

# DEEPING ST JAMES PARISH COUNCIL

The Institute, 38 Church Street, Deeping St James, Peterborough PE6 8HD

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Parish Clerk: Steve Ashby

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Minutes of the Deeping St James Parish Council Finance and General Purposes Committee held on Thursday 21 March 2013 at 7.30pm in the meeting room at The Institute.

Present: Councillors Blessett, Barber, Gilbert, Pelling, Shinkins, Stevens and Wallis

- 42.13 To receive apologies for absence.**  
Councillor Dilks and Baxter
- 43.13 To receive declarations of interest, if any.**  
None
- 44.13 To adopt the Minutes of the previous meeting held on 18 October 2012 (Enc 1)**  
Agreed and signed
- 45.13 To receive the report of progress in relation to matters arising from the Minutes not dealt with elsewhere on the agenda.**  
The Acting Clerk advised the Members that She had contacted the bank regarding online banking and there are two options available view only or full access. It was agreed that the Acting Clerk would contact the bank again to find out if a limit could be placed on the number and value of transactions and get the Internal Auditor's opinion. To recommend to full council that a limit be put on daily amount and transaction amount.
- 46.13 To receive a report on the Council's budget for 2012/13**  
The Acting Clerk provided a report on the budget and the bank accounts
- 47.13 To recommend to Council that Ctax Management continue to provide accounting and payroll services in 2013/14**  
It was agreed to continue with this.
- 48.13 To note the employers rate for the local government pension scheme for 2013/14 is 20.3%. To also note the employee contribution rates based on whole time equivalent pay ranges**  
Noted.
- 49.13 To note that the current maintenance worker's hourly rate will increase from 1 April 2013 (in line with the additional maintenance worker's rate) to £7.20 as agreed at Full Council in January 2013.**  
Noted.
- 50.13 To receive a report on HR matters**  
Cllr. Pelling updated Members  
The Acting Clerk made the Members aware of her suggestions for staffing the office
- 51.13 Date of next meeting – Monday 15 April 2013**

