



DEEPING ST JAMES PARISH COUNCIL

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Parish Clerk: Julie Fortnum

The minutes of meeting of Deeping St James Parish Council held on Thursday 30 July 2020 at 7.30 pm using the virtual meeting code and password below:

<https://zoom.us/>

Zoom meeting code: 969 5210 6385

Password: 708753

Present: Parish Councillors Bowell, Dilks (District), Gilbert, Hall, Halls, Hardy, Hosking, Kornfeld, Lilley, Robinson, Shinkins-Hoppe, Stevens (District), Thomas (District), County Councillor Dobson and two members of public

OPEN FORUM

County Councillor Dobson introduced the report that had been circulated to all Parish Councillors and took questions. Councillor Bowell asked for further information about what LCC were doing to bridge the gap in lost EU funding which Councillor Dobson said he would endeavour to find the answer to. Councillor Dobson stated that the funding the footbridge project had been earmarked which both the Clerk and Councillor Shinkins-Hoppe questioned this as the parish council had received notification that the expression of interest that had been submitted had been unsuccessful. Councillor Shinkins-Hoppe corrected Councillor Dobson with regard to who had received the award for the Green Walk – it was the Deepings First neighbourhood plan group not Deeping St James Parish Council. Councillor Robinson asked if he could reinforce with the county council's recycling centres that Deeping St James was in Lincolnshire. Councillor Dilks asked if it could be arranged for representatives from Highways to visit the Church Street site where an accident had occurred and new housing was being built. Councillor Dobson said he would do his best as he had another request to visit to assess concerns of speeding traffic on Eastgate.

Councillor Dobson left the meeting.

District Councillor Stevens referred to her report which had also been circulated to all parish councillors commenting that her report was relevant to Deeping St James and apolitical as had been requested by the parish council Chairperson last month.

District Councillor Dilks had also shared a report with the members prior to the meeting.

Lee Sutton spoke in support of the grant application from Deeping United Football Club explaining how income and expenditure had been affected because of lockdown. Now that the Club could play again sponsorship was not forthcoming from local businesses and extra equipment and personal protective equipment was needed to comply with government guidelines. All the Club wanted to do was get individuals playing again for their own physical and mental well-being.

Lee Sutton left the meeting.

The Clerk made all the members aware that a member of the public present, Ashley Baxter, who was also a District Ward Councillor for Market Deeping had requested via chat permission to record the meeting. As the Clerk did not know how to give him permission she agreed to record the meeting and share the recording with him.

- 27.21** To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
Apologies had been received and were accepted from Councillors Gilbert and Lilley
- 28.21** To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests.
Councillor Stevens – agenda item 31.21.1 – payment to partner
- 29.21** To approve the minutes of the previous meeting held on Thursday 25 June 2020
Agreed and signed
- 30.21** To receive the Clerk's report
Notices have been put in at the Cemetery reinforcing the regulations and asking visitors to adhere to them therefore helping the staff maintain high standards. This has led to some questions being raised by visitors whose containers and ornaments have been moved from graves but most are understanding.
Letters have been issued to all the Hereward Way properties share their boundary with the Old Cemetery giving them notice that work will be carried out on the hedges and trees on the boundary in the Autumn
The password to the new LCC website which fulfils the accessibility regulations has been received however the information had not been transferred over from the new one so it needs to be built from scratch.
The Business Manager at The Deepings School has contacted the office after damage to the school fencing was noticed (believed to have taken place on or around Wednesday 8 July 2020) to see if any footage was picked up by the CCTV camera in Woody Heights. Both myself and Councillor Shinkins-Hoppe viewed the footage on Friday 17 July 2020 and although there was evidence of individuals entering the field via the damaged fence panel no footage could be traced of the panel being damaged in the first instance. This visit also reinforced the need for remote access to view the footage and made us aware of areas of the park that were not being picked up by the camera.
South Kesteven District Council reported damage to the penguin bin in the gated play area on Jubilee Park on the morning of 14 July 2020. The door of the bin has been broken beyond repair and this was a replacement door (costing £95 in November 2017)
A quote has been obtained to remove the fly-tipping on Toll Bar Road (which was reported to South Kesteven District Council who are unable to clear it as it is on private land). This quote is for £1200 as asbestos waste has not been added to the original hydroponic equipment that was left.

After it has been established that the damaged tree at the rear of Millennium Wood is not the responsibility of the parish council the organisation who are responsible have arranged for work to take place this week to lower it to the ground to make it safe. The Clerk and Councillor Shinkins-Hoppe were called to the wood by the contractors on this morning as one section of the tree cannot be removed without the use of machinery which cannot be brought to the area until the crop in the field to the rear of the wood has been harvested. The contractors were advised to liaise with the landowner regarding this. The Contractors advised the Parish Council to keep the entrance to the wood locked and the dangerous tree notices in place until the work was completed. Confirmation has been received that the operational inspection of all the play equipment will take place sometime during August/September. The Clerk advised the members that the play house at Jubilee Park had been vandalised on the evening of Wednesday 29 July 2020 leaving only the basic frame intact and the sections that had been salvaged in storage.

31.21

Financial matters

1. To approve the payments for July 2020 – It was proposed seconded and **RESOLVED** to make payments totalling £9075.24. Councillor Stevens abstained from the vote.
2. To note the income received in July 2020 – It was noted that income totalling £3801.44 had been received. Councillor Stevens advised that she had reminded Market Deeping Town Council about forwarding their contribution to the Deepings Business Support Group. The DBSG had not had the initial uptake that had been anticipated but it was felt that as businesses began to open up the demand for support may increase.
3. To consider the grant application received from Deeping United Football Club – Councillor Shinkins-Hoppe supported this application as the Club was very successful, all-inclusive and run by a group of enthusiastic people who organised their own fundraising and community events which had suffered due to the Covid19 pandemic.

Councillor Dilks asked if the Parish Council could use some of the small business rate relief grant that the parish council had received to support this application. The Clerk advised that this grant had been awarded to the parish council with no advice on how it should be used and £1500 of it had already been issued in grants to Marie Curie, the British Red Cross and the Deepings Round Table feed Deepings group. Councillor Howell thought other charities may need help. Councillor Stevens mentioned the 'Deepingathon' which was due to take place on Sunday 2 August 2020 to raise funds for Dementia Support, St Barnabas, Air Ambulance, Sue Ryder the Exotic Pet Refuge and an application would be made by the organisers to both the Parish and Town Council for support.

Councillor Shinkins-Hoppe proposed that the requested amount of £2000 should be awarded to Deeping United Football Club made up of £1000 from the grant aid budget and £1000 from the parish council's small rate business support grant. Seconded and

RESOLVED with the request that some of the funds should be used to purchase a kit for one of the newly formed Ladies teams showing the parish council’s logo as sponsors.

4. To receive the minutes and consider any recommendations from the finance and general purposes committee held at 7pm on Thursday 16 July 2020 – Councillor Howell introduced the minutes from which there was one recommendation that the direct debits and standing orders are checked annually instead of every three years as stated in Standing Orders. Seconded and **RESOLVED**

32.21

Planning matters

To receive the minutes and consider any recommendations from the planning and transport committee held on Thursday 23 July 2020 – Councillor Shinkins-Hoppe introduced the minutes of this meeting from which there was one recommendation which was to object to planning application S20/0927 for the erection of 1 dwelling (all reserved matters) at 54 Park Road Deeping St James on the following grounds:

1. This application gives no indication of layout (which is one of the five reserved matters) as the layout submitted is actually only a picture, so as a result there is insufficient information provided. The layout is necessary to have some idea of the impact of a house of this proposed size on the street scene and its neighbours.

2. From the “picture layout” they have provided it can be shown that

- (a) The garden for 54 Park Road, would be very small if this development when ahead - only 5.5m deep. Whilst there are no fixed requirements for the size of gardens the new build would have an even smaller outside area. This would not be in keeping with the reasonably spacious street scene.

- (b) Although the “picture” does not give details – it is presumed that this is a 2-storey house with either three or four bedrooms. This would mean that a reasonably large house would be shoe horned into what appears to be a fairly small garden. This would certainly be harmful to the current street scene.

3. Concerns exist about access to this proposed development – there is no rear access available from 54 Park Road. As a result, access would need to be gained from Millfield Road. This would be close to a very busy junction

RESOLVED. Councillor Dilks abstained

33.21

To consider correspondence received:

Representative of the Langdyke Trust Clare Country project	Management of the Welland Bank – Deeping Gate	Enquiring as to whether Deeping St James Parish Council wish to be involved in this. Councillor Stevens who had originally been approached by this organisation explained that the area concerned was from
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		Deeping Gate to the end of Eastgate and that parish council's involvement would be purely supportive. Councillor Shinkins-Hoppe advised that this riverbank was mentioned in the South Kesteven District plan even though it was outside the parish district and county boundary and nominated Councillor Hosking to represent the parish council. Seconded and RESOLVED . Councillor Stevens would also attend the meetings.
The Queens Pageant master	VJ Day 75	Invitation to be involved in the VJ Day ringing and crying out for peace at 11.10am on 15 August 2020. The Priory Church bell ringers are enthusiastic to be involved in this. A representative of the local branch of the Royal British Legion has also contacted the parish council office as they wish to commemorate the event. Contact details of both groups have been shared so they can liaise to organise this.
LIVES	50 th Anniversary Celebration	Sculpture trail in the grounds of Doddington Hall on Sunday 9 August 2020 As Chairman of the Parish Council, Councillor Gilbert has accepted this invitation and a time slot for him to visit has been allocated

34.21

To receive and consider minutes and recommendations of committees, reports from advisory committees, members reports from external bodies, members reports of meetings, seminars, training and events attended on the Council's behalf:

1. To receive the minutes and any recommendations from the Allotments footpaths and open spaces committee held at 7pm on Thursday 9 July 2020 – Councillor Howell introduced the minutes of this meeting advising that the allotment inspections had taken place on 22 July 2020 and some responses to the letters had had been issued had been received. Councillor Howell also advised that a meeting had been arranged to take place on 3 August 2020 between

35.21 Deeping St James Parish Council and Deeping St James Allotments Association to consider drawing up an agreement between the two parties. Councillor Robinson who had attended the allotment inspections proposed that Deeping St James Allotment Association take over the running of the allotments as they seem to be in a better position to do so. The Clerk along with Councillors Howell and Halls replied confirming that this was not the case and the Allotment Association had confirmed that they do not wish to.

36.21 To consider improvements to the CCTV at Woody Heights recreation area Councillor Shinkins-Hoppe advised that it had become apparent that although CCTV had been installed there was a blind spot behind the half pipe and she asked for permission to obtain a quotation for the installation of a single camera to cover this area which would also have the added benefit of covering the school fencing. All agreed that a quote should be obtained to be considered at a later meeting

37.21 To consider the Co-option vacancy
The Clerk confirmed the only application for this vacancy had since been withdrawn so the vacancy needed to be promoted again. It was proposed seconded and **RESOLVED** that an advert should be in a local publication as well as on the parish council's noticeboards, webpage and Facebook page

38.21 To consider the wording/content of the agreement to be drawn up between Deeping St James Parish Council and Deeping St James Allotments Association – Councillor Howell had shared a draft agreement and encouraged everyone to forward comments on it to him before the meeting with the Allotments Association on Monday 3 August 2020. After this meeting the agreement will return to the council for resolution.

Parish Pump – items for information of inclusion on future agendas.
Councillor Hosking asked if a footpath walk could be organised to let the public now we are still there for them. The Clerk was asked to seek advice on from the County association regarding risk and health and safety and organise and advertise if able to do so.

Councillor Stevens said the content and a date for the production of a newsletter needed to be agreed.

Councillor Howell requested that an agenda item to consider the installation, management and maintenance of a flagpole be added to the next agenda.

Councillor Howell also asked for an agenda item to be added to the next agenda to consider re-instating the writing of a report about each council meeting to be forwarded to the press

Councillor Howell also asked for confirmation that the August council meeting would be going ahead as in the past it had been cancelled. This was confirmed.

Councillor Howell stated that whilst the parish council meetings should not be political both the County and District were and he welcomed hearing what was going on in the monthly reports from the County and District

Councillors. Councillor Shinkins-Hoppe requested Councillor Bowell to retract this point however he replied that he stood by it. Councillor Stevens responded saying there were two sides to every story and last month the Parish Council Chairperson had requested that future District Councillors reports were not political. She does not want the parish council to be about point scoring but if this continued she would also change the format of her reports.

Councillor Dilks responded saying his reports were factual and he was happy with the contents.

Councillor Dilks asked councillors who knew any VJ Veterans to encourage them to get in contact with the local Royal British Legion.

Councillor Shinkins-Hoppe advised that both her and the Clerk had attended a zoom meeting about re-opening the play areas and she was updating the risk assessments.

Councillor Dilks following on from Councillor Bowell's comment about press reports asked if an agenda item could be added to the next agenda to consider whether the parish council should record all its own meetings

Meeting finished at 9.25pm