



# DEEPING ST JAMES PARISH COUNCIL

The Institute, 38 Church Street, Deeping St James, PE6 8EP

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Facebook: Deeping St James Parish Council

Parish Clerk: Julie Fortnum

Dear Councillors Bowell, Fowler, Hall, **Halls**, Robinson, Rose, Stevens (District) and Thomas.

Councillors Gilbert and Shinkins-Hoppe ex-officio voting members

Assistant Clerk Louise Brown.

You are hereby summonsed to attend the next meeting of the **Allotments, Footpaths and Open Spaces Committee** on **Tuesday 21 September 2021 at 7:45pm** at the Institute.

## **AGENDA**

**14.22 To receive apologies for absence.**

**15.22 To receive declarations of interest, if any.**

**16.22 To adopt the minutes of the meeting held Monday 17 June 2021.**

Please see Appendix 1.

**17.22 To receive reports from the Clerk.**

The Allotments Show was held on 15<sup>th</sup> August 2021. Councillors Halls, Bowell, Fowler and Rose attended along with Vice-Chair Shinkins-Hoppe who presented the trophies.

The Allotment Car Park will have been resurfaced on Monday 20<sup>th</sup> September 2021.

The Assistant Clerk is to send the rat information out to tenants for the renewal date.

The contractor is also due to attend the Skate Park, Hall Meadow Road Allotments, Millennium Woods and Deeping St James Cemetery to survey the trees on the 20<sup>th</sup> September 2021.

The assistant clerk has been in touch with the maintenance man regarding the leaky taps at the allotments. There is some query about many hands helping, which can create a larger problem.

## **ALLOTMENTS**

**18.22 To receive and discuss the report from the Allotments Association and make any recommendations to Council.**

Please see Appendix 2.

**19.22 To receive a report on progress with reallocating Allotment plots, together with an update on current tenants.**

As at 14/09/21 - We have 114 plots currently available for tenants: -

(Not including club house & DSJPC land)

2 plots are abandoned and awaiting attention from a contractor.

3 half plots are being returned at the renewal.

10 plots are full sized.

104 plots are half sized.

34 plots taken by Market Deeping tenants.

74 plots taken by Deeping St James tenants.

4 plots taken by Stamford, Northborough, Maxey and Deeping Gate.

The waiting list status is currently at 34: -

8 people waiting from Deeping St James.

13 people have a plot and are asking for another.

13 people waiting from Market Deeping area.

**20.22 To receive a report of the budget position to date and expected outturn for the financial year 2021/22.**

Please see Appendices 3, 4 and 5.

**Expenditure 2021/22**

<b>Item</b>	<b>Actual</b>	<b>Budget</b>	<b>Still to Pay</b>	<b>Variance</b>
Maintenance & Misc.	351.70	2000.00		1648.00
Tree, Hedges, Bulbs & Wildflowers		500.00		500.00
Riverbank Maintenance	733.70	1500.00	440.22	326.08
Jubilee Park	2861.38	10000.00		7138.62
Allotment Improvements		1500.00	2466.00	-966.00
Flag Pole/Storage Shed	100.80	1000.00		899.20
Maintenance of trees and hedges	370.00	6000.00	2068.00	3562.00

**Income 2021/22**

<b>Item</b>	<b>Actual</b>	<b>Budget</b>	<b>Still to receive</b>	<b>Variance</b>
Allotment Fees	246.67	3000.00		2753.33

**21.22 To consider budget estimates for 2022/23 and make recommendations to the Finance and general purposes committee.**

**22.22 To receive an update regarding repairs to car park and roads at the Allotments.**

**23.22 To consider the need for a skip at the Allotments in the Autumn.**

**24.22 To consider the management of the perimeter hedge.**

**25.22 To consider ideas for plot numbering.**

**OPENSACES**

**26.22 To consider the outcome of the Tree Survey.**

**27.22. To agree date of next meeting.**

Thursday 20<sup>th</sup> January 2022 at 7.45pm