



# DEEPING ST JAMES PARISH COUNCIL

The Institute, 38 Church Street, Deeping St James, Peterborough PE6 8HD

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Parish Clerk: Julie Fortnum

The minutes of the meeting of the Finance and General Purposes Committee held in the meeting room at the Institute 38 Church Street Deeping St James PE6 8HD at 7.45pm on Thursday 21 October 2021.

Present: Councillors Bowell, Gilbert, Halls, Hosking, Stevens and Thomas.  
The Parish Clerk took the minutes.

**22.23** To receive apologies of absence.

Apologies for absence were received and accepted from Councillor Shinkins-Hoppe.

**22.24** To receive any declarations of interest.

No declarations of interest were received.

**22.25** To adopt the minutes of the previous meeting held on Thursday 19 August 2021.

Accepted and signed as a true copy.

**22.26** To receive the Clerk's report.

The Clerk advised that the Internal Audit service offered by Lincolnshire Association had not been agreed for the financial year 2021/22 as it was not quite ready so the previous Internal Auditor would complete the Audit this year.

The website maintenance service offered via Lincolnshire Association of Local Councils is working well.

The Clerk is still working towards opening a savings account at Unity Trust.

The Clerk is still working towards getting the Barclays banking mandate updated.

The Clerk is still updating the policies prior to them be added to the webpage.

**22.27** To receive and consider reports on the Parish Council's income and expenditure from 1 April 2021 to date.

The Clerk had circulated a report which the Members confirmed that they had looked and had no concerns with.

**22.28** To receive an update on the Parish Council's current financial position.

The Clerk had circulated a report the contents of which was noted.

**22.29** To receive and consider budget recommendations from other committees in preparation for precept setting.

## ALLOTMENTS FOOTPATHS AND OPEN SPACES

Item	Expenditure Budget 2022- 23
Maintenance & Misc.	2,000.00
Tree, Hedges, Bulbs & Wildflowers	500.00
Riverbank Maintenance	1,500.00
Jubilee Park	10,000.00
Allotment improvements	2,000.00
Flag pole / Storage Shed	2,000.00
<b>TOTAL</b>	<b>18,000.00</b>

Item	Income Budget 2022-23
Allotment rents	4,000.00
Allotment Association membership & insurance fees	500.00
<b>TOTAL</b>	<b>4,500.00</b>

## CEMETERY

Item	Expenditure Budget 2022-23
Grounds maintenance	2,000.00
Repairs	600.00
Water rates	100.00
New Cemetery (reserves)	2,000.00
To purchase seating	1,000.00
<b>TOTAL</b>	<b>5,700.00</b>

Item	Income Budget 2022-23
Burial Fees	2000.00
Memorial Fees	500.00
<b>TOTAL</b>	<b>2,500.00</b>

## PLANNING AND TRANSPORT

Item	Expenditure Budget 2022/23
Campaigns and Surveys	500.00
Bus shelters	4,000
Bus shelter maintenance and repairs	1,250.00
Speed camera purchase and maintenance.	2,250.00 (possibly higher if it is agreed to purchase another SID)
<b>TOTAL</b>	<b>8,000.00</b>

## YOUTH AND COMMUNITY

Item	Expenditure Budget 2022/23
Grounds Maintenance	2,000.00
Repairs	1,500.00
Summer Playscheme	6,500.00
Play area improvement reserves	25,000.00
<b>TOTAL</b>	<b>35,000.00</b>

Along with the above the following were agreed:

-Rename new Cemetery (reserves) budget the Cemetery improvements (reserves) budget and use it along with the amount of £3050 currently in the reserve fund to improve the pathways in the old Cemetery.

-Remove the purchase seating cost code from the Cemetery cost centre and increase the grounds maintenance budget to £3000

-Add £2000 to the speed camera budget heading to purchase a third speed camera.

-Remove the Jubilee Park play equipment cost code from the Allotments footpaths and open spaces cost centre and increase the play area improvement reserves budget within the Youth and Community cost centre to £25,000

**22.30** To receive all other non-committee budget headings in preparation for precept setting.

The following changes to non-committee expenditure budgets were agreed:

- Increase the members expenses budget from £200 to £500
- Increase the rent gas electricity telephone and broadband budget from £4500 to £5000
- Decrease the insurance budget from £3000 to £2000
- Increase the professional fees budget from £1000 to £2000
- To merge the community events, annual parish meeting and footpath walks budgets and increase the total budget from £1650 to £1700
- To completely remove the volunteers buffet and VE day buffet
- To increase the waste skip rental budget from £2500 to £3000
- Decrease grant aid budget from £10,000 to £5,000
- Remove the DSJ Community Skip cost code
- Remove the security patrols cost code
- Increase the Amenity grass verge cutting budget from £3,000 to £5,000

The expenditure budgets for the following are still to be agreed:

- Staffing costs
- Neighbourhood plan
- Deepings Youth Group
- Deepings Community Library
- Welland Footbridge Project
- Land ownership and transfer

The following changes to non-committee income budgets were agreed:

- Decrease bank interest from £200 to £50
- Create a new cost code for Allotment Association membership and fees with a budget of £500

**22.31** To agree the date of the next meeting – 7.45pm Thursday 18 November 2021.