



Parish Clerk: Julie Fortnum

Minutes of the meeting of Deeping St James Parish Council held on **Thursday 20 April 2017 at 7.30 pm at The Institute.**

Present - Councillors Barber, Blessett, Bowell, Dilks, Gilbert, Green, Hall, Hosking, Pelling, Shinkins, J. Stevens, T. Stevens, Thomas, Wallis, Ward, the Parish Clerk and one resident.

Open Forum

Tony Plunkett spoke in support of the grant application for a contribution towards the running costs of The Deepings Carnival and answered questions put to him by the Members.

District Council report – Councillor Dilks had attended three meetings today, licensing, planning and full council. He advised that due to the upcoming election the consultation for the local plan, which was due to be released in a couple of weeks, would now be delayed until the summer and he urged the Parish council to make their comments known when consulted. He confirmed that the new leader of the Council was the Conservative Councillor Matthew Lee and the new Chairman of the Council was the Independent Councillor Bob Sampson. He also advised that Beverly Agass the Chief Executive was leaving in the summer. Both Beverly and the former Leader of the Council Councillor Bob Adams had been very supportive of The Deepings Literary Festival. A further change was that Councillor Nick Craft had left the Conservative group and become a non-aligned independent.

Tony Plunkett left the meeting.

147.17 To receive apologies for absence.

None received

148.17 To receive notifications of interest and consider requests for dispensations, if any.

Councillor Barber – item 152.17.1

Councillor Shinkins – item 151.17

Councillor J Stevens – item 152.17.2

Councillor Thomas – item 152.17.2

149.17 To approve the minutes of the previous meeting held on Thursday 30 March 2017.

Agreed and signed after one amendment to the accounts figures brought to the Members attention by Councillor Barber

150.17 Clerks Report

One interment of cremated remains has taken place this month.

Deeping St James Parish Council has been registered as a local council Charter Branch in relation to the new Tree Charter.

A response has been sent to AR Planning following the exhibition about the proposed development on land west of Linchfield Road Deeping St James

A resident contacted the parish council regarding the re-routing of the 100 service onto Manor Way as she did not know it was happening and is not happy about the buses idling outside her property leaving a smell of diesel fumes. She was advised to contact Lincolnshire County Council with her concerns.

A resident contacted the office after hearing 2 houses were to be built opposite Rycroft shops as she had not seen any notification of the application being made and is not pleased about more houses being built and the reduction in road side car parking. As this planning application has now been approved I advised her to contact SKDC as the planning Authority.

A complaint about the amount of dog walkers allowing their dogs into the Children's play area off Hereward Way has been received and forwarded

to SKDC. Dog fouling is common as are dogs being allowed off the leads.

Graffiti on a Delaine timetable case was reported to them and dealt with promptly at the same time they updated the timetable information.

Councillor Ward has completed a neighbourhood planning survey distributed by the National Association of Local Councils

Potholes at the junction of both Linchfield Road and Park Road onto Spalding Road have been reported to LCC Highways after a parishioner contacted the office about the condition of the roads near the junction

The grounds maintenance contractor was contacted as although the grass had been cut in the old Cemetery the cuttings had not been removed from the headstones.

Strimmer damage to some of the new hedge plants at Jubilee Park has been reported and the contractors have been contacted.

A masters degree student who is doing a piece of work on ancient monuments recently borrowed the key to the Cross / lockup to take photographs, measurements and drawings.

The Community payback team have visited the parish 4 times clearing all of Church Walk, some of the overgrowth inside the graves, painted DSJUC fence plus a number of smaller jobs. They will continue in the Cemetery area for the time being before moving to other areas.

The amenity grass cutting will continue to be done on behalf of LCC by SKDC contractors who will also do one weed spraying operation but no date has been confirmed for this yet. The Parish Council's contractors are on standby to complete second weed killing spray.

The handrail under the railway bridge on PROW 909 was reported as being damaged and the Parish council's Maintenance Worker has done a repair. LCC countryside Services have been made aware of this as although repaired it may only be temporary as the pathway is crumbling.

The graffiti on the railway bridge has also been reported to LCC.

151.17 To receive a report of progress in relation to matters arising from the minutes not dealt with elsewhere on the agenda.

- 1 Councillor Shinkins confirmed that the staff and budget requirements were in place for the Summer play-scheme which would run at Deeping St James Community Primary School from Monday 7 August 2017 offering 10 sessions.

A contractor had been requested to weed, sweep and clean the debris from under the lock up door at The Cross and he had suggested that the door would benefit from wood treatment. The Clerk had previously been advised by Historic England not to treat the door but to ensure that a gap between the floor and the bottom of the door was always maintained to allow air flow and avoid the damp rising. It was agreed that Historic England's advice should be followed. The structure was register with Historic England as belonging to LCC however the members requested that the Clerk obtain a quote for the cleaning of the stone for future reference.

152.17 To consider financial matters

1. To approve accounts for payment

			NET	VAT	TOTAL
SO & BT					
		Staffing costs	£ 2,738.73	£ -	£ 2,738.73
BT	Brian Barber	Reimbursement for the purchase of a wheelbarrow and cable ties from Branch Bros	£ 77.05	£ 15.41	£ 92.46

BT	Julie Fortnum	Reimbursement for purchase the of 2 packs of hook and loops (Inside Out) and 2 newspapers (Co-operative)	£ 3.72	£ 0.33	£ 4.05
BT	e-on	Electricity charges for the heritage telephone box 1 April 2016 to 31 March 2017	£ 32.90	£ 1.65	£ 34.55
BT	Viking	4 boxes of heavy duty bin bags 2 boxes of disposable protective gloves and a pack of hi-lighters	£ 162.03	£ 32.41	£ 194.44
DD	Biffa Waste Services Ltd	Rental for March 2017 and five empties of 1100ltr wheelie bin	£ 127.98	£ 25.60	£ 153.58
BT	Welland & Deepings Internal Drainage Board	Agricultural Drainage rates Land at Hall Meadow, Deeping St James	£ 24.52	£ -	£ 24.52
BT	S W Fisk	Grounds maintenance tasks between 10 April -18 April 2017 and reimbursement for creocote purchase	£ 290.38	£ 4.07	£ 294.45
BT	British Telecom	Telephone and broadband charges for April 2017	£ 60.94	£ 12.18	£ 73.12
BT	The Deepings Raft Race	Grant aid contribution towards the insurance costs to cover the event (Local Government (Miscellaneous. Provisions) Act 1976, s.19)	£ 650.00	£ -	£ 650.00
BT	Prentice Bros	4 community skips during March 2017	£ 400.00	£ 80.00	£ 480.00
BT	Deeping St James United Charities	Contribution towards fuel costs for 2016/17 (£298.84) and charge for meeting room hire for 2016/17 (£375.00)	£ 668.03	£ -	£ 668.03
BT	The Deepings Methodist Church	Grant aid contribution towards the cost of refurbishing the Kitchen facilities (Local Government Act 1972 s.133)	£ 500.00	£ -	£ 500.00
TOTAL			£ 5,736.28	£ 171.65	£ 5,907.93

2. **To consider the grant application from The Deepings Lions for the Deepings Carnival** – Councillor Pelling proposed seconded by Councillor Shinkins that a grant of £500 should be made. **Resolved**

153.17 To consider planning matters

1. To consider the following planning applications

S17/0498	B Marshall 163 Swift Close, DSJ	Erection of two storey rear extension Approved
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154.17 To receive and agree the Council's response to correspondence received since the last meeting.

- 1 Email received from LALC informing of National Citizen Service, a government funded youth programme that helps 16-17 year olds develop valuable skills for work and life – Councillors will give this some thought and let the Clerk know if there are any suitable projects

- 2 Letter received from Rt Hon. John Bercow MP House of Parliament promoting UK Parliament Week which will take place during 13-19 November 2017. A free kit is available to empower civic organisations to get involved - The Clerk will obtain a kit to see if it is something the Parish Council wish to get involved in
- 3 Email received from LCC Countryside Services advising of the proposed diversion of part of public footpath no.14 – All members supported this proposal.
- 4 Email containing Came and Company Council Matters newsletter highlighting the insurance requirement to have risk assessments and undertake regular checks of Cemeteries, Allotments, play equipment, trees and defibrillators. The relevant committees will ensure that the Parish Council has these in place.

155.17 To receive and consider minutes and recommendations of committees, reports from advisory committees, members reports from external bodies, members reports of meetings, seminars, training and events attended on the Council's behalf:

1. **Councillor Surgery at The Deepings Library on Saturday 1 April 2017** – Councillor Dilks attended this surgery and dealt with one enquiry about pot holes. Councillor J Stevens advised that the rental income from the offices had allowed increased opening times to be offered which commenced on 19 April (222 books were borrowed compared to 123 on the same day of the week on less hours)
2. **Meeting with Phil Jordan from SKDC on 4 April 2017 to complete the open spaces recreation and sports facilities audit and questionnaire** – The Clerk said this had been a very useful exercise and the information was being gathered to be included in the Local Plan
3. **Neighbourhood Plan meeting held on 4 April 2017** – Councillor Ward advised that a letter had been issued to DSUC, AR Planning and SKDC prompted by the exhibition on the proposed development of land west of Linchfield Road
4. **Annual clean up event on Sunday 9 April 2017** - Councillor J Stevens advised that 44 bags of rubbish had been generated on the day. She requested that a letter be issue to the Landlord of The Bell Public House as the car park area had been particularly bad. Councillor Dilks who had worked on Back Lane with Councillor Gilbert suggested that a general waste bin should be installed on Back Lane. The Clerk was asked to obtain a price for a bin and check the budget.
5. **Feedback on Skate Park tenders meeting held on Thursday 13 April 2017** – Councillor Ward advised that six tenders had been received and he had undertaken the due diligence checks which had reduced the field to three. These three were looked at by nine youngsters, four Councillors the Parish Clerk and two members of the public. The two designs favoured by the youngsters at this meeting have been put on Facebook to obtain further comments. Further information still needs to be provided to WREN and planning needs to be clarified and the residents need to be informed of what is happening either by mailshot or an advert.
6. **Rose Lodge Mad Hatters Tea Party on Thursday 20 April 2017** – Councillor Howell had attended this on behalf of the Parish Council

156.17

To consider live streaming Council meetings

Councillor Wallis introduced this item stating that doing this would

increase visibility, promote what the parish council does and what democratic engagement is. After a discussion, during which most Councillors stated that they were not in support of it happening, Councillor Wallis concluded that he felt that it was necessary to bring the topic up to find out how the Members felt about it. He felt strongly that the Parish Council should move towards it and should include something in the standing orders especially in relation to broadcasting meetings or parts of meetings that dealt with specific issues to promote the issue and engage with the community.

157.17 Parish Pump and to agree a volunteer to write the press report for next month's meeting.

Councillor Wallis volunteered to write the May meeting press report
Councillor Hosking promoted The Exotic Pet Refuge quiz night at 7pm on Saturday 22 April 2017

Councillor J Stevens encouraged the members to promote the making a difference awards as the closing date for nominations was Saturday 22 April 2017, to attend the Deepings Literary Festival launch event at 6.30pm on Thursday 27 April 2017. She also advised that she would do the next Parish Council newsletter after the APM which could also include the 'making a difference' award winners, details about the play scheme and the footpath walks as well as an open notification of the proposed development of land on Linchfield Road.

Meeting closed at 9.25pm

Signed

Date