



**Parish Clerk: Julie Fortnum**

The minutes of the meeting of Deeping St James Parish Council held on **Thursday 19 January 2017 at 7.30 pm at The Institute.**

Present: Councillors Barber, Blessett, Bowell, Dilks, Gilbert, Green, Hall, Hosking, Shinkins, J. Stevens, T. Stevens, Thomas, and Ward. District Councillor Steve Benn and Graham Thompson were in attendance.

#### OPEN FORUM

District Council – Councillor J Stevens confirmed that SKDC, who were funding the event to the value of £20,000, were very impressed with the organisation of the Festival. The festival committee had requested that any unspent funds were ring-fenced to be used next year so that the event could become an annual one the same as Grantham's Gravity Fields festival and Stamford's Georgian festival. Ticket sales were going very well with one event sold out before being advertised.

Councillor Steve Benn advised that he along with Councillors Dilks and J. Stevens had just attended the District Council's meeting where the main discussions had concerned the closure of the A&E unit at Grantham Hospital and the impact of this.

Scouting and Guiding in The Deepings – Graham Thompson referred the members to the papers he had prepared which had been circulated with the agenda showing the income and expenditure, the running costs associated with both buildings, the number of members. As membership was growing but so were the associated costs of the group the Parish Council's support would be appreciated.

County Council - Councillor Dilks advised that there a public consultation regarding the NHS sustainability and transformation plans which include the closure of the maternity unit at Boston and the A&E units at both Boston and Grantham would take place after the County Council elections in May 2017.

After a vote to have a Mayor for Greater Lincolnshire had been ruled out LCC were continuing the about Unitary Authorities.

SERCO were 22 months into the contract and were still working towards meeting all the key performance indicators set by LCC.

The County had been well prepared for the expected East Coast surge.

The County Council were considering broadband improvements in Lincolnshire and would like to hear of any areas that are 'not spots'.

The LCC budget would increase by 4% which would still leave a shortfall in the budget of £60 million from April 2017. This was due to the decrease in Government funding (from £211 million in 2011 to £20 million in 2017).

The night-time light switch off had commenced with little direct reaction being reported (although there had been concerns raised on social media).

**104.17 To receive apologies for absence.**

Apologies had been received from Councillors Pelling and Wallis and were accepted by the Council.

**105.17 To receive notifications of interest and consider requests for dispensations, if any.**

Councillor Bowell item 109.17.2

Councillor Dilks and J.Stevens item 110.17

**106.17 To approve the minutes of the previous meeting held on Thursday 15 December 2016.**

Agreed and signed as a true record.

**107.17 Clerks Report**

Fly tipping continues to be an issue especially in the Hards Lane and Station Road area. Where possible the DSJPC's Maintenance Worker

or it is reported to SKDC.

Several residents have reported an increase in dog fouling in the Church Street/Churchgate area of the parish – polite notices have been placed on telegraph poles and lampposts in the area and the issue has been reported to SKDC.

The dog waste disposal bin near Marville Convenience store has been pushed and required re-setting in concrete.

The new bus shelter was installed on Linchfield Road on Tuesday 10 January 2017. The grant application forwarded to LCC for funds towards the cost of this has been successful with over 90% of the cost of the shelter being awarded.

The Clerk advised that part of a tree had fallen in the old Cemetery - a contractor had been organised to remove it and check other trees in the vicinity.

Traffic issues had been reported in Millfield Road leading to some vehicles driving on the grass verges due to the school buses driving down there – the Clerk was asked to report this to the School.

Councillor J Stevens had received a request from a resident for some 'Clean up after your dog' signs to be placed on the link footpath from Swift Close to and around Linchfield School.

**108.17 To receive a report of progress in relation to matters arising from the minutes not dealt with elsewhere on the agenda.**

Councillor Gilbert asked the Clerk to contact the organisers of The Deeping Gang Show to confirm what night he was invited to attend.

**109.17 To consider financial matters**

**1. To approve accounts for payment**

Councillor Bowell proposed and seconded by Councillor Shinkins that the payments valuing £4889.92 should be paid. Unanimously **resolved**.

|                    |  |  | NET        | VAT     |
|--------------------|--|--|------------|---------|
| <b>SO &amp; BT</b> | Staffing costs                             |  | £ 2,914.34 | £ -     |
| <b>BT</b>          | N Jibb                                     | Reimbursement for the purchase of black fluid                | £ 26.00    |         |
| <b>BT</b>          | The Deeping Gang Show                      | Grant towards The Deeping Gang Show 2017                     | £ 500.00   | £ -     |
| <b>BT</b>          | Society of Local Council Clerks            | Membership 1 February 2017 to 31 January 2018                | £ 157.00   | £ -     |
| <b>BT</b>          | Association of Local Council Clerks        | Membership 1 February 2017 to 31 January 2018                | £ 10.00    | £ -     |
| <b>BT</b>          | S W Fisk                                   | Work carried out on 5 & 16 December 2016                     | £ 80.00    | £ -     |
| <b>BT</b>          | S W Fisk                                   | Reimbursement for the purchase for hedge plants and compost  | £ 29.00    | £ 6.20  |
| <b>BT</b>          | Lincolnshire Association of Local Councils | Annual training scheme from 1 April 2017                     | £ 125.00   | £ -     |
| <b>BT</b>          | Viking                                     | Two 2017 Diaries   | £ 5.88     | £ 1.18  |
| <b>BT</b>          | A&M Print                                  | Monthly meeting adverts - October November and December 2016 | £ 72.00    | £ 14.40 |
| <b>DD</b>          | Anglian Water                              | Cemetery 22/09/16 to 21/12/16                                | £ 13.29    | £ -     |
| <b>DD</b>          | British Telecom                            | Telephone and broadband charges for December 2016            | £ 57.74    | £ 11.54 |

|           |                          |   |            |          |
|-----------|--------------------------|---|------------|----------|
| <b>BT</b> | JF&JM Sharpe             | Allotment hedge trim                            | £ 100.00   | £ 20.00  |
| <b>DD</b> | Biffa Waste Services Ltd | 31 days rental & 5 empties of 11Ltr wheelie bin | £ 127.98   | £ 25.60  |
| <b>BT</b> | Prentice Bros            | 5 General waste skips                           | £ 500.00   | £ 100.00 |
| <b>DD</b> | Anglian Water            | Allotments from 24/08/16 to 23/11/2016          | £ 127.29   | £ -      |
| <b>BT</b> | A&M Print                | 1/4 page advert (community skip) for 20/1/17    | £ 44.00    | £ 8.80   |
|           |                          |   | £ 4,889.52 | £ 187.72 |

**2. To consider the application for funding to meet the running costs of HQ buildings for Scouting and Guiding in The Deepings**

The Clerk clarified that if financial support was offered it be within section 137 of The Local Government Act 1972 under which certain requirements needed to be met. After considering 3 options a) to grant the request, b) to agree a lower figure or c) consider supporting a specific project.

It was **resolved** (with 1 abstention) that the Clerk should write advising that in principal the Parish Council support assisting the Scouts/Guides where they can and requesting that they contact the Parish Council again when a specific project arises.

**3. To receive the minutes and any recommendations from the finance and general purposes committee held on Thursday 12 January 2017 –** Councillor Bowell introduced the minutes and referring to item 36.17 which advised that the response to the recent consultation regarding the LCC amenity grass cutting had shown that a majority were in favour of the Town and Parish Council taking on this service - Deeping St James Parish Council 4.7% with 4.1% in favour and Market Deeping Town Council 5.5% with 4.7% in favour. It was unanimously **resolved** that a figure of £4300 should be included in the budget to cover this.

110.17

**To consider planning matters**

**1. To consider the following planning applications**

| Ref.     | Address  | Proposal  |
|----------|--|---|
| S16/2767 | Mr Yaseen<br>23 Bridge St,<br>DSJ                                  | Fell 1 x Willow tree<br><br><b>Already approved by SKDC</b>   |
| S16/2682 | Mr Merchant<br>Garford Farm Machinery Ltd, Hards Lane,<br>Frognall | Proposed Extension and Alterations<br><br><b>No objections</b>  |
| S16/2830 | Mr Armstrong<br>160 Eastgate, DSJ                                  | Replacement roof to include dormer to rear, single storey extension to rear and canopy roof to front.<br><br><b>Resolved</b> (with 2 abstentions) to object on the grounds that the "size of the property would be incongruous with the current street scene" |

**111.17 To receive and agree the Council's response to correspondence received since the last meeting.**

| <b>From</b>                 | <b>Issue</b>   | <b>Response required</b>   |
|-----------------------------|--|----------------------------|
| Rotary Club of the Deepings | Informing DSJPC of Charity 10K race and 3K fun run on Sunday 21 May 2017 - asking for confirmation of no objections. | No objections were raised. |

**112.17 To receive and consider minutes and recommendations of committees, reports from advisory committees, members reports from external bodies, members reports of meetings, seminars, training and events attended on the Council's behalf:**

1. **Carols in the park on Friday 16 December 2016** – Councillor J. Stevens advised that there were approximately 150 residents, along with The Salvation Army band, Rev. William Booker and two Donkeys in attendance.
2. **To receive the minutes and any recommendations from the allotments footpaths and open spaces committee held on Thursday 12 January 2017** – Councillor Bowell introduced the minutes and referred to item 25.17 regarding the extinguishment of parts of PROW 4 and the creation of an alternative footpath know as PROW 1108 in Market Deeping. It was **resolved** that the Parish Council should support both Market Deeping Town Council's and South Kesteven District Council's recommendations regarding this item.
3. **To receive the minutes and any recommendations from the Events committee held on Thursday 19 January 2017** – Councillor Bowell informed the members that the committee had discussed plans for The Great British Spring Clean, The Deeping St James Parish meeting and The Deeping Literary Festival.

**113.17 To receive The Deepings First Neighbourhood Plan report for January 2017**

The contents of the report were noted. Councillor J Stevens advised that 10% of the population had responded to the consultation. Councillor Gilbert advised that the planning portal provided useful information on neighbourhood planning.

**114.17 To consider the proposal and costings received from the community rehabilitation company**

Councillor Barber introduced the paper that had been circulated with the agenda outlining the proposal – 24 visits at £140 per visit (20 between April and November 4 between December and March). The total cost including the cost of skip hire would not exceed £4960 per annum. Councillor Shinkins seconded this proposal and it was unanimously **resolved** that a contract should be agreed with Lincolnshire Humberside and North Yorkshire community rehabilitation company.

**115.17 To consider the budget requirements for 2017/18 and agree the precept figure to be requested from SKDC.**

At the meeting on Thursday 12 January 2017 the finance and general purposes agreed that the precept would need to be increased to continue to offer the services currently being provided and also take on the provision of the amenity areas grass cutting and weed killing the gutters service which LCC were ceasing to undertake from April 2017.

The recommendation was to increase the parish element of the Council Tax precept levied on the average band D property by £3.54 pa. At this meeting it was agreed to increase the budget figure available for neighbourhood plan expenses by a further £2000 and decrease the contingency figure by 5% (from £6388 to £4258) -taking these changes into account the band D levy would be £3.48 pa. Councillor T Stevens proposed this, seconded by Councillor Hall and **resolved** unanimously.

**116.17 Parish Pump and to agree a volunteer to write the press report for next month's meeting.**

Councillor Gilbert asked Members for the final pre-appraisal comments so that dates could be arranged for the staff appraisals to take place.

Councillor Blessett requested that an update on the Welland footbridge project could be added to the February agenda.

Councillor T Stevens invited the newly co-opted Member Councillor Hosking to join the transport committee which she accepted.

Councillor Green confirmed that he had regularly checked the defibrillator since it's installation in October 2015 and everything was in order. The paperwork was handed to the Clerk for her to arrange for the Maintenance worker to continue with this role.

Councillor J Stevens requested articles for the Spring newsletter.

Councillor Hosking promoted the pop-up Café at The Exotic Pet Refuge on Sunday 22 January 2017 from 11am until 3pm.

Councillor Dilks volunteered to write the February press report.