



DEEPING ST JAMES PARISH COUNCIL

The Institute, 38 Church Street, Deeping St James, PE6 8HD

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Parish Clerk: Julie Fortnum

Dear Parish Councillors Howell, Burdock, Dilks (County and District), Fowler, Gilbert, Halls, Hosking, Laws, Leader, Neville, Rose, Shinkins-Hoppe, Smith, Stevens and Townsin.

A copy of the agenda has been issued to District Councillors Denniston and Ley

You are hereby summonsed to attend a meeting of Deeping St James Parish Council which will be held **in the meeting room at The Institute 38 Church Street Deeping St James PE6 8HD on Tuesday 20 May 2025 at 7.30pm.**

Julie Fortnum

Julie Fortnum
Parish Clerk and Responsible Financial Officer
Published on Wednesday 14 May 2025

AGENDA

26.1 To elect a Chairperson and to obtain their signed declaration of office.

Open Forum

26.2 To elect a Vice Chairperson and to obtain their signed declaration of acceptance of office.

26.3 To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.

26.4 To receive declarations of interest under the Localism Act 2011 – being any interest in agenda items not previously recorded on Members' Register of Interests.

26.5 To approve the minutes of the previous meeting held on Thursday 15 April 2025.

26.6 To agree to follow and work within the Local Government Association Code of Conduct which was adopted on 27 May 2021.

26.7 To agree to and individually sign the data compliance checklist.

26.8 To agree to the re-adoption of the current Standing Orders and Financial Regulations on the understanding that the Clerk and members of the finance policy and personnel committee will work towards presenting revised documents to the Council at the June meeting after referring to the model documents shared by the National Association of Local Councils

26.9 To appoint new committees and advisory committees, currently Allotments Committee, Cemetery Committee, Finance Policy and Personnel Committee, Recreation Areas and Open Spaces Committee, Planning and Transport Committee, Personnel sub-committee and Emergency plan sub-committee.

26.10 To appoint members on outside advisory bodies and note membership on other outside bodies

26.11 To accept the meeting schedule for the year May 2025 to April 2026.

26.12 To receive the Clerks report and receive an update on matters arising from previous minutes.

26.13 To receive reports from the District Councillors and County Councillor.

26.14 Financial matters:

1. To approve the payments for May 2025.
2. To note the income for May 2025.
3. To agree the public and employer's liability insurance renewal commencing from 1 June 2025.
4. To consider the grant request for Friends of Deeping St James.

26.15 Planning matters:

1. To receive the minutes and any recommendations from the Planning and Transport committee meeting held on Tuesday 13 May 2025.
2. Peterborough Draft Local Plan (PDLP) consultation - To consider the draft response by Deepings Neighbourhood Plan (DNP) Group regarding the Peterborough Draft Local Plan (PDLP) consultation regarding the proposal for 1055 houses on Land West of Lincoln Road ('Proposal site LP53.7'). To be presented by representatives of the DNP Group for comment and/or support by DSJPC.

Full information on PDLP consultation is available via this link

<https://www.peterborough.gov.uk/council/planning-and-development/planning-policies/local-plan-review#draft-local-plan-consultation---april-to-may-----1-0>

Three Appendices:

Site plan, Land West of Lincoln Road

Summary of PDLP

Draft Response by DNP Group

3. To receive and consider the following Planning Applications:

<https://prod.publicaccess.southkesteven.gov.uk/online-applications/search.do?action=simple&searchType=Application>

Application No: S25/0831

Applicant: Mrs Christine Somerville

Proposal: Single storey rear/side extension

Location: 34 Manor Way, Deeping St James, Lincolnshire, PE6 8PT.

App Type: Householder

26.16 To consider the following correspondence.

1. Lincs and Northants Environment Agency – notification of maintenance taking place in the parish over the spring months.

2. South Kesteven District Council – advising of funding for trees that is available from the [Network Rail Community Tree Planting Fund - The Tree Council](#)
3. Lincolnshire County Council and South Kesteven District Councils - responses to the letter issued on 18 April 2025 about the AstroTurf on the playing fields off Spalding Road
4. Connect to Support Engagement Coordinator for Lincolnshire County Council inviting the Parish Council to be listed in their directory <https://lincolnshire.connecttosupport.org/>
5. Legend on the Bench Charity – Confirmation of the installation (19 May) and reveal (29 May) date of the 28th donated bench which will be located at Jubilee Park, Crowson Way end. [Legend on the Bench charity | suicide prevention](#)
6. Invitation to Local Government Reorganisation Briefings by SKDC.

26.17 To receive reports and minutes from committees, advisory committees, meetings, seminars, training and events or meetings of external bodies attended on the Council's behalf and consider any recommendations from them:

1. St Georges Day flag raising at Jubilee Park on Wednesday 23 April 2025
2. St Georges Day Service at the Priory Church on Sunday 27 April 2025
3. Sunday fun day working party meeting Thursday 24 April 2025
4. Deeping Community Policing Panel in the Deepings Community Centre on Thursday 24 April 2025
5. Annual Parish Meeting and Making a Difference Awards on Monday 28 April 2025
6. Jubilee Park improvements working party meeting Wednesday 30 April 2025
7. VE Day Celebration and Beacon Lighting on Jubilee Park on Thursday 8 May 2025
8. To receive the minutes and any recommendations from the Recreation and Open Spaces Committee meeting held on Tuesday 13 May 2025
9. Play areas routine inspection course on Tuesday 13 May 2025 at Washingborough playing fields, organised by Lincolnshire Association of Local Councils. One maintenance worker attending
10. Establishment and management of wildflower areas in amenity turf course on 13 May 2025 at Boothby Wildlands. Two maintenance workers attending.
11. Deepings Charity Run, starting/ending on the playing field Spalding Road/Linchfield Road Deeping St James. Organised by the Rotary Club of the Deepings held on Sunday 18 May 2025.
12. Deepings Youth Group Annual General Meeting 12 April 2025.

26.18 To consider the communication received from the Ministry of Justice on 29 April 2025 regarding the application for a licence for the removal of human remains.

To **RESOLVE** to move into closed session in accordance with The Public Bodies (Admission to Meetings) Act 1960 section 1(2) in order to protect the identities (under the General Data Protection Regulations) of the individuals involved in the following matter.

25.19 Parish Pump - items for information or inclusion on future agendas.

Dates for the diary

- 11am Thursday 29 May 2025 – Reveal of the bench at Jubilee Park, Crowson Way, which has been donated by Charity, Legend on the Bench
 7.00pm Tuesday 03 June 2025 – Cemetery Committee meeting

8.00pm Tuesday 03 June 2025 – Finance, Policy and Personnel Committee meeting
7.00pm Tuesday 10 June 2025 – Planning and Transport Committee meeting
8.00pm Tuesday 10 June 2025 – Allotments Committee meeting
Thursday 12 June 2025 – Great Big Green Week event on Jubilee Park off Thackers Way Deeping St James. Organised by SKDC
7.30pm Tuesday 17 June 2025 – Parish Council meeting

Future community events with Deeping St James Parish Council involvement

Saturday 28 June 2025 - Rose and Sweet Pea Show and Garden Fete in the Vicarage and Priory Hall Gardens Church Street Deeping St James. Organised by the Priory Church

12noon to 5pm Sunday 13 July 2025 - Funday Sunday on the John Eve Field Godsey Lane Market Deeping. Organised by DSJPC, MDTC, Lions and Rotary.

1pm to 4pm Sunday 27 July 2025 – Deepings Dog Show on Jubilee Park. Organised by DSJPC.

11am to 5pm Sunday 3 August 2025 - Deeping Raft Race and Street Fair on the River Welland, Bridge Street Deeping St James and High Street Market Deeping. Organised by the Deepings Raft Race committee

Sunday 7 September 2025 - Deepings Duck Race and Street Fair on the River Welland Bridge Street Deeping St James. Organised by the Deeping Lions Club

Friday 12 December 2025 – Carols in the Marquee at the Waterton Arms. Organised by DSJPC