



DEEPING ST JAMES PARISH COUNCIL

The Institute, 38 Church Street, Deeping St James, Peterborough PE6 8HD

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Parish Clerk: Julie Fortnum

The minutes of the meeting of Deeping St James Parish Council held on Thursday 27 June 2019 at 7.30 pm at The Institute.

Present: Parish Councillors Blessett, Boreham, Dilks (District), Gilbert, Green, Hall, Halls, Kornfeld, Shinkins-Hoppe, Stevens (District), Thomas (District), County Councillor Dobson and two members of the public.

The minutes were taken by the Parish Clerk.

Open Forum

A representative of the Raft Race Committee addressed the Parish Council explaining that the aim was threefold – to promote The Deepings, to promote local Businesses and to facilitate an opportunity to raise money for charities. This year all the paperwork is available online, the event has been promoted outside of The Deepings in Spalding Peterborough, Bourne and Stamford, the event will be live streamed by drone and 34 different businesses are involved. A 3 year insurance agreement had been signed and the parish council was being asked to cover 50% of the cost of this with the other half being covered by Market Deeping Town Council.

The representative then left the meeting.

Two members of the public advised the Parish Council that they were present to answer questions about planning application S19/0343 Carousel Nursery rear of 10 Bridge Street Deeping St James.

A resident noted that the old website whilst still accessible was not being kept up to date (it was assumed due to the Council's decision not to continue using it – a decision which the resident had hoped the Parish Council would re-consider), asked for confirmation of when the old website would cease to exist as they would like the opportunity to upload some of the information from it. The Parish Clerk confirmed that keeping the old website up to date was both challenging and time consuming which is why the Parish Council had decided to move to the County Council website. The Parish Clerk confirmed that the licence for the old webpage will expire in November 2019 and it will not be renewed and suggested that the resident should contact the office to obtain the information he would like – the majority of the information on the old webpage was available in other formats via the office. The resident also expressed their disappointment that the Parish Council had resolved to no longer send a report to the press following a council meeting and hopes that the council will re-consider this decision at some point in the future. Out of courtesy they advised that as a resident with the legal right to do so they intend to write a report take photos and possibly video/record the meetings and share this information with the press and on social media.

Lincolnshire County Councillor Dobson who had provided a report which had been circulated among the Parish Councillors mentioned that he had visited both The Deepings Business Club and The Deeping Fire Station. He also advised that the potholes along Linchfield Road would be repaired however the area would not be completely re-surfaced in the foreseeable future due to the upcoming housing developments in that area and the likely damage caused by heavy vehicles associated with those developments.

South Kesteven District Councillor Dilks had also provided a report which had been circulated amongst the Parish Councillors clarified the section 106 monies in respect of planning application S19/2111 which are £136000 for housing, £7000 for Education and £1643 for Health. He advised that as the proposed filling station did not appear on the local plan the need had to be justified and the main concern raised was road safety due to the development only having one entrance/exit. This planning application had been called in to the Development management committee for a decision.

South Kesteven District Councillor Stevens report had been circulated to all the Parish Councillors prior to the meeting and also mentioned that the grass cutting in the area had deteriorated but had been hampered by the weather and the issue of significant trees being felled with no prior notice to the Ward Councillors and no noticeable replacement had led to her and two District Councillors representing Market Deeping having a meeting with the Commercial and Operational Strategic Director at South Kesteven District Council. It was agreed that arranging a tree summit inviting all

relevant partners which had been discussed previously by Deeping St James Parish Council should be added to the next events committee agenda.

South Kesteven District Councillor Thomas advised that she had attended two council meetings and an Arts and Culture meeting.

Councillor Dobson left the meeting.

21.20 To receive apologies for absence.

Apologies were received and accepted from Councillors Bowell, Fox, Hardy and Hosking

22.20 To receive notifications of interest and consider requests for dispensations, if any.

Agenda item 25.20.7 - Councillor Dilks as Chairperson of the Langtoft and Deepings Royal British Legion.

23.20 To approve the minutes of the previous meeting held on Thursday 16 May 2019.

These were agreed and signed.

24.20 Clerks Report

Further damage to the school perimeter fencing which divides the playing field from Woody Heights and took place on the evening of Thursday 6 June 2019 was reported to The Deepings School. Clear CCTV footage of the culprits has been forwarded to the Police by the School. Due to safeguarding requirements the fence panel was repaired on Saturday 15 June at a cost to the School.

One of the metal waste bins on the riverbank was pulled from its concrete base and the barrier planters on the footbridge across the Welland were removed and the contents emptied on the evening of Friday 7 June 2019. Over the weekend two local residents repaired and replanted the planters and the parish council's maintenance worker reset the waste bin on Monday 10 June 2019.

The Parish Clerk completed the re-declaration of compliance required by the Pension Regulator

A tree branch coming from the Vicarage garden and overhanging PROW 8 was removed on Monday 17 June 2019 to allow safe passage of the Funeral Directors and Mourners from the Priory Church to the Parish Council Cemetery wall.

A tree branch from a tree in the School playing field and overhanging the skate park was removed on Tuesday 18 June 2019 as it was causing a hazard.

Madcaps have confirmed that they will organise and run the Deeping St James Parish Council playscheme from 1pm to 3.30pm starting on Monday 29 July 2019 until Friday 9 August 2019. Please note this is the same fortnight at they will be running the Market Deeping Town Council playscheme in the mornings. Letters and application forms have been circulated via Parentmail from Linchfield and Deeping St James Community Primary Schools and information has been posted to the parish council's Facebook page.

The annual independent safety inspection of the parish council owned paly equipment took place on Tuesday 18 June 2019 and reports will be forwarded as soon as possible.

Evidence of a campfire being lit in Millennium Wood on the evening of 25 June 2019 has been reported by the maintenance staff

EnvironmentSK have cut eh grass in the corner triangle at Jubilee Park There was further damage to the School playing field fence on 24 June as well as a large amount of glass to clear away at both Woody Heights and Jubilee Park.

Pathways and overgrown bushes in the parish are being cleared by the

maintenance staff as quickly as time allows.
Damage to the shop panel was reported by the maintenance staff on
Monday 24 June 2019

25.20 To consider financial matters

1. **To approve accounts for payment** – It was proposed seconded and **RESOLVED** to make payments valuing £2243.98
2. **To complete resolve and sign section 1 of the annual governance and accountability return for the year ended 31 March 2019** – Councillor Gilbert asked for confirmation that all Members had seen and were in agreement that the completed section 1 should be signed. **RESOLVED.**
3. **To agree resolve and sign the section 2 of the annual governance and accountability return for the year ended 31 March 2019** – Councillor Gilbert asked for confirmation that members were in agreement that objectives A to K (excluding F which is not covered) should be completed in the affirmative and signed. **RESOLVED**
4. **To receive the minutes and consider any recommendations from the finance and general purposes committee meeting held on Thursday 23 May 2019** – In the absence of Councillor **Bowell**, Councillor **Gilbert** introduced the minutes of this meeting from which there were the following recommendations –
8.20 To form a working party to consider the strategic plan. **RESOLVED.** Councillors **Halls Shinkins-Hoppe** and **Stevens** agreed to work with Councillor **Bowell**.
9.20 That from May 2020 the following wording, under this committee's terms of reference within the standing orders - 'the requirements of the Accounts & Audit Regulations 2015 state in point (v) should be changed to read 'current legislation' and that the wording in point (vi) should be changed to read 'Ensure that the Annual Governance and Accountability Return has been prepared by the Responsible Financial Officer for approval by Council prior to the required deadline'. **RESOLVED**
10.20 To agree the changes considered at the committee meeting to the complaints and Health and Safety policy **RESOLVED.** The risk management policy need to be considered again at the next finance and general purposes committee taking into account another document that has been put forward.
5. **To consider the grant application from The Deepings Raft Race Committee** – It was proposed seconded and **RESOLVED** to provide a grant of £450
6. **To consider the grant application from the Love Deepings Campaign/Deepings Business Club** – It was proposed seconded and **RESOLVED** to provide a grant of £445
7. **To consider a donation to the Royal British Legion in relation to the 75th Anniversary of D-Day** – It was proposed seconded and **RESOLVED** (Councillor **Dilks** abstained from voting) to donate £75 to The Royal British Legion Poppy Appeal.

26.20 To consider planning matters

1. **To receive the minutes and consider recommendations from the planning committee held on Thursday 23 May 2019** – The recommendation from this meeting had been forwarded to the planning authority, South Kesteven District

Council

2. **To receive the minutes and consider any recommendations for the planning committee held on 20 June 2019** -

Councillor Blessett introduced the minutes of this meeting from which there were two recommendations

S19/0343 Carousal Nursery, land to the rear of 10 Bridge Street Deeping St James – the planning committee recommended that DSJPC approve this application making the following comments

‘DSJPC would have no objections in principle to a nursery in this location and accept that the 19th century abattoir is in a poor condition and could not economically be rebuilt. The paddock is designated in the conservation area as an important open space and this proposal would necessitate approx. 25% of this being lost. However, on the other hand this proposal would preserve the remaining 75% from future development.

It is noted that there now is pedestrian access from Bridge Street along the side of No 10 and that the other access further down Bridge Street, between No 16 and No 18 is now vehicular only. The one way system from Bridge Street to Park Road along the driveway which would be gated and only unlocked during nursery opening times, does not allow for pedestrian access. **RESOLVED** (Councillor Dilks abstained from voting)

S18/1715 Mr Winkless 110 Eastgate Deeping St James – The planning committee recommended that DSJPC refuses this application making the following comments

The proposal is to build a dwelling within designated Flood Zone 1 i.e. Highly vulnerable to flooding.

The proposed dwelling would be too close to and undermine the integrity of the flood bank even reducing the height of it. A flood risk assessment has been carried out but to date the all-important approval from The Environment Agency has not been obtained

RESOLVED (Councillor Dilks abstained from voting)

3. **To consider the following planning applications**

Ref	Address	Proposal
S19/1012	Mr Hayward 114 Eastgate, DSJ	Removal or variation of condition 2 (approved plans) of planning application S19/0147 to insert dormer windows RESOLVED to approve this application
S19/0973	Mr Carter Rose Inn House, Village Streets, Frognall	Single storey rear extensions and installation of roof mounted PV panels (retrospective) RESOLVED to approve this regularisation application
S19/1079	Mr Troop 24 Pendlebury Drive, DSJ	Demolition of garage and construction of two storey side and rear extension with integral garage and enlarged front porch RESOLVED to approve this application

Two members of the public left the meeting.

27.20

To receive and agree the Council's response to correspondence received since the last meeting.

LALC	Notification that the cost of receiving 4 paper copies of LALC news will increase by £1 per year with immediate effect.	Noted	
Lincolnshire Community Volunteer Service	Nominate volunteers for a prize draw. Deadline Friday 28 June 2019	If the Clerk was able to obtain permission and the required information from the making a difference award winners by the deadline of tomorrow it was agreed that they should be entered	
Lincolnshire County Council	Temporary road closure at Blenheim Way Market Deeping between 24 June and 3 July 2019	Noted	
Lincolnshire County Council	Temporary closure of PRW 3 between PROW 4 and Sorrel Close from 1 July 2019 to 31 December 2019	It was noted that this would require the footpath walk scheduled for Tuesday 23 July 2019 to be re-routed slightly	
The Queen's Pageantmaster	VE Day 75 celebrations – 8 to 10 May 2020	It was agreed that the events committee should consider how the parish council should get involved	
Keep Britain Tidy	Love Parks week 12 – 21 July 2019. Encouraging councils to plan a public event during this period	It was agreed that it was too close to the event date for the parish council to organise something.	
Market Deeping Town Council	The Town Council have asked what date and time best suits the DSJPC representatives on the remembrance working party so a meeting can be arranged – the Chamber is available most days and Tuesday or Thursday evenings	The Clerk was asked to send an email to the 5 Councillors who had volunteered to be the parish council representatives on this working party to obtain the most suitable times and dates.	

28.20

To receive and consider minutes and recommendations of committees, reports from advisory committees, members reports from external bodies, members reports of meetings, seminars, training and events attended on the Council's behalf:

1. **Events Committee held on Thursday 30 May 2019 –**

Councillor Stevens introduced the minutes of this meeting from which there was one recommendation. Minute 9.20 recommended that a budget was set for a buffet to be held during volunteer's week in June 2020. **RESOLVED.** Amendments to the terms of reference for this committee were also mentioned, the wording of which will be agreed at committee meeting held later in the year.

2. **Allotments Footpaths and Open Spaces Committee held on Thursday 13 June 2019** – Councillor Stevens introduced these minutes from which there was one recommendation. Minute 8.20 recommended that the following amendments should be made to the terms of reference of this committee:
...and report any inaccessible footpaths to the land owner should be added to point (ii);
Point (v) should be re-worded to read 'To co-ordinate activities on Jubilee Park with The Friends of Jubilee Park and The Events Committee and to make recommendations to Council'
RESOLVED.
3. **The Deepings School year 11 and year 13 Art displays** - attended by Councillors Hosking, Shinkins-Hoppe and Stevens
4. **The Deepings Dog Show held at Jubilee Park on Sunday 16 June 2019** - attended by Councillors Bowell, Fox, Green, Hall, Hardy Stevens and Thomas.
5. **Cemetery Committee held on Thursday 20 June 2019** – Councillor Halls introduced the minutes from which there were two recommendations;
Due to the contractual cutting schedule not being maintained and complaints being received from visitors to the Cemetery (and posted on Facebook pages) it is recommended that the Cemetery grounds maintenance contract should go out to tender for the 2020 season. **RESOLVED**
It is recommended that the request received from the local Funeral Directors to inter cremated remains in a ceramic urn is allowed. **RESOLVED**
6. **The official opening of the extended club house at Market Deeping Bowls Club held on Sunday 23 June 2019** - attended by Councillor Gilbert from which the suggestion was made that a bowls match between DSJPC and MDTC should be arranged

Councillor Stevens added that a number of Councillors had attended the Deepings Literary Festival launch evening (held on Wednesday 22 May) and events during the Deepings Literary Festival weekend (Thursday 23 to Sunday 26 May) which had been a great success and brought a number of visitors to The Deepings.

It was also noted that the first footpath walk (incorporating the Deepings nature reserve, the riverbank and public rights of way 909 and 14) had taken place on Thursday 6 June 2019 and special thanks were given to The Exotic Pet Refuge who at the end of the evening had provided refreshments and a guided tour of the refuge.

29.20 **To consider who should be nominated as DSJ United Charity Trustee (adjourned from the May 2019 meeting)** – Councillor Stevens proposed that this decision should be postponed again as the three newly elected Councillors had not yet completed their Councillor Training (all were booked to attend on Tuesday 2 July 2019), seconded and **RESOLVED**

30.20 **To receive and consider the recently completed open spaces audit**
The document was noted and Councillor Gilbert advised that it needs

to come back to Council when South Kesteven District Council have come back to the Parish Council with an offer of land to transfer. Councillor Shinkins-Hoppe confirmed that she had arranged for the document to be added to the neighbourhood plan documents.

31.20 To receive an update regarding the use of the community rehabilitation team and consider the future use of them.

After consideration it was proposed seconded and **RESOLVED** that the community rehabilitation team should continue to visit the parish fortnightly on a Tuesday (at a cost of £30 plus the provision of welfare facilities) and complete work predominantly in the Cemetery but also elsewhere if a large project came up. **RESOLVED**

32.20 To receive an update about the hired self-storage container and consider an offer of alternative storage

Councillor Green advised that a self-storage container had been hired but since then Deeping St James United Charities had offered the use of a facility at The Cross School, on more favourable terms, so it was proposed that this should be accepted and the agreement for the self-storage unit should be terminated. **RESOLVED**

33.20 To consider writing to the Chief Constable of Lincolnshire to:

1. Express our concern at the disturbing rise in reports of crime across The Deepings particularly violent and sexual crimes as published on www.police.uk

2. Welcome the recent announcement of an extra £1.8 million Home Office funding for Lincolnshire Police in the current year to help plug the £3.2 million shortfall identified by the Chief Constable which led to plans for further reductions in police officers, PCSOs and support staff and

3. Seek the Chief Constable's assurance that there will be no reduction in the Neighbourhood Police Team of regular officers and PCSOs currently responsible for policing and tackling crime in Deeping St James.

Councillor Dilks introduced this proposal. Councillor Boreham requested that the letter not only be sent to the Chief Constable but to the Police and Crime Commissioner. Councillor Halls requested that the letter also asks how many Special Constables (volunteers) there are. Councillor Shinkins-Hoppe mentioned that DSJPC were the first parish council to provide funds to employ a PCSO and suggested that the cost of doing this should be investigated so that the parish council could consider doing it again. **RESOLVED.**

34.20 Parish pump – items for information or inclusion on future agendas.

Councillor Shinkins-Hoppe as the parish council's representative on Deepings First, the neighbourhood plan group advised that following the input from the resident's surveys the draft plan was almost complete.

Meeting finished at 9.35pm

Signed.....

Dated.....