



Parish Clerk: Julie Fortnum

The minutes of the Deeping St James Parish Council held on Thursday 29 June 2017 at 7.30 pm at The Institute.

Present: Parish Councillors Blessett, Bowell, Green, Hall, Pelling, Shinkins, J. Stevens, Thomas, Wallis, Ward, and County Councillor Dobson. The Parish Clerk took the minutes.

### **Open Forum**

County Councillor Barry Dobson advised that he had visited a resident of Manor Way concerned about a driveway abutting the pavement causing a trip hazard. Whilst there he had noticed a number of other trip hazards and requested that the Parish Council informs him of any others that they are aware of.

LCC Highways have invited someone from Deeping St James Parish Council to attend a meeting with them and Councillor Dobson on either Tuesday 4 or Thursday 6 July in Spalding. It was agreed that Councillor Tim Stevens would be offered the opportunity to attend and if he was unable to Councillor Judy Stevens would attend. The meeting was a welcome opportunity to keep pressing for action although finances were restricted.

As a District Councillor he informed the parish council that SKDC are discussing how to obtain finance without making a profit as the government continues to reduce the money they are given. He confirmed that LCC Highways have no objection to planning application S17/1209 172 Eastgate.

He also advised that 5 golden tickets have been hidden in 5 buses in Lincolnshire – if one is found please contact LCC

Councillor Dobson agreed to attend the Councillor Surgery on Saturday 2 July 2017 when Councillor Pelling would represent the Parish Council.

Councillor Dobson left the meeting.

District Councillor J Stevens said that since there was a new leader and new cabinet 'The Big Clean' had been launched on 15 June - a 12 week project starting in August to transform 365 square miles. Please inform South Kesteven District Council of any areas that need attention.

Members of the new cabinet (Councillors Matthew Lee, Nick Robbins and Peter Moseley) had visited The Deepings on Wednesday 21 June 2017 where there were due to go on a whistle stop tour of the parishes however the traveller issues became the priority. The District Councillors who visited agreed that Jubilee Park off Thackers Way was vulnerable and some form of security should be considered. Other than this they had been impressed with the cleanliness of the area and the flowers and foliage on display.

Councillor J Stevens then provided an update regarding the Towngate Inn development in Market Deeping. The original application had been rejected, the applicant had appealed and the decision had been upheld. Since then a new completely reconfigured application had been put forward.

The press report was written by Councillor Pelling.

#### **20.18 To receive apologies for absence.**

Apologies had been received and were accepted from Councillors Barber, Dilks, Gilbert, Hosking and T. Stevens.

#### **21.18 To receive notifications of interest and consider requests for dispensations, if any.**

Councillor Bowell – items 25.18.2 & 25.18.3

Councillor Hall – item 25.18.3

Councillor J Stevens – items 25.18.1 & 25.18.2

Councillor Pelling – Item 25.18.1

**22.18 To approve the minutes of the previous meeting held on Thursday 20 April 2017.**

Agreed and signed by the Chair, as a true copy.

**23.18 Clerks Report**

Graffiti was reported on the bus shelters on Linchfield Road, Crowson Way and Thackers Way on 26 May 1 and 5 June, two dog waste bins were reported as vandalised on 27 May, graffiti on waste bins at Jubilee park was reported on 29 May. All reported to Lincolnshire Police on 101 Broken glass at Hereward Way play area was reported on 31 May - cleared by Contractor

Further damage to the School field fencing was reported on 5 June – advised The Deepings School. The School have requested a meeting on site to consider how the issue of ongoing damage can be resolved.

A number of complaints about the state of the grass verges around The Deepings have been received – contacted LCC Highways whose response was that the works should be completed by the beginning of July

Two cannabis grinders found hidden under ramps at Woody Heights were reported to Lincolnshire Police on 101 who requested that they were handed in at the Police Station

A wallet found at Woody Heights was reported to Lincolnshire Police who advised that as it contained a bank card it should be handed in there to be given back to its rightful owner.

Complaint received about the overgrown hedge on the link footpath between Wren Close and Curlew Walk. LCC Highways have written to the resident whose hedge it is to request that he does the work.

This month there has been one burial, one interment of ashes and one reservation for a double depth cremated remains plot.

The annual external play equipment inspections took place on Friday 9 June 2017. The reports provided highlighted two high risk issues – a piece of sharp metal protruding from under a skate ramp, which the Maintenance worker has since removed and soil erosion around the climb over which has a fall height of over 1.5 metres at the play area off Hereward Way. The Maintenance Worker has since removed the piece of metal and levelled the ground near the climb over. The Clerk is also obtaining quotes for the installation of a soft surface protector.

A resident contacted the office concerned about the trees overhanging Spalding Road especially in the high winds and as they are so low they catch the double decker buses carrying Secondary School Children. This was reported to LCC who have confirmed that they are in communication with the owner's Son who has agreed to carry out some work to make them safe.

A branch which had broken off a tree at Woody Heights in the high winds was reported to the office and cleared away by a contractor.

The Probation Service community payback team have continued to visit the parish completing work at Millennium Wood, Rycroft link footpath and hedge, PROW 7 and the Cemetery.

A local resident contacted the parish council offices, along with the Police, expressing his concern over a member of Domino's Pizza staff standing with an advertising board on/near Deeping Gate Bridge causing an obstruction/ and/or distraction at an already hazardous and busy location.

A meeting was due to take place between the parish council and the secondary school tomorrow morning about how to reduce the continuing damage to the school field perimeter fence.

Broken glass at Hereward Road play area was reported to the office on

Saturday 24 June 2017 and cleared by Councillor Wallis.  
Damage to the chevron on the B1166 Crowland Road has been reported to LCC Highways  
Several incidences of fly-tipping, on the unnamed road off Hards Lane and on Cranmore Lane, have been reported to South Kesteven District Council.

**24.18 To receive a report of progress in relation to matters arising from the minutes not dealt with elsewhere on the agenda.**

- 1 Annual return for the year ended 31 March 2017 has been sent to Grant Thornton and receipt acknowledged on 8 June 2017

The contract with Waste recycling and Environmental Ltd for the grant towards the renewal of the skatepark has been signed sent and receipt was acknowledged on 13 June 2017.

A letter formalising the acceptance of the tender from Gravity to supply the new skate park has been issued.

A quotation to clean the stonework on the Village Cross has been obtained as requested at the council meeting in April 2017 – **After discussion the Clerk was asked to contact Historic England to obtain guidance and see if a grant could be obtained and to speak to Lincolnshire County Council, as the listed owners, to ask if they were interested on transferring ownership to the Parish Council or it not giving standing permission to undertake remedial work.**

Action

The Chair, Councillor Howell proposed that the order of the following items was amended so that decisions regarding point 2 and point 3 could be made prior to the decision to release the payments under point 1.  
**Resolved.**

**25.18 To consider financial matters**

**2. To consider The Friends of Deepings Library request to release the 2017/18 grant –** Councillor J Stevens the Chair of FoDL advised that the bank accounts were healthy at present because grants were currently being received which would run out in 5 years, a capital grant had been obtained which was required to be spent by 2019, an anonymous donation had been received which was unlikely to be received again and the offices were currently let which it was hoped would continue but was not guaranteed. Councillor Pelling proposed, seconded by Councillor Green, that the £6000 should be released. **Resolved**

**3. To consider the St James Deeping Signal Box Group grant application**

Councillor Hall advised that planning permission had been obtained, the land had been purchased with a £20,000 grant received from the Government and Stamford College construction department were keen to provide the manpower to complete the re-build. Deeping St James United Charities are purchasing the land and will charge a peppercorn rent for the use of it. When this is finalised the group will receive £20,000. The group had been advised that the total re-build cost would be in the region of £70,000. Councillor Wallis asked if the group had a fundraising plan as two thirds of the money required had not been identified. Councillor Howell advised that the Heritage Lottery were very interested in the project and Councillor Tim Stevens was going to be working with both District and County Councils to progress grant funding applications. The £5000 would get the groundworks started and clear any outstanding Solicitors fee. Councillor Shinkins proposed, seconded by Councillor J Stevens, that

the parish council release £5000 towards the re-build project and clear the outstanding Solicitors fee of £164.20. **Resolved**

**1. To approve accounts for payment** – Councillor Wallis proposed seconded by Councillor Green that the payments listed below valuing £23833.74 should be paid. **Resolved**

			NET	VAT	TOTAL
<b>SO &amp; BT</b>	Staffing Costs		£ 3,347.05	£ -	£ 3,347.05
<b>CH</b>	Jimmy D's	To cover costs of the 2017 Summer play scheme	£ 4,500.00	£ -	£ 4,500.00
<b>BT</b>	Malc Firth Landscapes Ltd	Grounds maintenance of the riverbank woody heights and the old and new cemetery for April 2017	£ 1,197.31	£ 239.46	£ 1,436.77
<b>DD</b>	Anglian Water	Cemetery Water charges 20/2/17-15/4/17	£ 20.35	£ -	£ 20.35
<b>BT</b>	Zero Six Design	Design of Summer Newsletter	£ 50.00		£ 50.00
<b>BT</b>	A&M Print Ltd	Printing and deliver newsletter issue dated 2/6/17	£ 270.00	£ 54.00	£ 324.00
<b>BT</b>	Malc Firth Landscapes Ltd	Grounds maintenance of the riverbank woody heights and the old and new cemetery for May 2017	£ 1,197.31	£ 239.46	£ 1,436.77
<b>BT</b>	E On	Maintenance of the lighting at The Cross for the quarter up to 30/06/2017	£ 10.26	£ 2.05	£ 12.31
<b>BT</b>	Friends of Deepings Library	Contribution to the costs of Library Services 2017-18 (LGA 1972 S.137)	£ 6,000.00	£ -	£ 6,000.00
<b>BT</b>	Paul Hanson	Maintenance work and mileage during May / June 2017	£ 96.75		£ 96.75
<b>BT</b>	S W Fisk	Reimbursement for mixed ballast and cement from Branch Bros	£ 12.94	£ 2.59	£ 15.53
<b>BT</b>	S W Fisk	Ground maintenance duties for period 30/5/17 - 7/6/17	£ 170.00	£ -	£ 170.00
<b>BT</b>	Prentice Bros	Green waste skip	£ 85.00	£ 17.00	£ 102.00
<b>BT</b>	Prentice Bros	4 General waste skips	£ 400.00	£ 80.00	£ 480.00
<b>BT</b>	S W Fisk	Ground maintenance duties for period 12/6/17-22/6/17	£ 360.00	£ -	£ 360.00
<b>BT</b>	H Hosking	Travel expenses incurred attending the resilient communities conference on Thursday 15 June 2017	£ 31.75	£ -	£ 31.75
<b>BT</b>	A Etchells Sign Up	To supply name plate and fit to the rear of the Village sign outside the Library	£ 41.67	£ 8.33	£ 50.00
<b>BT</b>	Viking Direct	Transfer Files & Punch pockets for office	£ 47.95	£ 9.59	£ 57.54

BT	J Fortnum	Travel expenses incurred attending Clerks and Councillors training event on 13/06/17, postage costs to Grant Thornton	£ 40.00	£ -	£ 40.00
BT	J Fortnum	Reimbursement for patio cleaning set	£ 42.51	£ 7.99	£ 50.50
BT	The Walnut Tree	Refreshments for Footpath walks on 8/6, 6/7 & 25/7/17.	£ 135.00	£ -	£ 135.00
BT	B Barber	Reimbursement for bands for speed sign	£ 18.63	£ 3.73	£ 22.36
BT	P Hanson	Removal and trimming of tress around the bus shelter at Spalding Road end of Broadgate Lane	£ 25.00	£ -	£ 25.00
BT	Playmaintain Ltd	Operational play equipment inspections - 9 June 2017	£ 140.00	£ 28.00	£ 168.00
BT	St James Deeping Signal Box Group	Grant (community amenity and heritage) - LGA 1972 S.137	£ 5,000.00	£ -	£ 5,000.00
BT	Double & Megson		£ 164.20	£ -	£ 164.20
BT	Lincolnshire Association of Local Councils	4 Hard copies of LALC news during 2017	£ 5.00	£ -	£ 5.00
BT	A&M Print Ltd	Footpath advert and 2 monthly meeting adverts 19/5 and 23/6	£ 80.00	£ 16.00	£ 96.00
DD	Anglian Water	Cemetery Water charges 15/4/17 - 20/6/17	£ 12.85	£ -	£ 12.85
DD	Anglian Water	Water charges for Allotment Site. 14/3/17 - 14/6/17	£ 146.71	£ -	£ 146.71
DD	British Telecom	Telephone and broadband charges for June 2017	£ 65.00	£ 13.00	£ 78.00
DD	Biffa Waste Services Ltd	Rental and 4 empties during May 2017	£ 120.50	£ 24.10	£ 144.60
TOTAL			£ 23,833.74	£ 745.30	£ 24,579.04

**4. To consider the quotation for the refurbishment of the bus shelter on Broadgate Lane near Priory Close** – The Clerk explained that the quote was from the company who had installed the bus shelter and installed and refurbished the 10 others in the Parish and it would prove difficult to obtain quotes from other companies to do this refurbishment especially as the parish council wished the shelters to all be uniform. It was proposed by Councillor Shinkins and seconded by Councillor Hall that the work should be completed by Autocros Euroshel. **Resolved**

#### **26.18 To consider planning matters**

- 1. To consider the minutes and any recommendations from the Planning and transport committee meeting held on Thursday 22 June 2017** – Councillor Blessett introduced the minutes explaining that the monthly meetings in February, August and December would be extended to deal with transport related matters. Councillor Blessett also mentioned S17/0993 which is an application to fell one Sycamore Tree on Wade Park Avenue. The committee felt that as this was a tree with a preservation order

placed on it a tree surgeons report was not sufficient evidence to make a decision. Councillor J Stevens agreed to take this matter up on behalf of the Parish Council as the application would come to the District Council's development control committee for a decision. Finally the members were reminded about the South Kesteven District Council Local Plan consultation to be held on Wednesday 12 July 2017 at the Market and the Community Centre in Market Deeping. It was important to encourage everybody to attend as the District Council would not be visiting the Parish Council independently.

**2. To consider a planning application received since the planning and transport committee meeting**

S17/1209	Mr Broome 172 Eastgate, DSJ	First floor extension, single storey rear extension with terrace, single storey rear extension with swimming pool, pitched roof to garage and alterations to windows and doors. <b>Approved</b>
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**27.18 To receive and agree the Council's response to correspondence received since the last meeting.**

Sender	Content	Response
LCR Magazine Summer 2017 (National Association of Local Councils quarterly Magazine)	Including articles on neighbourhood planning, the local councils role in helping communities stay active and in the economic development of its area, grounds maintenance tips and community engagement	For information only
The Deepings Raft Race Committee	Requesting DSJPC's approval to erect a temporary platform on the riverbank to aid safety of the rafts entering the water. Also seeking approval from Environment Agency	<b>DSJPC have no objections to the Raft Race Committee installing a temporary platform on the riverbank to aid the rafts entering the water.</b>
Jimmy D's playgroup	Acknowledgement of receipt of funding for the 2017 play scheme	For information only

**28.18 To receive and consider minutes and recommendations of committees, reports from advisory committees, members reports from external bodies, members reports of meetings, seminars, training and events attended on the Council's behalf:**

- 1. Councillor Surgery at The Deepings Library on Saturday 3 June 2017** – Attended by Parish Councillor Hosking and County Councillor Dobson
- 2. Nature reserve/riverbank (PROW 909) footpath walk on Thursday 8 June 2017** – A successful event led by Councillor Hall and attended by 30 plus parishioners

3. **Emergency planning training event at Lincoln on Thursday 15 June 2017** - attended by Councillor Hilary Hosking who will provide an update at the next council meeting
4. **Allotments footpaths and open spaces committee meeting on Thursday 15 June 2017** – Councillor Ward introduced the minutes from this meeting where the allotment plots were checked. Since then letters have been sent to those breaking their contractual agreements. He also mentioned that he intends to complete a green space audit of the parish to see what is available and what could be enhanced. This will also include noting the vulnerability of any to the travelling community.
5. **Rose Lodge Care Home Open Day on Friday 16 June 2017** – Councillor Howell attended this event which was a 1940's themed event and very good.
6. **Deeping's First neighbourhood plan meeting on Monday 19 June 2017** - Councillor Ward said that the website was being updated and that the first newsletter would be issued to every household in The Deepings on Friday 7 July 2017. He advised that the group felt the District Council were listening to their views especially regarding leisure facilities, employment needs and to ensure against piecemeal developments.
7. **SKDC Cabinet visit on Wednesday 21 June 2017 at The Library** – Councillor J Stevens provided an update in the open forum
8. **Cemetery committee meeting on Thursday 22 June 2017** – Councillor Barber was not in attendance however the minutes had been circulated and there were no recommendations to full council.
9. **Rose and Sweet-pea Show on Saturday 24 June 2017** – Councillor Howell attended along with Councillors Hall, Shinkins, T Stevens, Wallis and Ward. A lot of people were spoken to and a number of signatures were added to both the hare coursing petition and the tree charter.

29.18

**Parish Pump and to agree a volunteer to write the press report for next month's meeting.**

Councillor Howell reminded everyone that nominations for the Making a Difference Awards can be taken throughout the year. If you wish to make a nomination please contact the Clerk or Assistant Clerk.

Councillor Blessett agreed to lead the footpath walk on Thursday 7 July and Councillor Howell volunteered to lead the walk on Tuesday 25 July.

Councillor Judy Stevens reminded everyone about The Dog Show on Sunday 30 July 2017 and asked for volunteers to man the parish council stand and act as stewards. She also asked everybody to let the Clerk know of areas that could be tackled during the District Council's 'Big Clean' as well as areas that could benefit from trees being planted as Oakwood had donated some to the Parish Council via a competition organised by the Deepings Rugby Union Football Club Beer Festival .

Meeting closed at 9.15pm

**Signed** .....

**Date** .....