



# DEEPI NG ST JAMES PARISH COUNCIL

The Institute, 38 Church Street, Deeping St James, Peterborough PE6 8HD

e-mail: [clerk.dsipc@btconnect.com](mailto:clerk.dsipc@btconnect.com) Tel: 01778 343266

//[parishes.lincolnshire.gov.uk/deepingstjames](http://parishes.lincolnshire.gov.uk/deepingstjames)

Parish Clerk: Julie Fortnum

Minutes of the meeting of Deeping St James Parish Council held on **Thursday 25 January 2018 at 7.30 pm at The Institute**

Present: Parish Councillors Barber, Howell, Dilks, Gilbert, Green, Hall, Hardy, Hosking, Pelling, Shinkins, J. Stevens, Thomas, Ward, and County Councillor Dobson.

The minutes were taken by the Parish Clerk

Press report to be completed by Councillor Howell

## Open Forum

### Councillor Dobson for Lincolnshire County Council

Representatives from LCC Highways have agreed to visit The Deepings where they will be taken to the sites that have highway issues.

The Head of LCC Highways has confirmed that a further recruitment drive will take place for a crossing patrol person outside Linchfield Road. This position has never been made redundant however recruitment has been challenging.

LCC have not been greatly affected by the news about Carillion, and nothing impacts directly on Deeping St James. The Lincoln bypass materials were all in place and have been paid for so LCC were liaising with the Contractors used by Carillion to get the work done directly.

Councillor Dobson left the meeting.

### Councillors Dilks and Stevens for South Kesteven District Council

The First Council meeting of 2018 was held today - the main item being preparation for the 2018/19 budget. This was an ambitious budget requiring various departments making cash savings. Some items included in the budget papers were:

Increasing parking charges in Grantham

Saving on consultancy fees

Offering (in partnership) a commercial waste and food waste service

Building new council houses

Introducing more local markets

The consultation on the budget would close on Monday 29 January 2018 and offered the following three options

- To increase our element of council tax by £5 for the year (based on a band D property)
- To increase our element of council tax by 3% (which equates to £4.46)
- Not to increase our element of council tax

#### 100.18 To receive apologies for absence.

Apologies had been received from Councillor Blessett and were accepted by the Parish Council.

#### 101.18 To receive notifications of interest and consider requests for dispensations, if any.

Agenda item 104.18 - Councillors Green, Pelling & Stevens

Agenda item 105.18 – Councillors Dilks Shinkins and Stevens

#### 102.18 To approve the minutes of the previous meeting held on Thursday 21 December 2017.

Agreed and signed by the Chairman

#### 103.18 Clerks Report

South Kesteven District Council have been informed of the Councillor Vacancy and the Clerk has been advised to contact them again on 22 January 2018 after which if no election is to be called the vacancy can be advertised for Co-option. **As no election has been called the**

**position has been advertised to be filled by co-option at the meeting on 22 February 2018**

CCTV footage of an individual allowing their Dog to foul outside a resident's front door has been forwarded to South Kesteven District Council.

Linchfield School have confirmed that they are interested in running the playscheme in the summer. A proposal will provided to be considered at the youth committee meeting on Thursday 8<sup>th</sup> February 2018

Potholes on Bridge Street Linchfield Road and Hall Meadow Road reported to Lincolnshire County Council

Street lights not working on Linchfield Road and Buttercup Court reported to Lincolnshire County Council

Cars causing an obstruction/hazard by parking on the bus stop outside Benedict Court have been reported to the neighbourhood policing team.

Two trees in the Cemetery were reported as fallen after the high winds through night on 17 January 2018. A planning application is being prepared for work to be carried out on the remaining trees in the conservation area as a matter of urgency.

The high winds through night on Wednesday 17 January 2018 damaged branches on several trees have been damaged at 'Woody Heights' skatepark. These had work completed on them within the last month. A contractor has been contacted to clear the debris.

The launch of DSJPC's new WEB site took place on 1st Jan 2018. On Wednesday 10th January 2018 Cllr Barber carried out a 2 hour training session with the Clerks on how to update the new Web Site themselves.

**104.18 To consider financial matters**

**1. To approve accounts for payment**

It was proposed by Councillor Shinkins and seconded by Councillor Dilks that payments totalling £6149.47 should be paid. **RESOLVED with 2 abstentions**

			NET	VAT	TOTAL
<b>SO &amp; BT</b>	Staffing costs		£ 3,215.63	£ -	£ 3,215.63
<b>BT</b>	Humberside Lincolnshire & North Yorkshire Community Rehabilitation Company	Provision of a work party for environmental work from 8 August 2017 to 12 December 2017	£ 1,080.00	£ 216.00	£ 1,296.00
<b>BT</b>	Prentice Bros	5 Loads of General Waste skip & 1 Green waste for CBT December 2017	£ 585.00	£ 117.00	£ 702.00
<b>BT</b>	Kathy Bowles	Reimbursement for postage paid to return faulty SID charger to Unipart Dorman	£ 2.90	£ -	£ 2.90
<b>DD</b>	Biffa Waste Services Ltd	4 empties and 31 days rental of 1100L wheelie bin	£ 120.50	£ 24.10	£ 144.60
<b>BT</b>	Lincolnshire Association of Local Councils	Annual Training Scheme 1 April 2018 to 31 March 2019	£ 135.00	£ -	£ 135.00
<b>BT</b>	SLCC	Membership for the Clerk and the Assistant Clerk	£ 350.00	£ -	£ 350.00

<b>BT</b>	Deeping St James Parochial Church Council	Church Wardens allotment rent (35% of total rent payable)	£ 112.00	£ -	£ 112.00
<b>BT</b>	Hall Meadow Charity	Pinders, Constables and Bondage allotments rent (65% of total rent payable)	£ 208.00	£ -	£ 208.00
<b>BT</b>	B&R Fabrication & Welding	To supply materials and manufacture 4 large stakes for tree guard and have sprayed galv.	£ 25.00	£ 5.00	£ 30.00
<b>BT</b>	I'd rather be in Deeping	Neighbourhood plan inserts in 1,250 copies	£ 34.00	£ -	£ 34.00
<b>CH</b>	BT Payphones	Purchase of KX100 telephone kiosk 01778342195 situated on Stowgate Road DSJ	£ 1.00	£ -	£ 1.00
<b>BT</b>	L. Green	Reimbursement for the purchase of ingredients for Mulled Wine served at The Carols in The Park on 22 December 2017	£ 38.78	£ 6.68	£ 45.46
<b>BT</b>	Neil Jibb	Reimbursement for embroidery of 7 x work garments with DSJPC logo	£ 43.00	£ -	£ 43.00
<b>BT</b>	Deeping St James United Charities	50% contribution to PAT testing carried out on Tuesday 9 January 2018	£ 39.00	£ -	£ 39.00
	Unipart Dorman	Replacement Charger	£ -	£ -	£ -
<b>DD</b>	Wave (Anglian Water Business Ltd)	Water charges at the Cemetery from 15 October 2017 to 14 January 2018	£ 17.49	£ -	£ 17.49
<b>DD</b>	British Telecom	Telephone and broadband charges from 1 December to 31 January 2018	£ 92.67	£ 18.53	£ 111.20
<b>BT</b>	A&M Print	1/4 page advert in The Deepings Advertiser on 26 January 2018 - Councillor vacancy	£ 49.50	£ 9.90	£ 59.40
<b>TOTAL</b>			£ 6,149.47	£ 397.21	£ 6,546.68

## 105.18 To consider planning matters

- To receive and consider minutes and recommendations of the planning and transport committee meeting held on Thursday 18 January 2018** – Councillor Barber introduced the minutes from which there were two recommendations. Planning application S17/2466 from London & Economic Properties/Deeping St James United Charities. Residential development of up to 145 dwellings with primary access of Linchfield Road and secondary access of Burchnall Close with associated open space, car parking and landscaping (outline with matter of access included for consideration). Concerns were raised about density and the number of affordable units. It was agreed to approve the outline permission with the following comment – DSJPC are disappointed at the number of units, a 100 would be more desirable. **RESOLVED** with 3 abstentions

Planning application S17/2300 from Mr Cross 8A Bridge Street Deeping St James. Councillor Barber confirmed that he had spoken to SKDC planning department and clarified the boundary issue so suggested that the following proposal from the committee was sent - DSJPC has no objections to this application however they do request that permission is granted on the condition that the conversion will be an annexe to the property and NOT a separate dwelling and that it will NOT convert to a separate dwelling at any time in the future.  
**RESOLVED** with 2 abstentions

**106.18 To receive and agree the Council's response to correspondence received since the last meeting.**

Market Deeping Town Council	Invitation from The Mayor of Market Deeping to The Deeping Gang Show on Friday 16 <sup>th</sup> February 2018	The Clerk was requested to write confirming that complimentary tickets had been received, that the Chairman and his consort looked forward to joining the Mayor and others on the night. Also that the Parish Council gave permission for chains of office to be worn by the Mayor and her consort.
Cromer Town Council supported by The Norfolk Association of Local Councils and The National Association of Local Councils	To support Cromer Town Councils to submit a proposal under the Sustainable Communities Act for legislative change to enable better funding services provided to permanent residents in areas with a particularly high proportion of second homes or holiday homes by completing a survey	As this has no relevance to DSJPC it was agreed not to complete the survey
Delaine Buses Ltd	102 Evening Service – reply to the Parish Councils letter confirming the reason the changes are due to 'a steady decline in patronage in the evenings' of this 'commercial service'	The Clerk was requested to write back to Delaine Buses stating the following need to be taken into account - the survey was undertaken in July (school holidays), car parking charges are now in place in the Riverside Retail car park and the Co-op was due to re-locate in the near future. The Clerk should also update the

		concerned local residents and advise them to contact Delaine Buses themselves.
Rotary Club of the Deepings	Charity 10k Road Race and 3k Fun Race on Sunday 20 May 2018. Requesting permission to pass through 'Woody Heights' recreation area	The Clerk was requested to write advising of the Parish Council's agreement
Market Deeping Town Council	Response to DSJPC's letter about forming a leisure centre working party to feed in ideas to SKDC. MDTC are agreeable to forming this working party when more information is known (size, layout, amenities etc.)	Proposed by Councillor Stevens seconded by Councillor Dilks that DSJPC call an extraordinary meeting ASAP to obtain a consensus of the preferred location and a list of what should be included inviting Councillors from MDTC to attend. <b>RESOLVED</b>
The Deepings Library	Invitation to the 2 <sup>nd</sup> birthday celebrations on Saturday 3 February 2018 from 2-4pm	The Clerk was requested to confirm that 7 Councillors would be attending this event.
Market Deeping Town Council	Invitation to a charity dinner dance on Saturday and 10 <sup>th</sup> March 2018 at The Deeping Sports and Social Club. RSVP 23 February 2018	Councillor Ward would be representing the Parish Council at this event
Lincolnshire County Council	Fairer funding campaign – thanking DSJPC for supporting the campaign and advising of the launch of a full consultation. Deadline for response is 12 March 2018	The Chairman encouraged everyone to complete this consultation as soon as it became available and encourage others to do so too

107.18

**To receive and consider minutes and recommendations of committees, reports from advisory committees, members reports from external bodies, members reports of meetings, seminars, training and events attended on the Council's behalf:**

1. **Carols in the Park** – Attended by Councillors Bowell, Green, Hall, Shinkins, J.Stevens and Ward on Friday 22 December 2017. Councillor J Stevens advised that the Mulled Wine and chocolates were well received as were the Salvation Army Band and the Donkey rides and the largest collection to date was made which will be split between Friends of Jubilee Park and The Salvation Army.
2. **Councillor Surgery** – attended by Councillors Stevens and Dobson on Saturday 6 January 2018 who had several visitors

whose main issues related to the state of the footpaths and the potholes in the roads.

**3. Meeting between Deeping St James Parish Council (Councillor Barber and the Parish Clerk) and Market Deeping Town Council (Councillor Shelton and the Town Clerk) regarding grass cutting and gutter weed spraying from March 2018 attended on Tuesday 9 January 2018**

Lincolnshire County Council are unable to confirm if and how many times they will carry out the safety grass cuts and gutter weed sprays across the County during 2018/19 until after the budget has been finalised at the end of February 2018. This means that the signing of the contract with the MDTC/DSJPC's preferred contractor for gutter weed spraying has been put on hold until the decision is received. The amenity grass cuts will no longer be carried out by LCC however the preferred contractor for this job has delayed signing a contract with MDTC/DSJPC until further information is received from both SKDC and LCC

**4. Events and communications committee held on Thursday 11 January 2018 – Councillor Stevens referred the Members to the minutes from which there were three recommendations and one update:**

Refreshments are to be provided at The Institute after the MP John Hayes has dug the first piece of turf to commence the rebuilding of the signal box, at 11.30am on Saturday 10 March 2018 and it was proposed that DSJPC meet the cost for these.

**RESOLVED**

The committee also proposed that a Heritage walk around the old part of Deeping St James and tour of Priory Church be held on either Sunday 9 or 16 September 2018. **RESOLVED**

The committee proposed that a '1st World War Music Hall' evening be held on Saturday 10 November 2018 in The Deepings School Hall. This would hopefully be self-funding as it would be a ticket event with those who attend bringing their own food and drink to enjoy whilst watching performances from various drama and dance groups. **RESOLVED**

Councillor Bowell confirmed that Janet Wickens the Regional Development Officer from The Woodland Trust was available to give a talk and present the making a difference awards at this year's annual parish meeting on Tuesday 8 May 2018. All the Members agreed that this was a good idea and linked with the Parish Council's recent the signing of the Tree Charter and the new Tree of the year competition

**5. Allotments footpaths and open spaces committee held on Thursday 18 January 2018 – Councillor Ward referred the members to the minutes from which there were no recommendations**

**108.18**

**To consider a funding request relating to the Welland Footbridge**

In the absence of Councillor Blessett the Clerk referred the Members to the documents provided by Sally Jackson from the Northern Footpath Forum explaining that tree work was required prior to the completion of the survey work to obtain Environment Agency consent to continue with the project. Failure to complete this work before the end of February (the start of the nesting season) would delay the project for at least a further 12 months. Whilst the NFF have some funding which they will donate to the Parish Council to offset against the costs it is not sufficient to cover all the work required to obtain this consent and therefore they are requesting that the Parish Council finance the

difference. The Clerk confirmed that £5000 had previously been earmarked for projects such as this and that the Council had committed to budget a further £10000 within the next financial year towards the footbridge project. Councillor Barber proposed that as upon completion the footbridge would become an asset of the Parish Council financial support should be given providing the NFF funds are obtained first and that all invoices are issued in the name of DSJPC. This was seconded by Councillor Shinkins and **RESOLVED**.

**109.18 To consider litter enforcement action**

Councillor Pelling referred to the information provided by Councillor Stevens regarding the proposal within SKDC's 2018/19 budget papers that they intended to employ the services of two litter/dog enforcement wardens for the District which added weight to his proposal that a deterrent was needed to support the educational approach of the Parish Council took. He then posed the question could the parish council fund the litter warden for a number of days per year so that we were assured they were covering our parish? It was agreed that Councillor Stevens would investigate the costings of this and that the inclusion of Councillor Pelling's article in the newsletter regarding enforcement action would be postponed until this information was obtained but an article would be put together providing parishioners with information about how much it costs to collect and dispose of the litter found within the parish.

**110.18 To consider a policy for newsletter articles**

It was agreed that this item should be delegated to the finance and general purposes committee to consider.

**111.18 To consider re-naming the Parish Pump agenda item**

It was agreed that this item should also be delegated to the finance and general purposes committee to consider.

**112.18 Parish pump**

Volunteer to write January's press report – Councillor Shinkins  
Nominations for the Making a Difference Awards can be taken throughout the year. If you wish to make a nomination please contact the Clerk or Assistant Clerk.

Dates for Diary -

Wednesday 31 January 2018 – New Councillor Training at Antons Gowt Boston (attendees Councillor Hardy, Stevens and Thomas)

Saturday 3 February 2018 10-12pm – Councillor Surgery represented by Councillor Howell

Saturday 3 February 2018 2- 4pm – The Deepings Library 2<sup>nd</sup> Birthday celebrations

Tuesday 6 February 2018 – GDPR and FOI training at Cranwell (attendees Clerk and Assistant Clerk)

Thursday 8 February 2018 7pm - Youth and community committee meeting

Thursday 8 February 2018 7.45pm – Cemetery committee meeting

Wednesday 14 February 2018 – Councillors training day at Branston Lincoln (attendee Councillor Hardy)

Thursday 15 February 2018 7pm – Planning and transport committee meeting

Friday 16 & Saturday 17 February 2018 – The Deeping Gang Show

Thursday 22 February 2018 7.30pm – Full Council meeting

Meeting closed at 10pm

Signed .....

Dated .....