



DEEPI NG ST JAMES PARISH COUNCIL

The Institute, 38 Church Street, Deeping St James, Peterborough PE6 8HD
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Parish Clerk: Julie Fortnum

Minutes of the Finance and General Purposes Committee held on Thursday 19 November 2015 at 7.00pm in the Meeting Room at The Institute.

Present: Councillors Bowell, Dilks, Donley, Gilbert, Shinkins, Wallis and the Clerk

39.16 To receive apologies for absence.

Councillors Barber, Pelling and Stevens

40.16 To receive any declarations of interest.

None

41.16 To adopt the minutes of the previous meeting held on Thursday 22 October 2015

Agreed and signed

42.16 To receive a report of matters arising from the minutes not dealt with elsewhere on the agenda.

None

43.16 To receive a report on the Council's Finances for 2015/16

The Clerk advised the members of the income and expenditure to date and the balance against the budget.

45.16 To receive the budget estimates for 2016/17, consider the Council's precept for 2016/17 and make a recommendation to Council on 26 November 2015

The Clerk advised the members of the forecasted income and expenditure for 2015/16 and estimated budget requirements for 2016/17. As it was understood that a number of proposals which had budget implications were itemised for resolution on the full council agenda for Thursday 26 November 2015 it was agreed no recommendation could be made regarding the precept at this stage. It was noted that the District Council required the precept figure by Friday 22 January 2016

46.16 To consider the revised appraisal form

Councillor Donley introduced the draft staff appraisal document which had been created with input from himself and Councillors Pelling and Wallis. He advised that it had been approved by the Chairman Councillor Gilbert and both office staff and proposed it should be adopted for use with immediate effect. This was agreed with one amendment - that the final signature should be altered from that of the Chair to the Vice Chair.

47.16 To agree the date of the next meeting

Thursday 24 March 2016 at 7.45pm