



# DEEPI NG ST JAMES PARISH COUNCIL

The Institute, 38 Church Street, Deeping St James, Peterborough PE6 8HD  
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Parish Clerk: Julie Fortnum

Minutes of the meeting of the finance and general purposes committee held at 7.45pm on Thursday 18 May 2107

Present: Councillors Barber, Bowell, Dilks, Gilbert, Shinkins, J.Stevens and T.Stevens.

**40.17 To receive apologies for absence.**

Apologies received from Councillor Pelling were accepted by the Members

**41.17 To receive any declarations of interest.**

None declared

**42.17 To adopt the minutes of the previous meeting held on Thursday 12 January 2017 – enclosed.**

Agreed and signed by the Chair

**43.17 To receive a report of matters arising from the minutes not dealt with elsewhere on the agenda.**

None reported

**44.17 To consider the insurance renewal quotation.**

The Clerk advised that the premium for the period 1 June 2017 to 31 May 2018 was £2,144.13. This takes into consideration that the Parish Council are in a long term agreement until 31 May 2018 with Hiscox Insurance through Came and Company.

**45.17 To consider the Parish Council's finances.**

The Clerk informed the Members of the bank account balances. Councillor Shinkins requested that full council approval was obtained to use the Parish Council reserves to complete the improvements to the skate park prior to reclaiming the grant from WREN and 106 monies. All agreed that this **recommendation** should be made to full Council

**46.17 To consider investment options available to the Parish Council – enclosed.**

The Clerk confirmed that the dividend rate for the Lincolnshire Credit Union was .25%. They offer three types of loans with interest rates varying from 15.6% to 34.5% which although more than High Street lenders are better than door step and payday lenders. Councillor J Stevens proposed that a **recommendation** should be made to full council that an account should be opened with the Lincolnshire Credit Union and £5000 invested. This was seconded by Councillor T Stevens and **resolved** with one abstention. It was agreed to defer the recommendation to invest with CCLA (Finance and general purposes 20 October 2016 item 29) until after the completion of the skate park renewal project.

**47.17 To review the following policies (copies enclosed):**

- 1 Equality and Diversity**
- 2 Media**
- 3 Social Media**
- 4 Communications**
- 5 Environmental**
- 6 Grants**

Councillor Howell proposed, seconded Councillor Barber that the wording in the Users of Council Social Media of the social media policy should be amended to read one nominated Councillor and the Clerk. **Resolved**

Councillor Dilks proposed, seconded by Councillor J Stevens, that the words 'DSJPC strives to be open, transparent and accountable' should be included at the beginning of the communications, media and social media policy. **Resolved**

#### **48.17 Staffing issues**

Staff absences due to sickness and holiday were noted as was the cost of living salary increases.

It was noted that Councillor Blessett would complete the Clerk's appraisal and that the Clerk would do the Assistant Clerk and Maintenance Workers appraisal by 29 June 2017.

#### **49.17 To agree the date of the next meeting – 7.45pm Thursday 20 July 2017**

Meeting closed at 8.50pm