



# DEEPI NG ST JAMES PARISH COUNCIL

The Institute, 38 Church Street, Deeping St James, Peterborough PE6 8HD

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Parish Clerk: Julie Fortnum

Minutes of the meeting of Deeping St James Parish Council held on **Thursday 22 February 2018 at 7.30 pm at The Institute.**

Present: Parish Councillors Barber, Bowell, Dilks, Gilbert, Hall, Hardy, Pelling, Shinkins, Stevens, Thomas, Ward, PCSO's Laughton and Everitt and 5 members of the public.

Press report to be written by Councillor Shinkins and minutes to be taken by the Parish Clerk

## OPEN FORUM

Two representatives from The Deepings Rugby Union Football Club addressed the members after becoming aware that the Parish Council were considering installing a defibrillator in the decommissioned payphone kiosk on Stowgate Road to suggest that a more suitable location would be near the Sports field off Spalding Road. Whilst the DRUFC were unable to purchase a defibrillator themselves they were offering to take on the long term responsibility (electricity costs and maintenance) of one if the Parish Council wished to site one the side of their premises.

A resident requested that the parish council pressure Lincolnshire County Council Highways to make major improvements to the road from the Police Station to the former Terry Wrights building. It was confirmed that some patching had taken place this week and the Parish Council had been advised that whole area had been scheduled for resurfacing. He was advised to report it continue to report the condition of the area along with other areas to LCC Highways and to encourage other residents to do so.

PCSO Michelle Laughton introduced Rowena Everitt the new PCSO for Market Deeping & District neighbourhood Policing Team. Once training was completed their shift patterns would be different which would offer increased cover of the area.

Two residents who had applied for the vacancy of Parish Councillor by co-option introduced themselves and said a few words in support of their applications

Councillor Bowell read an update from County Councillor Dobson regarding the School patrol crossing vacancy – there have been two applicants and interviews will be taking place shortly.

Councillor Dilks requested the Clerk to obtain an update from Councillor Dobson about street lights being turned back on in areas around Lincolnshire especially where there was a high population of students and shift workers.

### **113.18 To receive apologies for absence.**

Apologies (where valid reasons for absence had been given to the Parish Clerk prior to the meeting) had been received and accepted from Parish Councillors Blessett, Green, Hosking and County Councillor Dobson.

### **114.18 To receive notifications of interest and consider requests for dispensations, if any.**

Councillors Barber and Stevens declared a pecuniary interest in agenda item 117.18.1

Councillors Dilks and Stevens advised that they would not comment or vote on the planning applications under agenda item 118.18.1

### **115.18 To approve the minutes of the previous meeting held on Thursday 25 January 2018 and Thursday 15 February 2018.**

It was proposed, seconded and **RESOLVED** that the Chairman sign the official minutes of the meetings held on 25 January 2108 and 15 February 2018

### **116.18 Clerks Report**

The contents of the report were noted

117.18

**To consider financial matters**

**1. To approve accounts for payment**

It was proposed seconded and **RESOLVED** (with 2 abstentions) that payments totalling £ 6893.43 should be paid.

118.18

**To consider planning matters**

**1. To consider the following planning applications.**

<b>Ref</b>	<b>Address</b>	<b>Proposal</b>
S17/2409	Mr Parbat 4 Church Gate, DSJ	Erection of single front extensions, two storey and single storey rear extensions Comments submitted as no extension date given – <b>No objections</b>
S18/0047	Mr & Mrs Steele 8 Knight Close, DSJ	Erection of single storey rear extension and pitched roof to side – <b>No objections</b>
S18/0163	Deeping St James Parish Council	Removal of 5 Lleylandii trees on Western boundary of the cemetery and pollarding of 6 – <b>Noted</b>

119.18

**To receive and agree the Council's response to correspondence received since the last meeting.**

The EBP - National Citizen Service	Are DSJPC able to offer a project to a team of 15-17 year olds who can spend two weeks completing a community venture to benefit their local area during Summer 2018 as part of this government backed initiative	It was agreed that the Parish Council would give this some thought however in the meantime the Clerk was asked to forward the information to The Deeping Lakes, The Exotic Pet Refuge, and any other organisations that it may be of interest to.
BT Payphones - Adopt a kiosk	Notice that the decommissioning of the kiosk on Stowgate Road has been completed and confirming that the kiosk is now the responsibility of DSJPC	It was agreed to investigate what the kiosk could be used for including the cost of defibrillators and grant funding opportunities (for the Parish Council and The Deepings Rugby Club) then include this for consideration on the next Council

		agenda.
DSJPC contractor	Suggestions on where to plant trees to reduce the chances of vandalism and how to protect them from damage from maintenance machinery	It was proposed seconded and <b>RESOLVED</b> that the Hornbeam should be replanted along with the Silver Birch and that stakes and bark chippings should be used to protect all trees within the parish which required it.
St James Deeping Signal Box Group	Invitation to attend an event to mark the digging of the first turf on Saturday 10 March 2018 at 11.30am on site at Station Road followed by refreshments at The Institute Church Street	Councillor Hall confirmed that the meeting room had been booked and that catering had been arranged and all Parish Councillors were welcome – 5 confirmed their attendance
A resident	A request for the placement of an additional litter bin on the pathway that runs between the Manor Way shops and Deeping St James Primary School at Manor Way end.	Councillor Barber volunteered to look at this location and if appropriate arrange a suitable bin to be sited.
Northern Footpath Forum	Numerous communications relating to Environmental Agency permissions for the River Welland footbridge	It was proposed seconded and <b>RESOLVED</b> that representatives from The Welland Footbridge Project/Northern Footpaths Forum should be invited to the next council meeting to explain the level of Parish Council involvement required now, and in the future, to progress and complete this project.

120.18

**To receive and consider minutes and recommendations of committees, reports from advisory committees, members reports from external bodies, members reports of meetings, seminars, training and events attended on the Council's behalf:**

- 1. LALC Councillor training evening held at Antons Gowt on Wednesday 31 January 2018 attended by Councillors Hardy Stevens and Thomas**

2. **Councillor Surgery held at The Deepings Community Library on Saturday 3 February 2018 from 10am until 12pm attended by Parish Councillor Howell and County Councillor Barry Dobson – Councillor Howell's report was noted**
3. **The Deepings Community Library 2<sup>nd</sup> Birthday celebrations held on Saturday 3 February 2018 – Councillor Howell's report was noted**
4. **LALC GDPR training course held at Cranwell on Tuesday 6 February 2018 attended by the Parish Clerk and Assistant Parish Clerk**
5. **Youth and community committee meeting held at 7pm on Thursday 8 February 2018 – Councillor Shinkins advised that there were two recommendations from the meeting**  
 Agenda item 23.18 (and 24.18) – it was proposed seconded and **RESOLVED** that Councillor Ward should investigate and report back on the feasibility including costings of having an electricity supply at Woody Heights recreation ground  
 Agenda item 25.18 – it as proposed seconded and **RESOLVED** that The Tree House out of School club at Linchfield Community Primary School should run the Summer playscheme in 2018 from Monday 13 August to Friday 24 August 2018.
6. **Cemetery committee meeting held at 7.45pm on Thursday 8 February 2018 – There being no recommendations the minutes were noted**
7. **Meeting between the Clerk, Chair, Vice Chair and an internal audit provider on Tuesday 13 February 2018 – It was proposed seconded and RESOLVED that a letter of appointment should be issued to the incoming internal audit provider and a letter of thanks sent to the outgoing internal audit provider.**
8. **Councillor training day held at Branston on Wednesday 14 February 2018 attended by Councillor Hardy**
9. **The Deeping Gang Show gala performance held at The Deepings School on Friday 16 February 2018 attended by Councillors Howell, Hall and Stevens – Councillor Howell's report was noted.**

**121.18 To consider forming a working party to investigate the requirements of the general data protection regulations and what steps the Parish Council needs to take to comply.**

It was proposed seconded and **RESOLVED** that Councillors Barber Shinkins and Ward along with the Parish Clerk should form this working party

**122.18 To agree which Parish Councillors will represent Deeping St James Parish Council on the Leisure Centre working party following the extraordinary meeting held on Thursday 15 February 2018**

It was proposed seconded and **RESOLVED** that Councillors Dilks, Pelling Stevens and Thomas should represent Deeping St James Parish Council on the Leisure Centre working party

**123.18 To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following matter:**

It was proposed seconded and **RESOLVED** to move into closed session for agenda item 123.18 only

**Co-option - to consider the applications received for the Councillor vacancy**

It was proposed seconded and **RESOLVED** that this item should be deferred until the meeting to be held on Thursday 29 March 2018

124.18

**Parish pump**

- Volunteer to write March's press report – Councillor Shinkins
- Nominations for the Making a Difference Awards can be taken throughout the year. If you wish to make a nomination please contact the Clerk or Assistant Clerk – none
- Councillor Stevens asked all the Councillors to promote The Great British Spring Clean event taking place on Sunday 4 March 2018 – meeting at Riverside Park at 10am
- Councillor Dilks reminded the Clerk that the Parish Council had agreed to place bins on Back Lane after last year's Great British Spring Clean – could these be sourced and sited
- Councillor Dilks also advised that the Royal British Legion were offering a WW1 Soldier silhouette as part of this year's commemoration's and as Chairman of the Langtoft Deepings and District Royal British Legion he hoped that the Parish Council would support this and purchase one to be sited on the Riverbank. To be included as an agenda item in March 2018
- Councillor Bowell advised that the YouTube video (recorded by Hereward Radio) of the skatepark open event had received 88 hits
- Councillor Bowell reminded members of the requirement to shred all confidential papers at the end of the meeting.
- The listed dates for the diary were noted.

Meeting closed at 9.25pm

Signed .....

Date .....