



Parish Clerk: Julie Fortnum

Minutes of the meeting of Deeping St James Parish Council held on **Thursday 27 July 2017 at 7.30 pm at The Institute.**

Present: Parish Councillors Barber, Blessett, Howell, Dilks, Gilbert, Hall, Hosking, Pelling, T. Stevens, Thomas, Wallis, Ward and County Councillor Dobson also the Parish Clerk.

Open Forum

Lincolnshire County Councillor Barry Dobson spoke on behalf of the applicant regarding planning application S17/0752 asking if the application had been considered by the parish council. Councillor Blessett confirmed that it had and the parish council had objected – further details could be found in the planning committee minutes.

Councillor Dobson then advised that he had attended the Councillors Surgery along with Councillor Pelling (Deeping St James) and Councillor Gamble (Market Deeping) where they had been approached by one member of the public who asked if he could enquire about LCC charges for disposing hedge trimmings. Enquires had been made and he advised that it was correct – there was a charge for the disposal of this type of waste.

Councillor Dobson had also followed up an enquiry about LCC removing temporary event advertising signage from the verges and was able to confirm that a procedure was being put in place to allow charitable organisations to advertise their events in this way.

Lincolnshire County Council are pushing forward with plans for apprentice schemes to get people properly trained to assist the Lincolnshire environment and economy as well as fighting to get fairer funding for Lincolnshire where the largest budget requirements were adult care and childcare as well as 5,400 miles of road.

Councillors J Stevens and Thomas had accompanied him at an LCC Highways meeting in Spalding led by the Area Highways Manager for South Holland, Andy Wharf. The Area Highways Manager for South Kesteven will be doing the same shortly and Councillor Dobson felt it would be beneficial if the Clerk attended.

LCC were encouraging residents to visit Lincoln Castle as The Domesday Book was on display there.

Councillor Blessett asked when the cycle lane was to be re-instated on Spalding Road now that the road had been re-surfaced, followed by Councillor Howell asking if anything could be done about parking and transport. Councillor Dobson agreed to make enquires about the timescale on the former and the parish council agreed to add the latter to the next planning and transport agenda

7.45pm Councillor Dobson left the meeting and Councillor Wallis arrived

South Kesteven District Councillor Phil Dilks advised that Councillor Matthew Lee had brought in changes one of which was that a backbencher can now attend Cabinet and say what they want without stating what was to be said and obtaining permission from the Leader and Chief Executive.

Councillor Dilks also advised that by 2020 there would be no rate support grant received by SKDC. So the District Council were looking at new ways to raise money and borrowing money to invest has been one suggestion. Although the new leadership group have said they would prefer to buy/invest in South Kesteven anything outside of the boundary will also be considered.

An update about the Spitalgate Hill development at Grantham was then given by Councillor Dilks. This is a development of 3750 homes which would usually require 35% affordable housing. SKDC have said that as the developers will be required to make a substantial contribution to the relief road and the development will incorporate a primary and secondary school the development may not be required to have any affordable housing.

Councillor Dilks would welcome the parish councillor's comments on the above matters

- 30.18 To receive apologies for absence.**
Apologies had been received and were accepted from Councillors Green, Shinkins and J Stevens
- 31.18 To receive notifications of interest and consider requests for dispensations, if any.**
Councillor Pelling – item 35.18.2 payment to A&M Print
Councillor Ward – item 35.18.2 payment on behalf of Deepings First
Councillor J Thomas – item 24.18 of planning minutes S17/1152
Councillor Barber – item 35.18.2 reimbursement payment
- 32.18 To approve the minutes of the previous meeting held on Thursday 29 June 2017.**
Agreed as a true copy and signed by the Chairman
- 33.18 Clerks Report**
The maintenance worker continues to report large amounts of litter in all the open spaces in and on the perimeter of the parish especially in the corner of Jubilee Park and on Scout Island. He has also reported further graffiti to the bus shelter on Linchfield Road and damage to the novelty penguin bin at Jubilee Park
To date 170 signatures have been received and returned to the Charter Team at The Woodland Trust. This means 170 trees will be planted. Signatures will continue to be gathered at community events and at councillor surgeries
There have been 3 interments of cremated remains and one graveside committal in Deeping St James Cemetery this month
Further complaints have been received from residents on Spalding Road and reported to LCC Highways about the overhanging trees after a lorry hit a branch and left debris all over the road.
LCC Highways have advised that an enforcement letter has now been issued.
All the information requested by South Kesteven District Council relating to the new skate park has been forwarded to them so that they can process the necessary documents to release the section 106 funding to us in Autumn 2017
A resident of Millfield Road has contacted the office with concerns about tall trees on the piece of land behind her house know as Church Field. This has been referred to South Kesteven District Council for further investigation
A resident of Hereward Way has contacted the office concerned about the trees overhanging PROW 8 which are located in the grounds of the office and industrial site next to the Waterton Arms on Church Street. This matter has been referred to LCC Countryside access.
The community payback team have visited the parish during the month undertaking work in the Cemetery, at Manor Way Gardens and outside the shops and on the link footpaths around Linchfield Community Primary School
The Chairman has written to Inspector Martin and a meeting has been arranged for Friday 28 July 2017
Councillor Barber has renewed the telephone and broadband contract with British Telecom for a further 24 months. After obtained advice from Councillor Gilbert Councillor Barber volunteered to contact BT again to confirm that this was the best package on offer and investigate further the offer of a mobile phone.

34.18 To receive a report of progress in relation to matters arising from the minutes not dealt with elsewhere on the agenda.

- 1 Following the suggestion made at the full council meeting in May 2017
 . Councillor Mike Ward has contacted the Deepings Community Centre who have advised him that they are not looking for any further representatives for the Board of Directors.

Although the Parish Council had agreed at a previous meeting to have a stand at the Dog Show no-one, other than Councillor Howell was able to attend.

Councillor Ward confirmed that after a meeting with representatives from The Deepings School regarding the vandalised fencing between the School field and Woody Heights he was arranging meetings with fencing contractors to investigate the use of high netting to stop footballs going over into the field from the MUGA

35.18 To consider financial matters

1. **To consider the minutes and any recommendations from the finance and general purposes committee held on Thursday 20 July 2017** - Councillor Ward the newly elected Chairman firstly invited Councillor Gilbert to join the committee which he agreed to do. Councillor Ward then introduced the minutes of the meeting. The committee recommended that the income in the Hall Meadow Estate Charity account should be used by the group of volunteers, the Friends of Deeping St James, as and when it is needed to maintain the flowerbeds and containers around the parish. **Resolved.**

The committee also recommended that Councillor Ward should become a signatory for the Unity Trust Bank in the place of Councillor J Stevens. **Resolved.**

It was also recommended that appropriate tools and workwear should be provided to the parish council's Maintenance Worker. **Resolved.**

The committee also recommended that following on from the staff appraisals that a salary increment should be awarded to the Clerk and Assistant Clerk and that the Clerk's contractual hours should be increased from 20 hours to 25 hours. **Resolved.**

2. **To approve accounts for payment**

			NET	VAT
SO/ BT	Staffing Costs		£ 2,912.36	£ -
DD	Biffa Waste Services Ltd	30 Days rental and 5 empties of 1100L wheelie bin in June 2017	£ 144.97	£ 28.99
BT	Malc Firth Landscapes Ltd	Grounds maintenance of the Cemeteries, Woody Heights and Riverbank - June 2017	£ 1,197.31	£ 239.46
BT	Prentice Bros	Community Skip under LGA 1972 section 137 - four loads of general waste in June 2017	£ 400.00	£ 80.00
BT	Brian Barber	Reimbursement for purchase of grass seed for the Cemetery	£ 3.33	£ 0.67

BT	P Hanson	Trim hedge and weed Priory Corner	£ 25.00	£ -
BT	Tom Clare	To provide materials , prepare and re-paint the heritage telephone box on Church Street and the black planter outside Rycroft Shops	£ 160.00	£ -
BT	A&M Print	Print and deliver The Deepings First neighbourhood plan newsletter	£ 447.00	£ 89.40
BT	J Fortnum	Re-imburement for a leaving card	£ 2.08	£ 0.41
DD	BT	BT Business charges 1/7/17 - 31/7/17	£ 68.11	£ 13.62
BT	Enviro loo	Hire 1 disabled unit for Jubilee Park for Dog Show on 30 July 2017	£ 85.00	£ 17.00
BT	Viking	Postage stamps and Refuge sacks	£ 110.04	£ 9.59
CH	Deeping St James Parochial Church Council	Donation in lieu of a pitch at The Rose and Sweet pea Show 2017	£ 25.00	£ -
BT	S W Fisk	Reimbursement for strimmer cord (Peterborough Grass Machinery Ltd)	£ 20.00	£ 4.00
BT	S W Fisk	Work on PROW's and ground maintenance tasks	£ 285.00	£ -
	Total		£ 5,885.20	£ 483.14

36.18

To consider planning matters

- To consider the minutes and any recommendations from the Planning and transport committee meeting held on Thursday 20 July 2017** – Councillor Blessett introduced the minutes from which there were two recommendations to Council in respect of planning applications S17/1155 and S17/0995/0996. The Council **resolved** to accept the recommendations and the Clerk confirmed that these would be forwarded to SKDC
- To consider the following planning applications received since the planning and transport committee**

S17/1215	Pro-Carbon Racing Ltd Squirrels Lodge, Hards Lane, Frognall	Erection of mobile cabin Approved
S17/1274	Mr G Borron Fairways, Cranmore Drove, DSJ	Outline permission for demolition of an existing bungalow and the erection of a replacement dwelling with all matters reserved Approved
S17/1282	Mr Davis Frognall Livery, Village Streets, Frognall	Variation of condition 2 (approved plans) of planning permission S15/0432

		Noted
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37.18 To receive and agree the Council's response to correspondence received since the last meeting.

Sender	Content	Response
The Tree Charter team	Invitation to apply for our tree charter legacy tree.	To decide from a choice of five on the species of tree and where to plant it. DSJ Parish Council resolved to opt for a Hornbeam tree and to seek permission from South Kesteven District Council to plant it on Jubilee Park

38.18 To receive and consider minutes and recommendations of committees, reports from advisory committees, members reports from external bodies, members reports of meetings, seminars, training and events attended on the Council's behalf:

1. Councillor Surgery at The Deepings Library on Saturday 1 July 2017 attended by Parish Councillor Pelling and County Councillor Dobson – Feedback in the open forum
2. The Deeping Parade and Carnival on Sunday 2 July 2017
3. Frognall (PROW 9, 10, 11, 12 & 13) footpath walk on Thursday 6 July 2017 led by Councillor Blessett – Well attended and it was noted that access was difficult through one field as the footpath had not been left wide enough and the crops were hanging over it.
4. Age Concern Deeping AGM at 7pm on Tuesday 11 July 2017 at Joan Wake Community Centre attended by Councillor Howell
5. Buffet at Braeburn Lodge to welcome new Manager on Tuesday 11 July 2017 attended by Councillor Howell
6. The new draft local plan public consultation events on 12 July 2017 at the Market and The Deepings Community Centre attended by a number of Councillors
7. Councillors networking and shared good practice event at North Kyme attended by Councillors Howell and J Stevens on Thursday 13 July 2017
8. Afternoon tea in the Priory Church Hall on Thursday 20 July 2017 to meet the Bishop of Grantham attended by Councillor Howell
9. VIP event at The Deepings Beer Festival on Thursday 20 July 2017 attended by Councillor Howell
10. Linchfield (PROW 2, 3 & 5) footpath walk on Tuesday 25 July 2017 led by Councillor Howell – well attended and it was noted that access across one of the fields was difficult as the footpath had not been left wide enough and the crops were falling on to the path

39.18 To consider an offer received from a local resident to sponsor a chain of office for both the Chairman and Vice Chairman.

The Council agreed that as the Chairman's chain of office had already been purchased and there was not a requirement for the Vice Chairman to have a chain of office this generous offer would not be accepted. The Clerk was asked to contact the resident to ask if he was open to other suggestions of sponsorship such as benches or flower containers.

40.18 To agree the procedure for preparing the office for close down so that it can be painted during week commencing Monday 14 August

2017.

A number of Councillors volunteered to move the office furniture on both Sunday 13th and Saturday 19th August in order that the office could be re-painted. The office would be closed for the week commencing Monday 14 August 2017

41.18 To consider cancelling the scheduled council meeting on 31 August 2017.

It was agreed that the August full council meeting would be cancelled. The Clerk was requested to advise County Councillor Dobson and District Councillor Benn

42.18 To consider having a banner made advertising the Annual Parish Meeting, complete with LOGO, to be erected on The Deepings School fence one month before the event.

It was agreed that this should be discussed at the Events Committee which would be held on Thursday 24 August at the amended time of 8pm

43.18 To consider a correction to the minutes for the May 2017 meeting

Councillor Dilks proposed that the following note of explanation should be attached to the minutes of the meeting held on 25 May 2017 which were approved at the meeting on 29 June 2017, which he was unable to attend, and which he feels are inaccurate:

'Annual Parish meeting at The Deepings School on Tuesday 9 May 2017 – All those who attended agreed it had been another excellent parish meeting.

However, the issue of wearing of political rosettes and the distribution of election material was raised by the retiring chairman Cllr Steve Gilbert who said he did not feel it was appropriate behaviour at a parish meeting.

Cllr Phil Dilks agreed and said he felt it was inappropriate that a parish councillor was running the signing-in desk at the APM with her adult son sitting next to her behind the desk whilst wearing a political rosette.

He said although our guest of honour, Chairman of South Kesteven District Council, Councillor Bob Sampson felt it was a 'brilliant event', he also commented that he considered it 'extremely discourteous' for political rosettes to be worn and election materials distributed at an annual parish meeting.

Cllr Dilks proposed:

1. That all councillors recognise that wearing of political rosettes and distribution of election materials at our Annual Parish Meeting was inappropriate.

2. That the Council accepts an apology from Cllr Thomas.

3. That the Council writes to John Hayes regarding this issue.

This was seconded by Councillor Tim Stevens. After consideration it was resolved (with 3 against (Councillors Stuart Hall, Judy Stevens and Gill Thomas and 2 abstentions (Councillors Andrew Bowell and Mike Ward)).

The Chairman accepted an apology on behalf of the Council from Cllr Thomas.'

Councillor Dilks' proposal was seconded by Councillor Pelling and resolved.

44.18

To consider further information regarding the 2017 annual parish meeting

Councillor Bowell introduced this item saying that the parish council needed to draw a line under this and in order to do so guidance had

been obtained from the Lincolnshire Association of Local Councils which he read out to the Councillors. It was agreed that the advice was helpful and that lessons should be learnt and it was **resolved** that this matter was now closed and would not be discussed any further at a Parish Council meeting.

45.18

Parish Pump and to agree a volunteer to write the press report for next month's meeting.

Reminder – Nominations for the Making a Difference Awards can be taken throughout the year. If you wish to make a nomination please contact the Clerk or Assistant Clerk.

Councillor Hosking volunteered to write the press report for the September meeting.

Councillor Pelling reminded everyone of the date of the Raft Race – Sunday 6 August 2017 and requested that the Clerk contact the riverbank ground maintenance contractors to ensure the grass was cut prior to the event.

Councillor Thomas asked Councillor Barber when the levelling of the graves in the Cemetery requiring the work would be completed. Councillor Barber confirmed that he would be able to do the work now that there had been some rain.

Councillor Thomas also advised that she had been contacted by a resident of Fraser Close about the weeds growing in the gutters. The Clerk was asked to chase the contractor regarding this.

Councillor Barber advised that the battery on the older speed indicator device had run out after 21 days and requested that consideration to purchasing a new battery was added to the next planning and transport agenda.

It was agreed that the start time of the events committee on Thursday 24 August 2017 would change from 7.45pm to 8pm

Meeting closed at 9.40pm

Signed

Date