



DEEPING ST JAMES PARISH COUNCIL

The Institute, 38 Church Street, Deeping St James, PE6 8HD

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Parish Clerk: Julie Fortnum

Dear Parish Councillors Bowell, Denman, Dilks (County and District), Fowler, Gilbert, Hall, Halls, Hosking, Little, Olson, Robinson, Rose, Shinkins-Hoppe, Stevens (District) and Thomas (District).

You are hereby summonsed to attend the next meeting of Deeping St James Parish Council which will be held **in the meeting room at The Institute 38 Church Street Deeping St James PE6 8HD on Tuesday 22 November at 7.30pm.**

There will be an open forum, lasting a maximum of thirty minutes to permit residents to address the Parish Council before the meeting is formally opened, which will be at the closing of the open forum or at 8.00pm, whichever is the sooner.

The business to be dealt with at the meeting is listed in the agenda below.

Julie Fortnum
Parish Clerk

AGENDA

23.105 To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.

23.106

1. To receive declarations of interest under the Localism Act 2011 – being any interest in agenda items not previously recorded on Members' Register of Interests.
2. To check that each Member's register of pecuniary interests in the Register maintained under the Localism Act 2011 remain accurate - moderngov.southkesteven.gov.uk/mgParishCouncilDetails.aspx?ID=423

23.107 To approve the minutes of the previous meeting held on Tuesday 18 October 2022.

23.108 To receive the Clerks report and receive an update on matters arising from previous minutes.

23.109 To receive reports from the District Councillors and County Councillor.

23.110 Financial matters:

1. To approve the payments for November 2022
2. To note the income for November 2022
3. To receive the minutes and any recommendations from the finance, policy personnel committee meeting held on Tuesday 115 November 2022
4. To receive a costing and agree paying for a container and lights for the Christmas tree donated by Swine's Meadow Garden Nursery to be placed outside

the entrance to the Priory Church along public right of way number 8 for the community to enjoy.

5. To agree the annual donation to the Royal British Legion Poppy Appeal 2022.

6. Request from the Citizens Advice South Lincolnshire for funding.

7. To consider the grant application received from Deeping Men in Sheds.

8. To accept the statement of Accounts for the years ended 31 March 2022 in respect of the Hall Meadow Estate Charity (Charity Number 247375) for which Deeping St James Parish Council is the Trustee.

23.111 Planning and transport matters:

1. To consider the minutes and any recommendations from the planning and transport meeting held on Tuesday 15 November 2022

2. To consider the following planning applications

S22/2142

Mr D Walding

First storey rear extension at 37 Bridge Street Deeping St James PE6 8HA

[Planning search - S22/2142 \(southkesteven.gov.uk\)](#)

S22/2130

Mr N Coupland

Erection of two storey extension and first storey extension over ground floor garage

2 Churchgate Deeping St James PE6 8NP

[Planning search - S22/2130 \(southkesteven.gov.uk\)](#)

S22/1768

Mr A Winkless

Erection of 4 new detached dwellings at 5 Station Road Deeping St James PE6 8RG

[Planning search - S22/1768 \(southkesteven.gov.uk\)](#)

23.112 To consider the following correspondence.

1. Police and Crime Commissioner's Office - an invitation to complete the Crime and Policing Survey 2022.

2. Lincolnshire County Council Highways – Changes to the parish agreement on highway verge grass cutting.

3. The Institute of Cemetery and Crematoria Management – Inviting Deeping St James Parish Council as a Burial Authority to apply to be assessed and agree to comply with the Charter for the Bereaved (annual cost of £295 involved)

4. Charity Commission News – Shared as the Parish Council is the Trustee of Hall Meadow Estate Charity

5. South Kesteven District Council – Advising that they have set up a Cost-of-Living Strategic Working Group and Warm Spaces working group and are asking Parish Councils to give the appeal for warm and welcoming venues support and full consideration and keep in close contact with SKDC on this and any other related community initiatives.

6. Priory Church Deeping St James – An invitation to participate in the Christmas Tree Festival being held between 28 November 2022 and 6 January 2023 open to schools, charities, clubs, church organisations, businesses and individuals

7. Peterborough City Council – After contacting the Group Manager for environment and transport and the Portfolio holder for transport at Peterborough City Council a reply advising of what signage is in place to the south of the stone bridge over the Welland, confirmation that no further signage will be installed and the suggestion that

Lincolnshire County Council could be approached about signage on the north side has been received from the Network and Traffic Manager

8. The Deepings School - Invitation to a community event at the School from 4.30pm to 6.30pm on Wednesday 14 December 2022.

9. Delaines Buses Ltd – Letter explaining why there is no bus service to Stamford on a Saturday

10. South Kesteven District Council – informing the Parish Council of the latest position regarding the Deepings Leisure Centre

23.113 To agree to and finalise arrangements for the Carols in Jubilee Park which will take place from 7pm on Friday 16 December 2022.

23.114 To agree and finalise arrangements for the delivery and installation of the 20ft Christmas Tree at Jubilee Park kindly donated by Swines Meadow Garden Nursery

23.115 To receive and consider a report about obtaining a vehicle.

23.116 To receive and consider minutes and recommendations of other committees, reports from advisory committees, members reports from external bodies and reports of meetings, seminars, training and events attended on the Council's behalf:

1. Management of Memorials Training from the Chief Executive of the Institute of Cemetery and Crematoria Management provided free of charge by Scribe Academy held by zoom on Friday 27 October 2022

2. The opening and closing of the Garden of Remembrance on Sunday 6 and 20 November 2022

3. Budget and forecasting training organised by Scribe accounts via Zoom and held on Wednesday 9 November 2022

4. The Deeping St James Remembrance Parade held on Sunday 13 November 2022

5. Employer's roles and responsibilities webcast organised by West Yorkshire Pension Fund and held on Thursday 22 November 2022.

23.117 To agree Christmas office closure dates.

23.118 Parish Pump – items for information or inclusion on future agendas.

Dates for the diary for the coming month –

28 November 2022 to 6 January 2023 – Priory Church Christmas Tree Festival

1 December to 24 December - Advent Calendar Window along Church Street

Deeping St James (DSJPC window opening Monday 5 December 2022)

7pm Tuesday 13 December 2022 – Planning and Transport committee meeting

7pm Friday 16 December 2022 – Music and Carols in Jubilee Park off Thackers Way

7.30pm Tuesday 20 December 2022 – Full Council meeting