

## FINANCE COMMITTEE

Minutes of the meeting of the Finance Committee held at 7.45pm on Tuesday, 20 September 2005 at The Institute. Councillor Chambers, Chair, presided over Councillors Blessett, Pelling, Stevens and the clerk.

**019 APOLOGIES FOR ABSENCE** – Cllr Warrick who was engaged on a work commitment.

**020 DECLARATIONS OF INTEREST** – None.

**021 MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting held on 23 June 2005, having been previously circulated, were approved as a true and correct record and signed by the Chairman.

**022 REVIEW OF CURRENT FINANCIAL POSITION**

The Clerk reported on the current situation and confirmed that the balance at 20 September was £78487.23. It was noted that this was a substantial amount and although only half way through the financial year, there was still likely to be a high balance remaining even allowing for the contingency fund. The clerk reported that to date only £900 had been spent from the PCSO's budget of nearly £17000 as there had not been anyone in post since May.

The clerk reported that although she had not been officially notified, she had learnt that the new PCSO for DSJ had been immediately transferred to Stamford for an indefinite period. Members considered this to be very regrettable as this resulted in a loss of service for DSJ residents which had been accounted for in their council tax. The clerk was asked to contact Lincolnshire Police Authority for clarification.

**023 CLERK AND STAFF APPRASIALS**

The clerk reported that she had obtained an appraisal system from SLCC for clerks and it was proposed, seconded and unanimously **agreed** this would be used on an annual basis. The clerk reported that the Community Maintenance Worker had already had an assessment in June and the clerk was asked to bring this to the next meeting. The clerk agreed to contact SKDC to investigate if they have an appraisal system suitable for outside workers which could be used by the PC.

It was agreed the Clerks appraisal should take place in October w/c 24 October with Cllrs Warrick / Blessett and Chambers and that the main report should be reserved for the Clerk and appraisers with a brief report to full council.

It was agreed that any appraisals would be followed by a written report for the appraisee.

**024 STAFF ISSUES**

The clerk reported that the Community Maintenance Worker had requested if it would be possible to be paid on the basis of the hours worked each week rather than on annualised hours. However after careful consideration it was agreed that this was not very practical due to the variances of the work load throughout the year.

**025 DATE OF NEXT MEETING** –to be confirmed.

There being no further business, the meeting was closed at 8.20pm.