



DEEPING ST JAMES PARISH COUNCIL

The Institute, 38 Church Street, Deeping St James, Peterborough PE6 8HD

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Parish Clerk: Julie Fortnum

Dear Councillors Howell, Gilbert, Halls, Hosking, Neville, Nickerson, Rose, Shinkins-Hoppe and Stevens.

You are hereby summoned to attend a meeting of the Finance, Policy and Personnel Committee to be held in the meeting room at the Institute 38 Church Street Deeping St James PE6 8HD at **8.00pm on Tuesday 07 April 2026**.

The business to be dealt with at the meeting is listed in the agenda.

Julie Fortnum

Julie Fortnum
Parish Clerk
Issued Tuesday 31 March 2026.

AGENDA

26.65 To receive apologies of absence.

26.66 To receive any declarations of interest.

26.67 To adopt the minutes of the previous meeting held on Tuesday 06 January 2026.

26.68 To receive the Clerk's report.

26.69 To receive a report of the financial position as at 31 March 2026.

26.70 To receive a report on the income and expenditure against budget for the period 1 April 2025 to 31 March 2026.

26.71 To receive the bank reconciliations for the period 1 January 2026 to 31 March 2026.

26.72 To consider clothing and tool allowance limits for maintenance staff

26.73 To consider the quotation received from the Local Council Consultancy to complete job evaluations for the office roles.

26.74 To consider the updates about absence management, bereaved partners paternity leave, paternity leave and whistleblowing received from the Human Resources Provider and to agree to the Staff Handbook being revised accordingly.

To **RESOLVE** to move into closed session in accordance with The Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following matters

26.75 To receive an update following the recent employee one to ones and consider any action required

26.76 To consider appropriate salary ranges based on the National Agreement on Pay and Conditions of Service of the National Joint Council for Local Government Services for the Maintenance Workers.

To **RESOLVE** to move out of closed session

26.77 To note the date of the next meeting – 8pm Tuesday 02 June 2026 (TBC at the annual meeting of the Parish Council on 19 May 2026).