

# DEEPING ST JAMES PARISH COUNCIL

**The Institute, 38 Church Street, Deeping St James, Peterborough PE6 8HD**

**e-mail: [clerk.dsipc@btconnect.com](mailto:clerk.dsipc@btconnect.com) Tel: 01778 343266 Fax: 05603 435419 [www.dsipc.co.uk](http://www.dsipc.co.uk)**

**Parish Clerk: Steve Ashby**

---

Minutes of the Deeping St James Parish Council Finance and General Purposes Committee held on Thursday 17 January 2013 at 7.45pm in the meeting room at The Institute.

Present: Cllr. Blessett, Dilks, Gilbert, Pelling, Shinkins, Stevens and Wallis

Any member of the public can attend all Council and Committee meetings to see the work of the Council. Full Council meetings are held on the last Thursday of each month which start with a 30 minute public forum for questions and issues to be raised.

- 29.13 To receive apologies for absence.**  
Cllrs. Barber and Baxter. Cllr. Stevens arrived at 8.20pm
- 30.13 To receive declarations of interest, if any.**  
Cllr. Wallis declared a personal interest in item 33.13
- 31.13 To adopt the Minutes of the previous meeting held on 18 October 2012 (Enc 1)**  
All agreed and signed
- 32.13 To receive the report of progress in relation to matters arising from the Minutes not dealt with elsewhere on the agenda.**  
Servicing request form, online banking request form and personal details form for the Acting Clerk have been received from the Bank  
Real Time Information – The Acting Clerk advised that information obtained about this suggested that clarification was needed regarding self employment. Cllr. Pelling agreed to obtain some advice from the HR providers he had recently been in contact with.
- 33.13 To discuss and agree whether to use the Community Pay Back team and/or employ a second Maintenance Worker for 2013/14**  
Cllr Blessett introduced the paper (prepared jointly with Cllr. Barber). A discussion took place around this subject with several alternative options being put forward. Cllr. Blessett put forward the proposal that the Parish Council should appoint a second maintenance worker for 6 hours per week all year round and contract to have the Community payback team visit the village fortnightly. It was agreed (5 votes for with 2 abstentions) that this be recommended at the next full council.
- 34.13 To agree all other budget estimates for 2013/14 and make a recommendation for consideration at Council on 31 January 2013 (details enclosed)**  
On behalf of Cllr. Barber, Cllr. Blessett requested that the figure for Cemetery grass cutting, hedge cutting and weed killer applications be amended to £7080 to reflect a recent quote. This was agreed by all, but also that a further two quotes would be obtained prior to the Cemetery meeting on Thursday 21 February 2013.  
Cllr. Dilks then requested that a further £1000.00 be put in the budget to cover the cost of the installation of a lamp post at Broadgate Lane/Churchgate corner. Requests for more lighting in this area had been received from Parishioners. Cllr. Stevens had met with LCC who had quoted this figure for installation and would then take on the responsibility of maintaining it. This was agreed by all
- 35.13 To agree Precept figure for 2013/14 and also indicative figures for 2014/15 and 2015/16 and make a recommendation for consideration at Council on 31 January 2013**  
With the addition of the above figures the precept to be recommended to full council for approval is £97,681.27. This consists of a net precept of £91,7263.29 and a grant allocation of £5954.98.
- 36.13 To provide an update on staffing matters**  
Cllr Pelling updated the Members on the discussions he had had with some Human Resources providers regarding advice on long term sickness. A discussion took place around about this and it was agreed that the employment of a HR adviser should be an item on the next full council agenda . It was also agreed that Cllr. Pelling would make the proposal of which provider to use.  
Cllr. Dilks suggested that the payment of the living wage rather than the minimum wage should be adopted by the Parish Council. This was seconded by Cllr. Shinkins and agreed this recommendation should be made to full Council
- 37.13 Date of next meeting – Thursday 21 March 2013**

