



# DEEPI NG ST JAMES PARISH COUNCIL

The Institute, 38 Church Street, Deeping St James, Peterborough PE6 8HD

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[//parishes.lincolnshire.gov.uk/deepingstjames](http://parishes.lincolnshire.gov.uk/deepingstjames)

Parish Clerk: Julie Fortnum

Dear Councillors **Bowell**, Fowler, Hall, Halls, Robinson, Stevens and Thomas.  
Councillors Gilbert and Shinkins-Hoppe ex-officio voting members

You are hereby summoned to attend the next meeting of the **Allotments, Footpaths and Open Spaces Committee** on **Thursday, 17 September 2020 at 8:30pm** using the **virtual meeting code and password below**:

<https://zoom.us/j/98703576012?pwd=Z3JYait3cWpUYU5hd0lwRDhWaEw4dz09>

Meeting ID: 987 0357 6012

Passcode: 814794

Louise Brown  
Assistant Clerk

## **AGENDA**

- 18.20 To receive apologies for absence**
- 19.20 To receive declarations of interest, if any**
- 20.20 To adopt the minutes of the meeting held 25<sup>th</sup> August 2020 (enclosed)**
- 21.20 Clerks report and matters arising not considered elsewhere on the agenda**

Further to the inspection on 22 July 2020, a review was had on 24<sup>th</sup> August 2020. From the review inspection, eight letters were generated. Three second letters were sent out asking for contact by the 7<sup>th</sup> September, or reallocation of their plots would occur from the 1<sup>st</sup> October 2020. We have heard back from one, who has released their plot. Furthermore, two more first letters went out asking for the tenants to bring their plots up to 50% cultivation and removal of weeds within four weeks. Two letters were sent asking for weed management and one letter was sent asking for specific jobs to be completed before the end of September.

Six plots have become available and people on the waiting list have been contacted. Four plots have been filled so far.

We have been receiving complaints regarding parking within the allotments along the lanes and not in the car park. One of these complaints is a concern over people parking near people that are shielding. Signs have been made and are awaiting being put up.

The information board on path towards low-locks is being renewed as it has been deteriorating. DSJ United Charities, along with a donation from a member of the public are covering the cost.

**22.20 To receive a report on progress with reallocating Allotment plots, together with an update on current tenants.**

We have 112 plots currently being used by tenants: -  
(Not including club house & DSJPC land)  
38 plots taken by Market Deeping tenants.  
70 plots taken by Deeping St James tenants.  
4 plots taken by Stamford, Northborough, Maxey and Deeping Gate.  
12 plots are full sized.  
100 plots are half sized.

The waiting list status is currently at 27: -  
13 people waiting from Deeping St James.  
6 people have a plot and are asking for another.  
8 people waiting from Market Deeping area.

Please see appendix 22.20

**23.20 An update on the new procedure for handing over plots to new tenants.**

Please see appendix 23.20

**24.20 To discuss and agree how to renew the plot numbers.**

Many of the original plot numbers are impossible to read and need renewing. Can we give this to Deepings Youth Group as a project, or is there another way to achieve this?  
Please see appendix 24.20

**25.20 To decide if a skip should be provided this autumn?**

The Allotments have already had 3 skips this year, which is the amount we normally give them. In view of the fact that we are subsidising the Allotments by £1,398.56 p.a. do we want to provide a skip this autumn, which will increase the loss being incurred by the Parish Council?

**26.20 To receive and discuss the report from the Allotments Association and make any recommendations to Council.**

The Allotments Association were asked to provide a report for the meeting, but have submitted a list of requests.  
Please see appendices 26.20a and 26.20b.

**27.20 To receive a report of the budget position to date and expected outturn for the financial year 2020/21.**

See appendix 27.20

**Expenditure 2020/21**

<b>Item</b>	<b>Actual</b>	<b>Budget</b>	<b>Still to Pay</b>	<b>Variance</b>
Maintenance & Misc.	£411.42	£3,000.00	Hedge cutting/ skips	£2,589.00
Tree, Hedges, Bulbs & Wildflowers		£500.00	Additional hedge planting for boundary	£500.00
Riverbank Maintenance	£559.00	£1,500.00	Remainder of cuts	£941.00

Jubilee Park		£5,000.00	CCTV	£5,000.00
Allotment Improvements	£42.40	£1,500.00		£1,458.00
Flag Pole/Storage Shed		£2,000.00	Flagpole	£2,000.00
Millennium Wood Maintenance	£22.50	£2,000.00		£1,978.00

**Income 2020/21**

<b>Item</b>	<b>Actual</b>	<b>Budget</b>	<b>Still receive to</b>	<b>Variance</b>
Allotment Fees	£102.00	£2,500.00		-£2,398

**28.20 To consider budget estimates for 2021/22 and make recommendations to the Finance and general purposes committee.**

**29.20 Dates of the next meetings to be decided –  
January 2021  
June 2021  
September 2021**

Copy sent to: Geoff Hurst/ Hilary Gentle (Allotments Association)  
Secretary Friends of Jubilee Park – Carole Bremner