



DEEPING ST JAMES PARISH COUNCIL

The Institute, 38 Church Street, Deeping St James, PE6 8HD

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Parish Clerk: Julie Fortnum

APPLICATION FOR GRANT AID

PLEASE NOTE that it is the policy of the Parish Council to only award grant aid to organisations that benefit the residents of and/or with members who permanently reside in **Deeping St James**.

You will be requested to attend a meeting of the Parish Council to clarify or expand upon answers given on the form and you may give a short presentation in support of your application. You will also be asked to provide a copy of the organisation's constitution and most recent accounts and bank statement plus any relevant quotations.

Please ensure that your application form is returned to the Parish Clerk at least a week prior to the Parish Council meeting you wish it to be considered at. Parish Council meetings are held on the third Tuesday of the month.

Please do not hesitate to contact the Parish Clerk if you have any queries concerning the form.

It is a condition of any grant made by the Parish Council that where practical, acknowledgement of the Council's support is made on letterheads, notices, programmes etc.

1.	Name and purpose of organisation.
2.	Name, address and telephone number of the Secretary/Contact Person.
3.	Numbers of members permanently resident in Deeping St James (It is helpful to express this in terms of senior and junior members, where applicable).
4.	Amount of grant aid requested.
5.	Has the organisation applied for funds from the Parish Council before? If yes, give details.

6. Please specify **in detail** why you or your organisation requires assistance and the reason for the amount requested. Please provide a copy of the organisation's accounts, indicate other sources of funds at your disposal and advise of other grant applications that have been made. Continue on a separate sheet if necessary.

7. Signature of Secretary/Treasurer: _____

8. Date: _____