



Parish Clerk: Julie Fortnum

The minutes of the meeting of Deeping St James Parish Council held on **Thursday 26 October 2017 at 7.30 pm at The Institute.**

Present: Parish Councillors Barber, Blessett, Bowell, Dilks, Gilbert, Green, Hall, Pelling, Shinkins, J. Stevens (arriving late), Ward and District Councillor Dobson.
The minutes were taken by the Assistant Clerk

Open Forum

County Councillor Barry Dobson advised that he had met on site with The Welland Footbridge Forum and was supportive of their very interesting project to build a bridge over the river Welland. Having made investigations with regards to having The Cross Monument cleaned he advised that The Clerk contact The Parish Clerk at Rippingale who has details of a special cleaning team. The white lines have now been painted on Spalding Road but Cllr Dobson asked if The Clerk could provide him with more information on location, for him to be able to chase the re-painting of the red cycle path.

A Highways Cluster meeting is to be held on 2 November 2017 at 5.30pm at The Methodist Chapel, Thurlby. Councillors Pelling and Bowell agreed to attend.

Finally Cllr Dobson advised that 2018 will be the Anniversary of The Mayflower from Boston and to celebrate this, events will be held in the town together with a project of joining waterways throughout Lincolnshire.

Councillor Dobson left the meeting.

District Councillor Phil Dilks discussed the recent SKDC summit held at Stoke Rochford where the new leaders committed to investing in the local area with a second Eventus Centre and a new Leisure Centre for The Deepings. It is important that DSJPC are involved in decisions made on the location of the new leisure centre and Councillor Bowell agreed to arrange a meeting with Market Deeping Town Council to discuss forming a 'Leisure Centre' group. (Agenda item Nov)

59.18 To receive apologies for absence.

Apologies for absence had been received, and were accepted by the Council, from Councillors Hosking, Thomas, T. Stevens.

To receive notifications of interest and consider requests for dispensations, if any.

60.18 Notifications of interest were received from Councillor Dilks in respect of agenda item 63.18.2 & 64.18, Councillor Pelling in respect of agenda item 64.18.2, Councillor Ward in respect of agenda item 64.18.2 and Councillor Barber in respect of agenda item 64.18.2

61.18 To approve the minutes of the previous meeting held on Thursday 28 September 2017.

Proposed by Councillor Dilks, seconded by Councillor Pelling and Resolved. The Chairman Signed the minutes.

62.18 Clerks Report

The Parish Council has become aware of a Lorry over the weight restriction crossing the Bridge into Deeping St James from Deeping Gate. The Clerk has contacted the Company concerned requesting it does not happen again and received reassurances that it will not and contacted Peterborough City Council regarding improved signage on the A15 and B1162

Residents have reported increased dog fouling and overgrown weeds on the link footpaths around Linchfield School and into Swift Close and on Church Walk. These areas have been added to the list of grot spots to be tackled by the CPT and the Parish Council's Maintenance Worker will renew the no dog fouling signs.

A resident has approached the Parish Council suggesting that a better location for a defibrillator than Stowgate Road would be on the playing field where it would be accessible to a variety of sporting clubs using the field and astro-turf as well as during community events held on there Councillor Stuart Wallis has handed in his resignation with effect from Thursday 19 October 2017 and the announcement has been placed on the noticeboard giving the electors until 8 November 2017 to call a by-election

The grass area near Panton Close which is the responsibility of SKDC has not been cut this financial year; the Clerk has reported it to SKDC. The Clerk met with Glendale's leading hand on Tuesday 17 October to agree where to plant the 500 crocuses they are providing to replace the ones they mowed over last year

Shaws Coaches have contacted the Council offices requesting that the information on the webpage is updated. This has been forwarded to Councillor Barber to deal with

The Friends of Jubilee Park Bags of Help application which the Parish Council helped to complete has been approved and will be in local Tesco stores from November

Concerns raised about a tree on the boundary of a property in Frognall has been referred to Welland and Deeping Internal Drainage Board

The road markings have been replaced on Horsegate and Spalding Road and Councillor Gilbert has requested that the Clerk contacts LCC Highways to collect the road sign

LCC Highways have replaced the broken kerb edging on Rycroft Avenue and have confirmed that they would not approve the placing of a bollard and or a planter in the vicinity to avoid reoccurrence.

A future resident has visited the office asking if work can be done on the trees on the boundary of the property he is about to purchase which backs onto the Cemetery. The Community Pay back will hopefully be doing some work

The Clerk to Deeping Gate has contacted DSJPC as the surface of the footbridge over the River Welland is damaged and a trip hazard – as it is not DSJPC's The Clerk has referred this to PCC and LCC Highways to confirm responsibility.

A resident has contacted the office to advise that the railings near the Plane Tree in the Cemetery are broken and a possible hazard. The Maintenance Worker is to look at this and remove, repair or recommend replacement.

On Thursday 19 October the Clerk and Councillor Barber met with the Grounds Maintenance contractor to discuss the work that had been done at the Riverbank Woody heights and the Cemeteries over the past year.

Councillor Barber informed the Full Council that there is to be a change to the contract previously agreed with Glendale and weed control will now be undertaken by a contractor used also by Glendale. DSJPC will go directly to this contractor rather than through Glendale to save on costs. The Community Payback Team has visited the Parish regularly and the Chairman thanked Councillor Barber for arranging this, saying he had received thanks from the public.

63.18 To consider financial matters

- 1. To consider the minutes and recommendations from the Finance and general purposed committee held on Thursday**

19 October 2017.

Councillor Ward informed the committee that in 2018 £10,000 will be put in the budget towards The Welland Footbridge project. The committee agreed that the revised Risk Management documents should be adopted. Councillor Barber will attend a refresher Website training course during November along with the clerk and assistant clerk.

It was agreed that the maintenance worker will increase his working hours from 18 to 25 hours per week from a **start date of 1 April 2018**.

2. To agree a donation to The Royal British Legion Poppy Appeal 2018 under LGA 1972 s. 137

Councillor Gilbert proposed and Councillor Hall seconded that a donation of £250.00 be made. This was agreed by all with Councillor Dilks abstaining.

3. To approve accounts for payment – Councillor Shinkins proposed seconded by Councillor Dilks that payments totalling £70,248.14 should be paid. **Resolved** with three abstentions (Councillors Pelling, Barber and Ward)

			NET	VAT	TOTAL
SO & BT	Staffing costs		£ 3,358.29		£ 3,358.29
BT	Prentice Bros	5 loads of general waste - community skip s137 LGA 1972	£ 500.00	£ 100.00	£ 600.00
BT	A&M Print Ltd	Print and deliver the Autumn newsletter	£ 270.00	£ 54.00	£ 324.00
BT	The Deepings and Ginton Patient Participation Group	Grant Aid towards administration and running costs of voluntary car scheme	£ 500.00	£ -	£ 500.00
BT	Age Concern Deepings	Grant Aid towards replacement of minibus	£ 500.00	£ -	£ 500.00
DD	Biffa Waste Services Ltd	4 empties of the 1100ltr wheelie bin and 30 days rental	£ 119.85	£ 23.97	£ 143.82
BT	Viking	Bin bags, SH notepads, A4 paper and 2 Diaries	£ 162.74	£ 32.55	£ 195.29
BT	Malc Firth Landscapes Ltd	Grounds maintenance of Woody Heights, the riverbank and the Cemeteries in September 2017	£ 1,197.31	£ 239.46	£ 1,436.77
BT	Julie Fortnum	Reimbursement for 2 x keys cut & Combination Lock from Branch Brothers	£ 22.58	£ 4.52	£ 27.10
BT	Mike Ward	Re-imburement for Gazebo from Gala Tent	£ 589.94	£ 117.99	£ 707.93
BT	Gravity Engineering Ltd	Skatepark design and construction - First stage payment	£ 60,750.00	£12,150.00	£ 72,900.00
BT	Cartridgesave	4 colour toner cartridge pack (OKI compatible)	£ 147.58	£ 29.52	£ 177.10
BT	Hilary Hosking	Mileage claim for travel from DSJ to Cranwell & return to attend LALC AGM 17/10/17	£ 27.00	£ -	£ 27.00

DD	British Telecom	Telephone and Broadband charges for October 2017	£ 67.25	£ 13.45	£ 80.70
DD	Anglian Water Authority	Cemetery Water charges from 21/6/17-14/10/17	£ 20.64	£ -	£ 20.64
BT	Community Lincs Consultancy Services	To Deliver consultancy work for The Deepings Neighbourhood Planning Group	£ 1,322.50	£ 260.00	£ 1,582.50
BT	Brian Barber	Re-imburement for renewal of Domain for 2 years	£ 10.79	£ 1.19	£ 11.98
BT	Lincolnshire Association of Local Councils	Attendance of 3 delegates at the AGM on Tuesday 17 October 2017	£ 30.00	£ -	£ 30.00
BT	M Ward	Reimbursement for the purchase of a PA system, wireless headset & handheld microphones	£ 312.95	£ -	£ 312.95
BT	S Fisk	Grounds maintenance work between 2 October 2017 to 25 October 2017	£ 235.00	£ -	£ 235.00
BT	Neil Jibb	Reimbursement for clothing - workwear from Hi-Viz and Branch Bros	£ 88.72	£ -	£ 88.72
BT	S Fisk	Reimbursement for repair to strimmer at Masons Mowers	£ 15.00	£ -	£ 15.00
TOTAL			£ 70,248.14	£13,026.65	£ 83,274.79

64.18 To consider planning matters

The planning applications below were considered with Cllr Dilks abstaining.

S17/1825	Mr & Mrs Selby Lyndale, Spalding Rd, DSJ	Menage and stables with floodlighting No Objections
S17/1842	Mr Walters 194A Eastgate, DSJ	Erection of double garage No Objections
S17/1775	Mr Phillips 9 Church St, DSJ	Extend dropped kerb No Objections
S17/1987	Mr Barron Fairways, Cranmore Drove, DSJ	Demolition of existing dwelling & erection of a replacement two storey dwelling Approved
S17/2005	Mr & Mrs Gander 39 Eastgate, DSJ	Removal/Variation of Condition 2 of S17/1155 – change in roof design for hipped to gabled to accommodate solar panels. Noted with the question to be asked to SKDC – why was the original application for a hipped roof - was this for minimum impact on neighbouring properties, if so should it now be

65.18

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To receive and agree the Council's response to correspondence received since the last meeting.

66.18

Sender	Content	Response
For consideration		
South Kesteven District Council	Neighbourhood plan workshop to be held at the Council Offices Grantham on Wednesday 22 November 2017 from 5.30pm	RSVP to s.watson@southkesteven.gov.uk No later than 17 November 2017 Councillor Ward will attend

To receive and consider minutes and recommendations of committees, reports from advisory committees, members reports from external bodies, members reports of meetings, seminars, training and events attended on the Council's behalf:

1. **The Deepings Library AGM and social on Monday 25 September 2017 attended by Councillors Howell and J Stevens** Report provided by Councillor Howell the contents of which were noted.
2. **Macmillan Coffee Mornings on Friday 29 September 2017 attended by Councillor Howell** Report provided by Councillor Howell the contents of which were noted.
3. **Market Deeping Bowls Club presentation evening at The Boundary Club on Friday 29 September 2017 attended by Councillor Howell** Report provided by Councillor Howell the contents of which were noted.
4. **Meeting with representatives from Lincolnshire Police on Wednesday 4 October 2017 attended by Councillors Howell, Hall and J.Stevens.** Report provided by Councillor Howell the contents of which were noted.
5. **Councillor Surgery held at The Deepings Library on Saturday 7 October 2017 and attended by Councillors Howell and Dobson** Report provided by Councillor Howell the contents of which were noted.
6. **SKDC economic summit at Stoke Rochford Hall Grantham on Monday 9 October 2017 attended by Councillors Howell, Pelling and J. Stevens** Report provided by Councillor Howell the contents of which were noted.
7. **To consider the minutes and any recommendations from Events and communications committee held on Thursday 12 October 2017** Councillor Howell and Councillor Ward informed the Members of the intention to review the Council's committee structure.
In the absence of the Chair of the Events and communications committee, Councillor J Stevens, the Members were referred to the minutes of the meeting that had been forwarded with the agenda.
8. **LALC AGM held at Cranwell on Tuesday 17 October 2017**

attended by the Parish Clerk and Councillors **Bowell and Hosking** Report provided by Councillor **Bowell** the contents of which were noted.

9. To consider the minutes and recommendations from the Youth and Community committee held on Thursday 19 October 2017

Councillor **Shinkins** informed the committee that a Skatepark Opening Event will take place on Saturday 18 November 2017 at 11.30am. Several experienced skaters and boarders will attend and refreshments will be provided at The Open Door Church on Spalding Road. Representatives from a number of organisations will be invited to attend and The Chairman will open the skatepark by cutting a red ribbon.

- 67.18** **10. Meeting between representatives from DSJ Parish Council (the Parish Clerk and Councillor Barber), MD Town Council (the Town Clerk and Councillor Shelton) and the prospective amenity grass cutting contractor on Tuesday 24 October 2017 attended by Councillor Barber and the Parish Clerk.**
Comments added to Clerks Report

- 68.18** **To consider a request from County Councillor Barry Dobson to contribute an article to the Parish Council's newsletter.**
As County Council has its own newsletter, it was agreed by all that this was not considered appropriate.

- 69.18** **To receive an update regarding The Deepings Youth Group**
Councillor **Ward** updated the council on The Deepings Youth Group finances and he was asked to put forward a proposal to address all of the issues to the November Council meeting

To consider pursuing the following three action points, so that the Parish Council maximises the benefit of the SKDC Economic plan.

- 1. We should lobby for a micro office unit at Squirrell Lodge**
- 2. We should explore jointly working with Market Deeping Town Council to regenerate the Market.**
- 3. We should explore working with Market Deeping Town Council on improving Tourism in the Deepings, and promoting the Deepings to the outside world**

- 70.18** Councillor **Dilks** agreed to discuss with Mr **Lee** at SKDC the ownership of the market and suggested the above points should be discussed at the next F & GP committee meeting, **this was agreed to be put on the next F&GP agenda**

- 71.18** **To consider the events and communications committee's proposal to form a working party consisting of representatives from DSJ Parish Council, MD Town Council and The Langtoft Deepings and District Royal British Legion to work towards the Remembrance commemorations for 2018 and beyond**

This was agreed by all the council and Councillor **Dilks** will invite Councillor **Thomas** to form or join the group.

- 72.18** **To consider the Events and communications committee's proposal to provide a buffet and extend an invitation to Market Deeping Town Councillors to join Deeping St James Parish Councillors at The Walnut Tree on Thursday 21 December 2017.**

Councillor **Gilbert** proposed, Councillor **Pelling** seconded and all agreed that DSJPC provide £50 towards a buffet with each councillor attending putting in a contribution of £10 towards the drinks.

73.18 To consider installing a defibrillator on the sports field off Spalding Road at the request of a Parishioner supported by The Deepings Rugby Union Football Club
The Clerk was asked to seek more clarification

9.45pm Councillor J Stevens arrived.

74.18 To consider the Parish Council's membership of the National and Local Association of Local Councils from April 2018 in light of the increase in cost which was approved at the LALC Annual General Meeting held on Tuesday 17 October 2017.

It was proposed by Councillor Barber, seconded by Councillor Shinkins and agreed by all that DSJPC continue with their membership.

Parish Pump and to agree a volunteer to write the press report for next month's meeting.

Reminder – Nominations for the Making a Difference Awards can be taken throughout the year. If you wish to make a nomination please contact the Clerk or Assistant Clerk.

Councillor Dilks asked if agenda items could be considered carefully as certain items could be dealt with on each committee's own agenda rather than full council.

Councillor Shinkins reminded everyone of the Skatepark Opening Event and noted that it was being held on the same day as the tree planting which she hoped wouldn't cause a clash for the volunteers.

Councillor Ward informed the committee that he has now purchased the gazebo and P.A system.

Councillor Barber informed the committee that LCC have cleared the church footpath.

Councillor Pelling asked that an update be given at November Full Council meeting on recruitment of a new councillor following the resignation of Stuart Wallis

Councillor Stevens informed everyone that a new poster will be displayed to promote the character assessment walks.

Councillor Howell asked for as many as possible to attend the Priory Church service on 12 November 2017 at 3pm

Councillor Blessett agreed to write the press report for November and Councillor Pelling for December.

Meeting closed at 9.55pm

Signed

Date

