



DEEPING ST JAMES PARISH COUNCIL

The Institute, 38 Church Street, Deeping St James, Peterborough PE6 8HD

e-mail: clerk.dsipc@btconnect.com Tel: 01778 343266

Webpage: parishes.lincolnshire.gov.uk/deepingstjames

Clerk: Julie Fortnum

The minutes of the meeting of Deeping St James Parish Council held on **Thursday 25 October 2018 at 7.30 pm at The Institute.**

Present: Parish Councillors Barber, Bowell, Dilks (District), Gilbert, Green, Hall, Halls, Hardy, Hosking, Shinkins-Hoppe, Stevens (District), Thomas, Ward, County Councillor Dobson and one member of the public

Open Forum

Neighbourhood Policing Team - PCSO Laughton advised that there had been two bike related thefts and a number of shed and garage break-ins reported this month. A free cycling proficiency course had been found which would be offered by the secondary School to the anti-social Cyclists. Any dash-cam footage of any incidents should be shared with the Police as the School will ban identified pupils from bringing their bikes to school. Both of the PCSO's are being trained in how to use the new powers bestowed on them which include issuing tickets for parking obstruction, speeding and not wearing a seatbelt. Several incidences of crime had been discussed at length on social media but not reported to the Police. All incidents of crime must be reported via 101 in order that they can be investigated.

Lincolnshire County Council – Councillor Dobson referred to a meeting which took place yesterday to consider how to manage illegal encampments. LCC are going to provide him with a list of permanent and transient sites in the area. Several suggestions had been discussed at the meeting including the District Council issuing the necessary paperwork to instigate removal in advance of any incidents so that the Parish Clerks could sign it when the need arose and also the use of pre-emptive injunctions. Parking outside Schools was still problematic with zig-zags only being advisory however it was hoped that the PCSO's new powers may enable them to ticket those who are parked causing an obstruction. High contamination levels in recycled waste were still being reported by the joint waste management team leading to stickers being placed on all grey bins and a meeting being arranged to discuss other ways of improving this. Councillor Dobson also mentioned that he was investigating parking issues on Bridge Street after being approached by a resident at a Councillors Surgery, meeting with MP Nick Boles and John Hayes about the possibility of traffic lights on the A15 and that parking time-limit restrictions would be imposed outside Rycroft Shops

South Kesteven District Council – Councillor Stevens advised the members that the Leader of the District Council, Matthew Lee, had said at the second business summit that the location of the new Leisure for the Deepings would be announced in January 2019. The felling of a tree in the Leisure Centre car park without consultation with the Leisure Centre Management, the secondary School, the District Ward Councillors or the Parish Council would lead to a meeting to stop this occurring again and curb the loss of trees in the Parish.

PCSO Laughton left the meeting and Councillor Dilks arrived

63.19 To receive apologies for absence.

Apologies for absence were accepted from Councillors Blessett and Pelling

64.19 To receive notifications of interest and consider requests for dispensations, if any.

Councillor Barber – agenda item 67.19.3 personal payment

Councillors Bowell, Stevens, Halls and Dilks – agenda item 67.13.2 Trustees of the Deepings Youth Club

65.19 To approve the minutes of the previous meeting held on Thursday 27 September 2018.

Agreed and signed as a true copy

66.19

Clerks Report

Consultation letters concerning the type and location of the outdoor gym trim trail were issued to 50 residents whose properties are close to Jubilee Park on Wednesday 9 October 2018. To date 2 responses have been received. Both responses agree that the installation will be a positive improvement to the park but also asked relevant questions - distance from boundary fences, noise levels of equipment and what the ongoing maintenance plan is as well as if a location could be altered slightly so it was not directly behind any boundary fence. These questions have been answered (with help from the Manufacturer).

- Due to the restrictions in use and the cost of the hire of the Deepings School the venue for the WW1 Music Hall event has changed to the Priory Hall, Church Street Deeping St James

- The community rehabilitation team have visited the parish and completed work on the link footpath near The Brambles, PROW 7 from Spalding Road to Millfield Road and at the allotments

- A letter has been issued to Barclays questioning the change of tariff from free banking to a mixed payments plan explaining that the annual turnover for 2017/18 was exceptional due to the skate park renewal. No reply has been received to date.

67.19

To consider financial matters

1. To re-consider the following grant aid application - Deeping Rangers Football Club

It was proposed seconded and **RESOLVED** that a grant of £500 should be made and a letter issued

2. To agree the second (of three) payment to the Deepings Youth Group

It was proposed seconded and **RESOLVED** that a second payment of £2500 should be made
County Councillor Dobson left the meeting

3. To approve accounts for payment

It was proposed seconded and **RESOLVED** that payments totalling £7621.29 should be made

4. To receive and consider the minutes and any recommendations from the Finance and general purposes committee meeting held on Thursday 11 October 2018

Councillor Ward introduced the minutes from which there were the two following recommendations – to continue to use the current contractors for the ground maintenance of the highway verges and the Cemeteries, Riverbank and ‘Woody Heights’ recreation area. **RESOLVED**

68.19

To consider planning matters

1. To receive and consider minutes and any recommendations of the planning and transport committee meeting held on Thursday 18 October 2018

There were no recommendations to full council although Councillor Stevens suggested that in May 2019 when agreeing the Parish Council’s committee structures that a sub-committee/working party should be included to police planning conditions and inform District Council if they were not being met. Councillor Gilbert suggested a basic spreadsheet could be created to list the conditions and monitor if they were being met or breached.

69.19

To receive and agree the Council’s response to correspondence received since the last meeting.

| | | |
|--|--|--|
| Lincolnshire County Council Street lighting signs & lines Team | A review on the reversal of part night lighting has been completed and a policy is to be established which will include whether it is appropriate for new street lighting to be installed if paid for by parish councils. A process is not likely to be in place to deal with DSJPC's request to fund the installation of a street light on the junction of Linchfield Road and Towngate until early next year. It has been suggested that the use of improved reflective marker posts is considered in the meantime Lincolnshire | The Clerk was asked to reply reminding LCC of the fatal accident that had occurred at this junction and that traffic was likely to increase soon as plans have been approved for up to a further 145 houses on Linchfield Road. Whilst writing more information about the reflective markers should be asked for – will they be provided by LCC if not how much do they cost? |
| County Council Network Resilience Team | Offering a winter self-help and mutual aid plan which includes an offer of 1 tonne pre-packed salt bags (limited to two per parish) for use on the public highway within their areas. If interested reply by 31/10/18 stating principal point of contact, delivery location and proposed carriageways and footways to be treated. | It was agreed that this offer should be accepted as permission to place the salt next to the Parish Council shed behind the Institute has been given by the owners of the land (DSJUC). The Clerk was asked to see if more than 2 tonne could be provided to DSJ if required as it is a large parish. |

70.19

To receive and consider minutes and recommendations of committees, reports from advisory committees, members reports from external bodies, members reports of meetings, seminars, training and events attended on the Council's behalf:

1. **Councillors Surgery held at the Deepings Community Library on Saturday 6 October 2018** - attended by Councillor Stevens who said it was busy and she handed out a number of fliers advertising up-coming events.
2. **LALC Councillor networking event held on Thursday 27 September 2018** - attended by Councillors Howell and Halls. Notes and the power-point presentations have been circulated to all Parish Councillors.
3. **To receive and consider the minutes and any**

recommendations of the Youth and Community committee held on Thursday 27 September 2018 – Councillor Shinkins-Hoppe referred to minute number 7.19 about the installation of soft play surfaces. The Clerk had been unsuccessful in obtaining a third quotation. It was proposed seconded and **RESOLVED** that the lowest quotation should be accepted and that the climb-over at Hereward Way should be taped off until the work was complete.

4. **Remembrance garden meeting held at Market Deeping Town Hall on Thursday 4 October 2018 attended by Councillors Howell, Dilks, Hall and Stevens** – the notes of the meeting had been circulated to all Parish Councillors.
5. **To receive and consider the minutes of the events committee held on Thursday 4 October 2018** – there were not recommendations from this meeting.
6. **The Deepings Community Library opening on a Tuesday event held on Tuesday 16 October 2018 attended by Councillors Howell, Dilks, Hardy and Stevens** – Noted.
7. **Lincolnshire Association of Local Councils AGM held at Navenby on Wednesday 17 October 2018** – Noted.
8. **Travellers and illegal encampments meeting held at Market Deeping Town Hall on Wednesday 24 October 2018 attended by Councillors Howell, Halls, Hardy, Hosking, Shinkins-Hoppe and Stevens** – This had been mentioned by County Councillor Dobson in the open forum and the Clerk would forward the notes from the meeting to all the Parish Councillors.

71.19 To receive an update about the transfer of land ownership from District to Parish Council responsibility
Councillor Ward advised that he has been communicating with a representative from SKDC who is supportive of the idea and a meeting is to be arranged during November to discuss it further.

72.19 To consider Lincolnshire County Council Countryside Services request for confirmation that DSJPC will own, be liable for and maintain the Welland footbridge once completed
Councillor Ward proposed that a reply should be issued stating that: "Deeping St James Parish Council would take ownership of the 'Welland Footbridge' and also responsibility of its maintenance when completed subject to adequate liability insurance."
This proposal was seconded and **RESOLVED**.
The Parish Clerk was asked to speak to the Parish Council's Insurers to obtain confirmation that this could be covered and an idea of any cost implications.

73.19 To receive an update on Remembrance Events:
1. Opening and Closing of Memorial Garden
2. End of War Musical Evening
3. Lighting the Beacon
4. Armistice Service at The Priory
Who will be attending, and what needs doing?
Discussion and agreement took place as to who was attending and helping at the various events.

74.19 To agree the Christmas office closure dates
It was proposed seconded and **RESOLVED** that the office closes at 3.30 on Monday 24th December 2018 and re-opens on Wednesday 2nd January 2019.

75.19

Parish pump – items for information or inclusion on future agendas

- Councillor Barber volunteered to write the press report for the next meeting.
- Councillor Bowell reminded the Members that he still had the Hornbeam tree that had been donated by The Woodland Trust on the signing of the Charter of Woods Trees and People in his greenhouse. It was agreed that this should be offered to the applicant of planning application S18/1639 to replace the felled Walnut Tree.
- Councillor Gilbert requested that the refurbishment of The Village Cross be included on the November agenda.
- Councillor Gilbert reminded everyone that the official re-opening of the newly decorated Walnut Tree Public House would take place on Saturday 27 October 2018. To be re-opened by the Parish Council Chairman.
- Councillor Gilbert advised that Ian Prentice from Prentice Recycling Centre had offered the Youth Cup that was formerly presented at The Deepings Show to the Parish Council to be awarded during the annual parish meeting.
- Councillor Ward advised members that he would be moving in February 2019 so would not be standing for re-election in May 2019
- Councillor Dilks welcomed everyone to join the Langtoft, Deepings and District Royal British Legion on Sunday 28 October 2018 paying Homage at each Commonwealth War grave in the area.

Meeting closed at 9.45pm

Signed

Date