



# DEEPING ST JAMES PARISH COUNCIL

The Institute, 38 Church Street, Deeping St James, PE6 8EP

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Facebook: Deeping St James Parish Council

Parish Clerk: Julie Fortnum

Dear Councillors Bowell, Fowler, Hall, **Halls**, Robinson, Rose, Stevens (District) and Thomas (District).

Councillors Gilbert and Shinkins-Hoppe ex-officio voting members

Assistant Clerk Louise Brown.

You are hereby summonsed to attend the next meeting of the **Allotments Committee** on **Tuesday 14<sup>th</sup> June 2022 at 7:45pm** at the Institute.

## **AGENDA**

### **PUBLIC FORUM**

There will be an open forum, lasting a maximum of **five minutes per person** to permit residents to address the Parish Council before the meeting is formally opened, which will be at the closing of the open forum or at **8.00pm**, whichever is sooner.

**01.23 To elect a Chairperson.**

**02.23 To receive apologies for absence.**

**03.23 To receive declarations of interest, if any.**

**04.23 To adopt the minutes of the meeting held Thursday 20<sup>th</sup> January 2022.**

Please see Appendix 1.

**05.23 To receive reports from the Clerk.**

A maintenance man has had a look at the water tanks and fittings with the Allotments Association Chair, to get a better knowledge of where the flaws are. New fixings are being provided to help manage the issues each tank has.

### Thefts

We have received complaints of at least 38 further thefts that have taken place since the major break-in. The Police have been informed.

Furthermore, there was a person (not a tenant), caught on camera attending the plots, who has been reported to Police by the tenant with the camera. The tenant was given permission by the Police to place the picture on social media and to pass on to other tenants. This action caused the person caught on camera to contact the Parish Council office, where his details were passed to the tenant and after to the Police. It is understood that the tenant met up with the person on the camera and an understanding was agreed between them.

An email has been sent to tenants asking them to close and lock the gate should the allotments look vacant.

The chicken policy has been offered to the tenant wishing to support chickens on her plot, however, we have not heard back from her as of yet.

20 letters have been sent to tenants following the recent Allotments Inspection held on Tuesday 10th May 2022; of which 15 were for commencing weeding/cultivation and the other 5 were a mix of requests to clear outside of their plots, raising wood to standing or reducing belongings to prevent providing homes for rats.

**06.23 To receive and discuss the report from the Allotments Association and make any recommendations to Council.**

Please see Appendix 2.

**07.23 To consider any changes to the Tenancy Agreement.**

**08.23 To consider raising the admin fee, to meet the needs of overhauling abandoned plots.**

**09.23 To consider having the work completed on roadway one.**

**10.23 To receive an update regarding Plot 32B**

**11.23 To consider the Allotments Show arrangements.**

Allotments Show and BYO BBQ.

Sunday 14<sup>th</sup> August 2022 from 1pm, presentations from 3:30pm.

Cllr Halls has been requested to present the awards.

Are we still planning to give out trophies alongside certificates at the allotments show, or are we considering offering vouchers going forward?

**12.23 To agree date of next meeting.**

Tuesday 13<sup>th</sup> September 2022