – All agreed this to be a good idea.

21.18 Budget To receive details of the position to date, estimated outturn and budget forecast for 2018/19

The figures were noted. It was agreed that for future years the Friends of DSJ budget will be funded from The Hall Meadow account.

Proposed Expenditure for 2018/2019

Item	Budget
Maintenance & Misc	3000.00
Tree, Hedges, Bulbs & Wildflowers	1400.00
Riverbank Maintenance	1500.00
Jubilee Park	1000.00
Allotment Improvements (Ear marked reserves for roadway)	1000.00
Storage Shed	1000.00
Flag Pole	1000.00
	9900.00

22.18 Dates of the next meeting – Agreed

January 18 2018

June 14 2018

September 20 2018

Meeting ended 8.50pm

Copy sent to: Geoff Hurst/ Hilary Gentle (Allotments Association)