



DEEPING ST JAMES PARISH COUNCIL

The Institute, 38 Church Street, Deeping St James, PE6 8EP

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Facebook: Deeping St James Parish Council

Parish Clerk: Julie Fortnum

The minutes of the meeting of the Cemetery Committee held on Thursday 16 September 2021 at 7.00pm in the meeting room at the Institute 38 Church Street Deeping St James PE6 8HD.

Present: Councillors Halls, Olson, Shinkins-Hoppe, Stevens, and Thomas.
The Parish Council took the minutes.

22.8 To receive apologies of absence.
All present.

22.9 To receive any declarations of interest.
None received.

22.10 To agree the minutes of the last meeting held on Thursday 15 July 2021.
Agreed and signed as a true copy.

22.11 To receive the Clerks report.

Since the last meeting of the committee on 15 July 2021 there has been one interment of cremated remains and two burials. There have also been three reservations for burial plots.

Signs saying 'Pardon the weeds were looking after the bees' are being made to be installed in the sections of the Cemetery that are being left uncut.

The Lincolnshire Probation Service have advised that they are unable to a community payback service at the moment but have noted are requirement and will be in touch as soon as they are able to assist. The Clerk was asked to continue to request help.

The Clerk was asked to check that the Cemetery maintenance staff have used pesticide on the paths.

22.12 To review the Cemetery procedures, regulations and fees.

It was agreed that the fees should remain unchanged.

There was discussion about what colour and shape of headstone was permitted in the Cemetery and also about the size of headstone for a child's grave. It was agreed that no wording would be added to the regulations and each individual application for a memorial would be considered separately.

22.13 To receive a report on the position to date and the expected spend for the financial year 2021-22.

| Item | Expenditure Budget 2021-22 | Current spend | Further known expenditure |
|---------------------|----------------------------|---------------|--|
| Grounds maintenance | 2000.00 | 315.41 | Additional petrol for mower. Hedge and tree maintenance |
| Repairs | 600.00 | | Head stone safety issues to be dealt with during winter 2021 |

| | | | |
|-------------------------|---------|-------------------------------------|---|
| Water rates | 100.00 | 31.04 | Second half yearly bill |
| New Cemetery (reserves) | 2000.00 | 4007.40 (£1800 contributed by SKDC) | - |
| To purchase seating | 1000.00 | 132.00 | Further bench to be renovated and three concrete plinths to be installed for the two renovated benches and one donated memorial bench |

| Item | Income Budget 2021-22 | Current receipt | Further known expenditure |
|---------------|-----------------------|-----------------|--|
| Burial Fees | 2000.00 | 1060.00 | 700.00 (one burial and three reservations) |
| Memorial Fees | 500.00 | 177.00 | Not known |

The current income and expenditure was noted.

22.14 To consider the budget estimates for 2021-22 and make recommendations to Finance and General Purposes Committee.

| Item | Expenditure Budget 2022-23 |
|-------------------------|----------------------------|
| Grounds maintenance | 2000.00 |
| Repairs | 600.00 |
| Water rates | 100.00 |
| New Cemetery (reserves) | 2000.00 |
| To purchase seating | 1000.00 |

| Item | Income Budget 2022-23 |
|---------------|-----------------------|
| Burial Fees | 2000.00 |
| Memorial Fees | 500.00 |

It was agreed that the budgets for 2022-23 would remain the same as the current year unless the cost of hedge cutting in the Autumn leads to the ground's maintenance budget exceeds £2000.

22.15 To note the date of the next meeting – 7pm on Thursday 13 January 2022