



DEEPING ST JAMES PARISH COUNCIL

The Institute, 38 Church Street, Deeping St James, PE6 8HD

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Parish Clerk: Julie Fortnum

Dear Parish Councillors Bowell, Burdock, Dilks (also a County and District Councillor), Fowler, Gilbert, Halls, Hosking, Leader, Neville, Rose, Shinkins-Hoppe, Smith, Stevens and Townsin.

A copy of the agenda has been issued to District Councillors Denniston and Ley

You are hereby summonsed to attend the meeting of Deeping St James Parish Council which will be held **in the meeting room at The Institute 38 Church Street Deeping St James PE6 8HD on Tuesday 18 November 2025 at 7.30pm.**

Julie Fortnum

Julie Fortnum
Parish Clerk and Responsible Financial Officer
Published on Wednesday 12 November 2025

AGENDA

Open Forum/Public Participation

26.85 To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.

26.86 To receive declarations of interest under the Localism Act 2011 – being any interest in agenda items not previously recorded on Members' Register of Interests.

26.87 To approve the minutes of the previous meeting held on Tuesday 14 October 2025.

26.88 To consider the co-option application received in respect of the vacancy for Parish Councillor

26.89 To receive the Clerks report and any updates from the minutes of the previous meeting.

26.90 To receive reports from the District Councillors and County Councillor.

26.91 Financial matters:

1. To approve expenditure.
2. To note income.
3. To note the annual donation to the Royal British Legion Poppy Appeal.
4. To receive and consider the funding request for 2026/27 received from Deeping Youth Group
5. To receive the Local Government Pension Scheme valuation results for 2025 and contribution rates for 2026, a response to which needs to be returned by 19 December 2025

26.92 Planning matters:

1. To receive the minutes and any recommendations from the Planning and Transport committee meeting held on Tuesday 11 November 2025.

2. To consider the following planning applications:

Application number: 25/1908

Proposal: Demolition and re-construction of two existing barns (barns 1 & 2) to form a single barn and renovation barn 3 all to be used for general storage

Location: Land to the rear of 18 Bridge Street Deeping St. James

Applicant: Mrs M Crowson 4 Sharma Leas Werrington Peterborough PE4 6ZH

Application type: Full Planning Permission

[S25/1908 | Demolition and re-construction of two existing barns \(barns 1 & 2\) to form a single barn and renovation barn 3 all to be used for general storage | Land To The Rear Of 18 Bridge Street Deeping St. James](#)

Application number: S25/2151

Proposal: Alterations and extension

Applicant: Mr and Mrs S Howard

Location: 4 Highbank Gardens, Deeping St James, Lincolnshire, PE6 8US,

App Type: Householder

[S25/2151 | Alterations and extension | 4 Highbank Gardens Deeping St James Lincolnshire PE6 8US](#)

26.93 To receive and/or consider the following correspondence:

1. Lincolnshire Police – the annual crime and policing survey with a deadline for completion of 7 December 2025

2. Rotary Club of the Deepings – Requesting permission to have access through the skatepark from the playing field to Linchfield Road and back on Sunday 17 May 2026 for the annual 3k and 10K charity runs.

3. Lincolnshire County Council permit scheme variation consultation – deadline for response is 10 December 2025

4. Citizens Advice South Lincolnshire – Draft Service Level Agreement in respect of the Deepings Outreach Service jointly funded by Deepings St James Parish Council and Market Deeping Parish Council

26.94 To receive reports and minutes from committees, advisory committees, meetings, seminars, training and events or meetings of external bodies attended on the Council's behalf and consider any recommendations from them:

1. Meeting with Chief Executive Officer of Citizens Advice South Lincolnshire regarding the weekly Deepings Outreach service at the Deepings Community Centre held on Wednesday 15 October 2025 attended by the Parish Clerk and Councillor Stevens along with 1 representative from MDTC and 2 from DSJUC

2. Home Office webinar via Microsoft Teams on the Terrorism Protection of Premises Act 2025 (Martyns Law) held on Tuesday 21 October 2025 attended by the Parish Clerk and Councillor Stevens, the notes from which were considered at the recreation and open spaces committee meeting held on Tuesday 11 November 2025

3. Meeting of the climate action plan working party on Wednesday 22 October 2025 attended by Councillors Bowell, Neville, Shinkins-Hoppe and Smith

4. Meeting of the Jubilee Park Improvements Working Party on Thursday 23 October 2025 attended by a representative from Groundwork, Councillors Neville, Shinkins-Hoppe, Smith and Stevens, the notes from which were considered at recreation and open spaces on Tuesday 11 November 2025

5. SKDC Town and Parish Council briefing on Local Government Re-organisation at 7pm on Monday 10th November at Bourne or Thursday 13th November at Tallington
6. Remembrance events on 2, 9 and 16 November 2025 attended by Councillors Bowell, Shinkins-Hoppe, Stevens and Townsin
7. To receive the minutes and any recommendations from the recreation and open spaces committee meeting held on Tuesday 11 November 2025
8. Scribe budgeting forecasting and precept setting virtual training session from 11am until noon on Wednesday 12 November 2025 attended by Councillor Neville
9. Worknast virtual mock Health and Safety Criminal trail from 9.30 to 12.30 on Thursday 13 November 2025 attended by Councillor Fowler
10. Cambridgeshire and Peterborough Association of Local Councils (via Lincolnshire Association) virtual training on Sustainability and Climate Change 10am to noon on Thursday 13 November 2025 – Councillors Bowell, Neville and Smith

26.95 To consider, agreeing in principle, to South Kesteven District Council investigating a boundary review to include Deeping Gate within South Kesteven District Council/Lincolnshire County Council

26.96 To agree office opening and closing times over the Christmas period

26.97 To agree to purchase a bench with an inscription in memory of the late Nancy Titman to be located in the play area at Hereward Way Deeping St James.

To **RESOLVE** to move into closed session in accordance with The Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following matter.

26.98 To consider a request received from a member of the public to pre-purchase a burial plot in Deeping St James Cemetery

To **RESOLVE** to move out of closed session

26.99 To consider and resolve whether to offer the option to pre-purchase burial and interment of ashes plots in Deeping St James Cemetery in the future (referring to the Cemetery Committee and Council minutes of June 2020)

26.100 Parish Pump - items for information or inclusion on future agendas.

Council meeting dates during the next month

7pm Tuesday 09 December 2025 – Planning and transport committee meeting

8pm Tuesday 09 December 2025 – Finance Policy and Personnel committee meeting

7.30pm Tuesday 16 December 2025 – Council meeting

Future community events

Friday 12 December 2025 – Carols in the Marquee at the Waterton Arms. Organised by DSJPC.